

Town Council Members

Valerie Coffey - 2011 ~ Janet Critz - 2013 ~ Lundeen Cureton - 2011

Peggy Neill - 2011 ~ Melody LaMonica - 2013

**Town of Mineral Springs
Mineral Springs Town Hall
3506 S Potter Road ~ Mineral Springs
Town Council
Regular Meeting
January 13, 2011 ~ 7:30 PM**

Agenda

1. Opening

The meeting will be called to order, an invocation will be delivered and the Pledge of Allegiance will be recited.

2. Public Comments

The Town Council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

3. Approval of Town Council Minutes and Monthly Reports

The Town Council has been mailed copies of the December 9, 2010 minutes, the November 2010 tax report and the November 2010 finance report; the council will approve them if correct.

- A. December 9, 2010 Regular Meeting Minutes
- B. November 2010 Tax Collector's Report
- C. Duplicate Tax Refund
- D. Tax Release
- E. November 2010 Finance Report

4. Consideration of Authorizing Funds for the Anderson Carman Eagle Scout Project

The council will consider authorizing funding for Anderson Carman's Eagle Scout project on the Mineral Springs Greenway.

5. Consideration of Trail Committee Members

The council will consider appointing members to the trail committee.

6. Consideration of a New Planning Board Member and Reappointment of Current Planning Board Members

The council will consider the application received for a new planning board member and reappointing two of the current members (Valerie Coffey and Mike LaMonica) to another three year term.

7. Consideration of a New Board of Adjustment Member and Reappointment of Current Board of Adjustment Members

The council will consider the application received for a new Board of Adjustment member and reappointing three of the current members (Marty Connell, Lisa McCoy and Bill Southerland) to another three year term.

8. **Consideration of the Urban Archery Season**

The council will consider authorizing Town Clerk Vicky Brooks to send a request to the Wildlife Resources Commission for participation in the 2012 Urban Archery Season.

9. **Consideration of the 2011 Town Hall Holiday Schedule**

The council will consider approving the 2011 Town Hall holiday schedule.

10. **Other Business**

11. **Adjournment**

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Regular Meeting
December 9, 2010 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, December 9, 2010.

Present: Mayor Frederick Becker III, Mayor Pro Tem Jerry Countryman, Councilwoman Valerie Coffey, Councilwoman Janet Critz, Councilwoman Lundeen Cureton, Councilwoman Peggy Neill, Town Clerk/Zoning Administrator Vicky Brooks, Deputy Town Clerk Sandara Coates and Attorney Bobby Griffin.

Absent: Councilwoman Melody LaMonica and Tax Collector Libby Andrews-Henson.

Visitors: Anderson Carman and Bob Neill.

With a quorum present Mayor Becker called the Regular Town Council Meeting of December 9, 2010 to order at 7:33 p.m.

1. **Opening**

- Mr. Anderson Carman delivered the invocation.
- Mr. Carman led the council in the Pledge of Allegiance.

2. **Public Comments**

- There were no public comments.

3. **Approval of Town Council Minutes and Monthly Reports**

A. **November 18, 2010 Regular Meeting Minutes**

- **Councilwoman Critz** made a **motion** to approve the November 18, 2010 minutes as written and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton and Neill
Nays: None

- Mayor Becker announced that Councilwoman LaMonica is excused from this meeting; she will be back next month.

B. October 2010 Tax Collector's Report

- **Councilwoman Cureton** made a **motion** to approve the October 2010 Tax Collector's report as written and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton and Neill
Nays: None

C. October 2010 Finance Report

- **Councilwoman Coffey** made a **motion** to approve the October 2010 finance report and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton and Neill
Nays: None

4. Consideration of Authorizing an Eagle Scout Project

- Mayor Becker pointed out the memo in the agenda packet that roughly described what Mr. Carman wanted to do; he would be the second local scout offering to work on our trail system as part of an Eagle Scout project. Mr. Carman lives in Mineral Springs (Brantley Oaks) and his troop is in Charlotte.
- Mr. Carman explained to the council that the executive summary (provided to the council) that he turned into his Eagle advisor describes what his Eagle project will be; the Eagle advisor had informed Mr. Carman that it was potentially too much. Mr. Carman stated that the project could be slimmed down in the area of clearing a mile of trail to less than a mile. The four aspects of the project are: putting in approximately 12-4 X 4 six-inch steps, which will allow a horse to get up to the trail head without having to scale the hill; a 8 X 3 bulletin board for maps/information about the trail; additional brush clearing to the 20 X 20 clearing for the placement of four picnic tables; and cutting down small trees/stump removal/raking leaves at the trail head and approximately one mile of the trail. Mr. Carman explained that he would put the cut down trees and other logs/limbs that are lying around along the side of the trail as a guide. Mr. Carman has been on trails before and it is kind of a factor on the trail, because you're not sure if it's the right way; however, when there are two sticks on the side it can really help even though it's completely natural stuff. There are a few stumps that need to be removed along the trail, which can be hazardous to both hikers and horses; there are one or two areas that need to be widened for horses. Mayor Becker informed the council that Mr. Carman, Lisa Myers and he walked roughly a mile loop last Wednesday and looked at these areas. An area deeper in was identified, overlooking a beautiful knoll where a picnic table could be placed instead of having all four near the entrance; there are some things that may change when Mr. Carman starts doing his Eagle workbook and lying it out specifically. Mr. Carman commented that at this point it was "kind of" just set in stone that he'll be building these small building projects and clearing trails; he is on a slight time constraint having joined the Boy Scouts late. Mr. Carman will need to finish writing out his projects by the end of the year in order to get it submitted to the Scout Council so that they can do all of their logistics to get it approved. By the middle of January, early February, Mr. Carman can actually do

the project; his birthday is March 30th and he plans to have the project done a month ahead.

- Councilwoman Coffey stated that she highly commends Mr. Carman for even wanting to take on this project – “I think it’s awesome and thank you”. Councilwoman Critz asked if Mr. Carman would have help with cutting down trees and removing stumps. Mr. Carman responded yes, this is an Eagle Scout Leadership project and it is his job to bring in teams of scouts/friends/adults. Mr. Carman will “lead” them in doing these things; he can only do 10% of the total number of required hours. Councilwoman Critz suggested that Mr. Carman contact Union County Urban Forester David Grant since the town has a tree ordinance and Mr. Grant could walk the area with Mr. Carman as he marks the trees to cut. Mr. Grant understands our tree ordinance and he will make sure that this is right.
- Mayor Becker noted that there would be some fund raising required as part of the “leadership experience” and Mr. Carman may come back to request a portion from the town. Mayor Becker explained that all the council needed to do this evening was to “give your blessing” for the project.
- **Councilwoman Critz** made a **motion** to approve the submitted Eagle Scout Project Plan subject to scout approval to be received in January and **Councilman Countryman** seconded. The **motion** passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton and Neill

Nays: None

- The mayor/council thanked Mr. Carman and wished him luck on his project. Mr. Carman commented that he would need a “go-ahead” notice from the town on Mineral Springs’ letterhead. Mayor Becker responded that he would email it to him.

5. Consideration of a Code of Ethics Resolution or Policy

- Mayor Becker pointed out that the council has the “condensed” version that was worked on through Attorney Griffin/Clerk Brooks and the “long” version for reference in their agenda packet. Councilwoman Critz commented that she liked the short version, unless Attorney Griffin felt like they were leaving something out. Mayor Becker responded that Attorney Griffin preapproved the short version. Attorney Griffin responded that was correct; however, the long version is certainly legal although the council may not want “all the traps” in there. Councilman Countryman agreed that he liked the one without all of the legalese.
- **Councilwoman Coffey** made a **motion** to approve R-2010-06 and **Councilman Countryman** seconded. The **motion** passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton and Neill

Nays: None

- Resolution-2010-06 is as follows:

TOWN OF MINERAL SPRINGS
RESOLUTION ADOPTING A CODE OF ETHICS FOR
THE MINERAL SPRINGS TOWN COUNCIL

R-2010-06

WHEREAS, North Carolina General Statutes, Section 160A-86 requires local governing boards to adopt a code of ethics; and,

WHEREAS, as public officials we are charged with upholding the trust of the citizens of the Town of Mineral Springs, and with obeying the law,

NOW, THEREFORE, BE IT RESOLVED BY THE, that in recognition of our blessings and obligations as citizens of the State of North Carolina and as public officials representing the citizens of the Town of Mineral Springs and acting pursuant to the requirements of Section 160A-86 of the North Carolina General Statutes, we, the Mineral Springs Town Council, do hereby adopt the following Code of Ethics to guide the Town Council in its lawful decision making:

CODE OF ETHICS

The stability and proper operation of democratic representative government depends upon public confidence in the integrity of the government and upon responsible exercise of the trust conferred by the people upon their elected officials. Government decisions and policy must be made and implemented through proper channels and processes of the governmental structure. The purpose of this Code of Ethics is to establish guidelines for ethical standards of conduct for the Mayor and Town Council. All references herein to the Town Council shall be understood to include the Mayor. This Code of Ethics shall not be considered a substitute for the law.

- I. A Town Council member shall obey all applicable local, state, and federal laws.
- II. A Town Council member shall uphold the integrity and independence of his/her office or position. Town Council members shall demonstrate the highest standards of personal integrity, truthfulness, and honesty in all their public activities in order to inspire public confidence and trust in town government.
- III. A Town Council member shall avoid impropriety in the exercise of the board member's official duties. Town Council members shall conduct themselves at all times as especially responsible citizens who honor the public trust as they carry out their duties as Town Council members.
- IV. A Town Council member shall faithfully perform the duties of office. Town Council members shall faithfully attend and prepare for meetings, be willing to bear their fair share of the council's workload, and, to the extent appropriate be willing to put the council's interest ahead of their own in whom the public can know to have trust and respect.
- V. A Town Council member shall conduct the affairs of the governing board in an open and public manner, complying with all applicable laws governing open meetings and public records.
- VI. Pursuant to NCGS 160A-87 all Town Council members shall provide a record of Ethics training to be filed with the Town Clerk.

ADOPTED this 9^h day of December, 2010.

S/Frederick Becker III
Mayor Frederick Becker III

Attest:

S/Vicky Brooks
Vicky Brooks, CMC, Town Clerk

6. **Consideration of the Engineering Proposal for the Greenway Parking Area on McNeely Road**

- Mayor Becker reminded the council of a previous discussion about one of the important aspects of the trail being a permanent trailhead parking lot at the McNeely Road property that the town owns (this is not something that the trail committee has to work on, although the landscaping might be). Mayor Becker met with Mr. Kevin Herring (recommended by Mr. Carroll Rushing) and was favorably impressed with the price and scope of service of Mr. Herring's proposal (\$900), which does not include any construction. Mr. Herring will provide the town with a set of plans that can be submitted to some grading contractors to get some prices on doing this work. Mayor Becker added that he was impressed with Mr. Herring's knowledge of stormwater management practices. Mayor Becker recommended that the council approve the proposal of \$900.
- **Councilwoman Neill** made a **motion** to approve the engineering proposal submitted by Kevin Herring for the parking area and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton and Neill
Nays: None

- Councilwoman Critz suggested Mr. Johnny Trussell when the town starts looking for graders. Mr. Trussell used to live in Valley Farms and has ridden all of those trails as a horse rider; he does grading and has considerable familiarity with the topography in that area. Mayor Becker responded that the town would send out a bid requests to some grading contractors that we are familiar with that are local (similar to what we did with the Old School Building). Mayor Becker added that he wanted to be able to review the plans along with the council prior to putting it out for bid.
- Mayor Becker noted that he put a landscaping plan on the sketches that he submitted to Mr. Herring. He didn't believe it was in the scope of the proposal, other than showing the landscaped area, but the town can have Mr. David Grant [Union County Urban Forester] review it. Mayor Becker explained that he had some ideas of having a split rail fence, because the way it is laid out, people's lots back up to that parking area and it is cleared. Having a vegetated area along there to create a buffer would look nice from the parking lot side as well as from the neighborhood side with a split rail fence to delineate the edge of the parking lot (if it isn't too expensive).
- Having the trailhead there will open up more opportunities for scouts seeking to complete their Eagle Scout projects. "All of our hard work may be able to be done by scouts and that's a great win-win situation; they have the opportunity to get their Eagle commitments fulfilled and they're doing the work for us and it couldn't be better", Mayor Becker said.

7. **Consideration of Town Clerk/Deputy Town Clerk Attending the Annual City and County Clerks' Academy and Institute**

- Ms. Brooks explained that this is a three-day Clerks' class; she has been a couple of times, but if Deputy Town Clerk Sandara Coates could "work it out" it would be great for her to go. Mayor Becker asked if that would be with or without Ms.

Brooks. Ms. Brooks responded that she would leave herself “optional”, the council can approve of her going and if it works out she will attend. Councilwoman Coffey asked if it was necessary, what she was kind of hearing is that “we don’t need to do this.” Ms. Brooks responded that the new clerks’ class would be wonderful for Ms. Coates. Councilwoman Coffey commented that she knew that Ms. Brooks has a lot of knowledge, but she didn’t know if Ms. Brooks was bestowing that upon Ms. Coates or if she needs to attend this. Ms. Brooks responded that she didn’t bestow it upon Ms. Coates as the academy would bestow it upon her. Ms. Brooks added that the first time she attended the new clerks’ class it was an eye opening, wonderful experience; a lot of things were learned, because there are so many people around who are clerks. Councilwoman Coffey asked Ms. Coates if she desired to go and if she felt the need for Ms. Brooks to attend as well. Ms. Coates responded that she would love to go and she didn’t know if she needed Ms. Brooks there. Ms. Brooks clarified that she would not be with Ms. Coates if she attended, she would be in the masters class. Councilwoman Critz commented she has attended the training classes after every election and has learned something new every time, so if Ms. Brooks can work it out with her schedule, she needed to attend as well. Ms. Brooks asked Mayor Becker if he would be able to “man” the office on Thursday, January 27th. Mayor Becker responded that he could.

- **Councilwoman Critz** made a **motion** to send both [Ms. Brooks and Ms. Coates] to class and **Councilwoman Coffey** seconded. *The motion passed unanimously as follows:*

Ayes: Coffey, Countryman, Critz, Cureton and Neill

Nays: None

8. Other Business

- Councilwoman Critz commented that she would like to see the town order the book about working with non-profits, because we do a lot of that as a municipality. It would be a great resource. Mayor Becker asked if one was enough for “our” library. Councilwoman Critz noted that one for the office is plenty unless they thought we should have two so that one would still be in the office should the other one be loaned out. Mayor Becker responded that we would go ahead and order two of them.
- Mayor Becker pointed out that Mr. Bob Neill had his hand up. Mr. Neill had a “very quick” comment. Mr. Neill reminded the council that he was on the Board of Directors at the Mineral Springs Fire Department and on the Mineral Springs Planning Board. Mr. Neill explained that the town had everybody represented at the fire department dinner on Saturday night, December 4, 2010; Ms. Brooks, Mayor Becker, Councilwoman Neill and he were in attendance. The town had good representation of this group. There was a record turnout and it was nice of our council member, mayor and town clerk to be there to get a “little bit of the feel of the family of a fire department”. It was quite an interesting evening; Chief Gaddy actually recognized a bunch of people at the party and when Chief Gaddy talks everybody listens. Mr. Neill thanked everyone who attended.

9. **Adjournment**

- **Councilman Countryman** made a **motion** to adjourn and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton and Neill

Nays: None

- The meeting was adjourned at 8:05 p.m.
- The next regular meeting will be on Thursday, January 13, 2011 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, Town Clerk

Frederick Becker III, Mayor

Town of Mineral Springs

FINANCE REPORT NOVEMBER 2010

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

January 13, 2011

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Cash Flow Report FY2010 YTD

7/1/2010 Through 11/30/2010

12/11/2010

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Category Description	7/1/2010- 11/30/2010
INCOME	
Dup Prop Tax	34.05
Franchise	
Cable	1,018.00
TOTAL Franchise	1,018.00
Gross Receipts Tax	366.11
Interest Income	1,274.67
Other Inc	
Public Records Payment	10.61
Zoning	4,170.00
TOTAL Other Inc	4,180.61
Prop Tax 2010	
Receipts 2010	36,294.92
TOTAL Prop Tax 2010	36,294.92
Prop Tax Prior Years	
Prop Tax 2001	
Receipts 2001	5.93
TOTAL Prop Tax 2001	5.93
Prop Tax 2002	
Receipts 2002	22.66
TOTAL Prop Tax 2002	22.66
Prop Tax 2003	
Receipts 2003	21.87
TOTAL Prop Tax 2003	21.87
Prop Tax 2004	
Receipts 2004	4.54
TOTAL Prop Tax 2004	4.54
Prop Tax 2006	
Receipts 2006	253.18
TOTAL Prop Tax 2006	253.18
Prop Tax 2007	
Receipts 2007	225.69
TOTAL Prop Tax 2007	225.69
Prop Tax 2008	
Receipts 2008	468.45
TOTAL Prop Tax 2008	468.45
Prop Tax 2009	
Receipts 2009	1,758.44
Ret Check 2009	-30.00
TOTAL Prop Tax 2009	1,728.44
TOTAL Prop Tax Prior Years	2,730.76
Sales Tax	
Refunds	510.09
Sales & Use Dist	4,011.06
TOTAL Sales Tax	4,521.15
Veh Tax	
Coll	
2008	-0.06
2009	-0.95
2010	-5.22

Cash Flow Report FY2010 YTD

7/1/2010 Through 11/30/2010

12/11/2010

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Category Description	7/1/2010- 11/30/2010
TOTAL Coll	-6.23
Coll2005	-0.04
Coll2006	-0.04
Coll2008	-0.06
Coll2009	-3.62
Coll2010	-10.70
Int 2005	0.73
Int 2006	0.81
Int 2007	0.00
Int 2008	1.10
Int 2009	14.22
Int 2010	3.32
Tax 2005	1.72
Tax 2006	2.12
Tax 2007	0.00
Tax 2008	6.74
Tax 2009	285.42
Tax 2010	1,053.62
TOTAL Veh Tax	1,349.11
TOTAL INCOME	51,769.38
EXPENSES	
Uncategorized	0.00
Attorney	2,042.17
Community	
Greenway	26.33
Maint	1,050.00
TOTAL Community	1,076.33
Dues	3,571.00
Elections	494.00
Emp	
Benefits	
Dental	159.00
Life	138.60
TOTAL Benefits	297.60
Bond	550.00
FICA	
Med	633.17
Soc Sec	2,707.39
TOTAL FICA	3,340.56
Payroll	473.25
Work Comp	814.70
TOTAL Emp	5,476.11
Ins	3,710.82
Office	
Bank	11.55
Clerk	11,375.00
Council	3,000.00
Deputy Clerk	2,512.63
Equip	726.62
Finance Officer	11,020.00

Cash Flow Report FY2010 YTD

7/1/2010 Through 11/30/2010

12/11/2010

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Category Description	7/1/2010- 11/30/2010
Maint	390.00
Materials	774.92
Service	2,076.00
TOTAL Maint	3,240.92
Mayor	2,000.00
Misc	155.54
Post	505.54
Supplies	781.05
Tel	3,379.64
Util	878.86
TOTAL Office	39,587.35
Planning	
Administration	9,820.00
Misc	518.00
TOTAL Planning	10,338.00
Street Lighting	532.21
Tax Coll	
Bill	187.67
Bank	5.00
TOTAL Bill	192.67
Post	352.00
Sal	3,940.00
TOTAL Tax Coll	4,484.67
Travel	265.65
TOTAL EXPENSES	71,578.31
TRANSFERS	
FROM MM Sav CitizensSouth	125,000.00
TO Check Min Spgs	-125,000.00
TO Ag Bldg Capital Project Fund	-154,897.17
TOTAL TRANSFERS	-154,897.17
OVERALL TOTAL	-174,706.10

(Includes unrealized gains)
As of 11/30/2010

Account	6/30/2010 Balance	7/31/2010 Balance	8/31/2010 Balance	9/30/2010 Balance	10/31/2010 Balance	11/30/2010 Balance
ASSETS						
Cash and Bank Accounts						
Check Min Spgs	18,062.96	3,580.90	4,015.90	59,581.52	53,653.82	21,617.07
	27,959.57	27,979.76	27,999.35	28,015.93	28,031.40	28,046.38
MM Sav CitizensSouth	396,392.39	281,728.34	271,972.21	272,177.94	272,374.50	272,564.85
MM Sav Min Spgs	10,500.48	10,503.60	10,506.72	10,509.74	10,512.86	10,515.88
Ag Bldg Capital Project Fund	0.00	0.00	0.00	0.00	0.00	0.00
CWMTF Grant Project Fund	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Cash and Bank Accounts	452,915.40	323,792.60	314,494.18	370,285.13	364,572.58	332,744.18
Other Assets						
State Revenues Receivable	56,305.86	54,638.83	53,395.64	0.00	0.00	0.00
TOTAL Other Assets	56,305.86	54,638.83	53,395.64	0.00	0.00	0.00
TOTAL ASSETS	509,221.26	378,431.43	367,889.82	370,285.13	364,572.58	332,744.18
LIABILITIES						
Other Liabilities						
Accounts Payable	1,770.98	0.00	0.00	0.00	0.00	0.00
Escrows	27,720.00	27,720.00	27,720.00	27,720.00	27,720.00	27,720.00
TOTAL Other Liabilities	29,490.98	27,720.00	27,720.00	27,720.00	27,720.00	27,720.00
TOTAL LIABILITIES	29,490.98	27,720.00	27,720.00	27,720.00	27,720.00	27,720.00
OVERALL TOTAL	479,730.28	350,711.43	340,169.82	342,565.13	336,852.58	305,024.18

Mineral Springs Monthly Revenue Summary 2010-2011

TOWN OF MINERAL SPRINGS									
REVENUE SUMMARY 2010-2011									
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November
Property Tax - prior	\$ 1,800.00	\$ (930.76)	\$ 2,730.76	151.7%	\$ 1,555.16	\$ 140.50	\$ 910.75	\$ 65.53	\$ 58.82
Property Tax - 2010	\$ 61,695.00	\$ 25,400.08	\$ 36,294.92	58.8%	\$ -	\$ -	\$ 12,235.40	\$ 6,175.85	\$ 17,883.67
Dupl. Property Tax	\$ -	\$ (34.05)	\$ 34.05		\$ -	\$ -	\$ -	\$ -	\$ 34.05
Franchise Taxes: cable	\$ 2,400.00	\$ 1,382.00	\$ 1,018.00	42.4%	\$ -	\$ 506.00	\$ -	\$ -	\$ 512.00
Franchise Taxes: utility	\$ 159,000.00	\$ 159,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Gross Receipts Tax	\$ 1,000.00	\$ 633.89	\$ 366.11	36.6%	\$ -	\$ 150.93	\$ 69.57	\$ 90.89	\$ 54.72
Interest	\$ 4,000.00	\$ 2,725.33	\$ 1,274.67	31.9%	\$ 359.26	\$ 266.58	\$ 225.33	\$ 215.15	\$ 208.35
Sales Tax	\$ 41,200.00	\$ 36,678.85	\$ 4,521.15	11.0%	\$ 510.09	\$ 160.39	\$ 1,265.04	\$ 1,302.72	\$ 1,282.91
Vehicle Taxes	\$ 4,800.00	\$ 3,450.89	\$ 1,349.11	28.1%	\$ -	\$ 321.38	\$ 311.57	\$ 310.93	\$ 405.23
Zoning Fees	\$ 3,000.00	\$ (1,170.00)	\$ 4,170.00	139.0%	\$ 175.00	\$ 1,320.00	\$ 975.00	\$ 300.00	\$ 1,400.00
Other	\$ 500.00	\$ 489.39	\$ 10.61	2.1%	\$ -	\$ 10.61	\$ -	\$ -	\$ -
Totals	\$ 279,395.00	\$ 227,625.62	\$ 51,769.38	18.5%	\$ 2,599.51	\$ 2,876.39	\$ 15,992.66	\$ 8,461.07	\$ 21,839.75
	December	January	February	March	April	May	June	June a/r	
Property Tax - prior									
Property Tax - 2010									
Dupl. Property Tax									
Franchise Taxes: cable									
Franchise Taxes: utility									
Fund Balance Approp.									
Gross Receipts Tax									
Interest									
Sales Tax									
Vehicle Taxes									
Zoning Fees									
Other									
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Mineral Springs Budget Comparison 2010-2011

TOWN OF MINERAL SPRINGS									
BUDGET COMPARISON 2010-2011									
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November
Advertising	\$ 1,800.00	\$ 1,800.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Attorney	\$ 9,600.00	\$ 7,557.83	\$ 2,042.17	21.3%	\$ 300.00	\$ 300.00	\$ 842.17	\$ 300.00	\$ 300.00
Audit	\$ 3,600.00	\$ 3,600.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Community Projects	\$ 15,500.00	\$ 14,423.67	\$ 1,076.33	6.9%	\$ -	\$ 226.33	\$ 200.00	\$ 200.00	\$ 450.00
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Dues	\$ 4,525.00	\$ 954.00	\$ 3,571.00	78.9%	\$ 3,521.00	\$ 50.00	\$ -	\$ -	\$ -
Elections	\$ 600.00	\$ 106.00	\$ 494.00	82.3%	\$ 494.00	\$ -	\$ -	\$ -	\$ -
Employee Overhead	\$ 12,000.00	\$ 6,523.89	\$ 5,476.11	45.6%	\$ 1,586.73	\$ 1,316.23	\$ 859.51	\$ 867.79	\$ 845.85
Fire Department	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance	\$ 4,500.00	\$ 789.18	\$ 3,710.82	82.5%	\$ 3,416.29	\$ -	\$ 294.53	\$ -	\$ -
Newsletter	\$ 2,400.00	\$ 2,400.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Office	\$ 116,648.00	\$ 77,060.65	\$ 39,587.35	33.9%	\$ 8,415.88	\$ 8,126.01	\$ 7,846.07	\$ 7,849.60	\$ 7,349.79
Planning & Zoning	\$ 43,568.00	\$ 33,230.00	\$ 10,338.00	23.7%	\$ 2,395.00	\$ 1,964.00	\$ 1,964.00	\$ 2,051.00	\$ 1,964.00
Street Lighting	\$ 1,800.00	\$ 1,267.79	\$ 532.21	29.6%	\$ -	\$ 138.01	\$ 138.01	\$ 128.27	\$ 127.92
Tax Collection	\$ 11,256.00	\$ 6,771.33	\$ 4,484.67	39.8%	\$ 788.00	\$ 1,239.67	\$ 881.00	\$ 788.00	\$ 788.00
Training	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ 3,000.00	\$ 2,734.35	\$ 265.65	8.9%	\$ -	\$ -	\$ 122.06	\$ -	\$ 143.59
Capital Outlay	\$ 30,598.00	\$ 30,598.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 279,395.00	\$ 207,816.69	\$ 71,578.31	25.6%	\$ 20,916.90	\$ 13,360.25	\$ 13,147.35	\$ 12,184.66	\$ 11,969.15
Off Budget:									
Tax Refunds			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers			\$ 154,897.17		\$ 110,701.46	\$ 57.75	\$ 450.00	\$ 1,988.96	\$ 41,699.00
Total Off Budget:			\$ 154,897.17		\$ 110,701.46	\$ 57.75	\$ 450.00	\$ 1,988.96	\$ 41,699.00

November 2010 Cash Flow Report

11/1/2010 Through 11/30/2010

12/11/2010

Page 1

Category Description	11/1/2010- 11/30/2010
INCOME	
Dup Prop Tax	34.05
Franchise	
Cable	512.00
TOTAL Franchise	512.00
Gross Receipts Tax	54.72
Interest Income	208.35
Other Inc	
Zoning	1,400.00
TOTAL Other Inc	1,400.00
Prop Tax 2010	
Receipts 2010	17,883.67
TOTAL Prop Tax 2010	17,883.67
Prop Tax Prior Years	
Prop Tax 2008	
Receipts 2008	31.62
TOTAL Prop Tax 2008	31.62
Prop Tax 2009	
Receipts 2009	27.20
TOTAL Prop Tax 2009	27.20
TOTAL Prop Tax Prior Years	58.82
Sales Tax	
Sales & Use Dist	1,282.91
TOTAL Sales Tax	1,282.91
Veh Tax	
Coll	
2008	-0.06
2009	-0.95
2010	-5.22
TOTAL Coll	-6.23
Int 2008	0.51
Int 2009	4.11
Int 2010	1.55
Tax 2008	3.13
Tax 2009	57.35
Tax 2010	344.81
TOTAL Veh Tax	405.23
TOTAL INCOME	21,839.75
EXPENSES	
Attorney	300.00
Community	
Maint	450.00
TOTAL Community	450.00
Emp	
Benefits	
Dental	53.00
Life	46.20
TOTAL Benefits	99.20
FICA	

November 2010 Cash Flow Report

11/1/2010 Through 11/30/2010

12/11/2010

Page 2

Category Description	11/1/2010- 11/30/2010
Med	124.32
Soc Sec	531.59
TOTAL FICA	655.91
Payroll	90.74
TOTAL Emp	845.85
Office	
Bank	11.55
Clerk	2,275.00
Council	600.00
Deputy Clerk	342.91
Finance Officer	2,204.00
Maint	195.00
Materials	123.07
Service	486.00
TOTAL Maint	804.07
Mayor	400.00
Misc	7.54
Supplies	31.96
Tel	358.55
Util	314.21
TOTAL Office	7,349.79
Planning	
Administration	1,964.00
TOTAL Planning	1,964.00
Street Lighting	127.92
Tax Coll	
Sal	788.00
TOTAL Tax Coll	788.00
Travel	143.59
TOTAL EXPENSES	11,969.15
TRANSFERS	
TO Ag Bldg Capital Project Fund	-41,699.00
TOTAL TRANSFERS	-41,699.00
OVERALL TOTAL	-31,828.40

Register Report

11/1/2010 Through 11/30/2010

1/5/2011

Page 1

Date	Account	Num	Description	Memo	Category	Clr	Amount
BALANCE 10/31/2010							53,653.82
11/8/2010	Check Min ... EFT	S	Union County		Veh Tax:Tax 2010	R	344.81
					Veh Tax:Int 2010	R	1.55
					Veh Tax:Coll:2010	R	-5.22
					Veh Tax:Tax 2009	R	57.35
					Veh Tax:Int 2009	R	4.11
					Veh Tax:Coll:2009	R	-0.95
					Veh Tax:Tax 2008	R	3.13
					Veh Tax:Int 2008	R	0.51
					Veh Tax:Coll:2008	R	-0.06
11/12/2010	Check Min ... DEP	S	Deposit	#415	Prop Tax 2010:Rec...	R	5,192.77
				#415	Prop Tax Prior Year...	R	27.20
				#415	Prop Tax Prior Year...	R	31.62
11/12/2010	Check Min ... 3390		Jan-Pro Cleaning Syst...	I/N 3565 Janitori...	Office:Maint:Service	R	-195.00
11/12/2010	Check Min ... 3391		Xerox Corporation	I/N 051171346 ...	Office:Supplies	R	-31.96
11/12/2010	Check Min ... 3392		Clark, Griffin & McColl...	I/N 2380 11/10 ...	Attorney	R	-300.00
11/12/2010	Check Min ... 3393		Frederick Becker III	9/10 & 10/10 rei...	Travel	R	-143.59
11/12/2010	Check Min ... 3394		Duke Power	1819573779 (F...	Office:Util	R	-5.60
11/12/2010	Check Min ... 3395		Duke Power	1803784140 (F...	Office:Util	R	-93.73
11/12/2010	Check Min ... 3396		Union County Public ...	84361*00 (FY20...	Office:Util	R	-13.34
11/15/2010	Check Min ... EFT		Union County	10/10 (FY2010)	Gross Receipts Tax	R	54.72
11/15/2010	Check Min ... EFT		NC Department of Rev...	09/10 (FY2010)	Sales Tax:Sales & ...	R	1,282.91
11/18/2010	Check Min ... DEP	S	Deposit	#416	Prop Tax 2010:Rec...	R	9,875.59
				#416	Dup Prop Tax	R	34.05
11/18/2010	Check Min ... DEP		Deposit	#416a (FY2010)	Franchise:Cable	R	512.00
11/20/2010	Check Min ... EFT		Debit Card (Lowe's)	Landscaping: pl...	Office:Maint:Materials	R	-123.07
11/22/2010	Check Min ... 3397		Godfrey Construction ...	Roof Replacem...	[Ag Bldg Capital Pro...	R	-41,399.00
11/22/2010	Check Min ... 3398		Windstream	061345970 (FY...	Office:Tel	R	-55.09
11/22/2010	Check Min ... 3399		Windstream	061348611 (FY...	Office:Tel	R	-214.28
11/22/2010	Check Min ... 3400		Heritage Propane	513970 74.4 gal...	Office:Util	R	-201.54
11/22/2010	Check Min ... 3401		Duke Power	2035221941 (F...	Street Lighting	R	-127.92
11/24/2010	Check Min ... EFT		Debit Card (Down Ho...	Food: county m...	Office:Misc	R	-7.54
11/24/2010	Check Min ... 3402		Conder Flag Company	I/N 144442 Chri...	Community:Maint		-250.00
11/29/2010	Check Min ... EFT	S	Advantage Payroll	Salary 11/10	Office:Clerk	R	-2,275.00
				Supplement 11/10	Office:Clerk	R	0.00
				Hours 11/10	Office:Deputy Clerk	R	-342.91
				Salary 11/10	Office:Finance Officer	R	-2,204.00
				Salary 11/10	Office:Mayor	R	-400.00
				Salary 11/10	Office:Council	R	-600.00
				Salary 11/10	Planning:Administra...	R	-1,964.00
				Salary 11/10	Tax Coll:Sal	R	-788.00
					Emp:FICA:Soc Sec	R	-531.59
					Emp:FICA:Med	R	-124.32
					Emp:Payroll	R	-90.74
11/30/2010	Check Min ... DEP		Deposit	#417 (FY2010)	Prop Tax 2010:Rec...	R	2,815.31
11/30/2010	Check Min ... DEP		Deposit	#417a (FY2010)	Other Inc:Zoning	R	1,400.00
11/30/2010	Check Min ... 3403		Donald Gaddy	Supervision 10/...	[Ag Bldg Capital Pro...		-300.00
11/30/2010	Check Min ... 3404		Verizon Wireless	221474588-000...	Office:Tel		-89.18
11/30/2010	Check Min ... 3405	S	Hummingbird Lawn C...		Community:Maint		-200.00
					Office:Maint:Service		-486.00
11/30/2010	Check Min ... 3406	S	Municipal Insurance Tr...		Emp:Benefits:Life		-46.20

Register Report

11/1/2010 Through 11/30/2010

1/5/2011

Page 2

Date	Account	Num	Description	Memo	Category	Clr	Amount
					Emp:Benefits:Dental		-53.00
11/30/2010	Check Min ... EFT		American Community ...	11/10 Service C...	Office:Bank	R	-11.55
TOTAL 11/1/2010 - 11/30/2010							-32,036.75

BALANCE 11/30/2010 **21,617.07**

TOTAL INFLOWS **21,637.63**

TOTAL OUTFLOWS **-53,674.38**

NET TOTAL **-32,036.75**

Ag Building Capital Project Fund

4/1/2010 Through 11/30/2010

1/5/2011

Page 1

Category Description	4/1/2010- 11/30/2010
EXPENSES	
Construction	
In-House	1,566.71
Outsourced	
Contractors	41,399.00
Management	1,230.00
TOTAL Outsourced	42,629.00
TOTAL Construction	44,195.71
Land Acquisition Costs	
Purchase	110,678.46
Surveys	23.00
TOTAL Land Acquisition Costs	110,701.46
TOTAL EXPENSES	154,897.17
TRANSFERS	
FROM Check Min Spgs	154,897.17
TOTAL TRANSFERS	154,897.17
OVERALL TOTAL	0.00

Ag Building Capital Project Fund

4/1/2010 Through 11/30/2010

1/5/2011

Page 1

Date	Account	Num	Description	Memo	Category	Clr	Amount
BALANCE 3/31/2010							0.00
4/9/2010	Ag Bldg Ca...		Opening Balance		[Ag Bldg Capital Pro...		0.00
7/1/2010	Ag Bldg Ca...		Union County (Registe... Subdivision Plat...		Land Acquisition Co...		-23.00
7/1/2010	Ag Bldg Ca...		Union County (Registe... Subdivision Plat...		[Check Min Spgs]		23.00
7/29/2010	Ag Bldg Ca...		Clark, Griffin & McColl... Closing 7/29/10 ...		Land Acquisition Co...		-110,678.46
7/29/2010	Ag Bldg Ca...		Clark, Griffin & McColl... Closing 7/29/10 ...		[Check Min Spgs]		110,678.46
8/25/2010	Ag Bldg Ca...		Debit Card (Lowe's)	Window Glazing...	[Check Min Spgs]		57.75
8/25/2010	Ag Bldg Ca...		Lowe's	Window Glazing...	Construction:In-Hou...		-57.75
9/30/2010	Ag Bldg Ca...		Donald Gaddy	Supervision 8/2...	Construction:Outso...		-450.00
9/30/2010	Ag Bldg Ca...		Donald Gaddy	Supervision 8/2...	[Check Min Spgs]		450.00
10/15/2010	Ag Bldg Ca...		Lowe's	Blinds (FY2010)	Construction:In-Hou...		-809.20
10/15/2010	Ag Bldg Ca...		Lowe's	Blinds (FY2010)	[Check Min Spgs]		809.20
10/23/2010	Ag Bldg Ca...		Lowe's	Electrical Suppli...	Construction:In-Hou...		-63.98
10/23/2010	Ag Bldg Ca...		Debit Card (Lowe's)	Electrical Suppli...	[Check Min Spgs]		63.98
10/28/2010	Ag Bldg Ca...		Lowe's	Electrical Suppli...	Construction:In-Hou...		-110.78
10/28/2010	Ag Bldg Ca...		Debit Card (Lowe's)	Electrical Suppli...	[Check Min Spgs]		110.78
10/28/2010	Ag Bldg Ca...		Donald Gaddy	Supervision 9/2...	Construction:Outso...		-480.00
10/28/2010	Ag Bldg Ca...		Donald Gaddy	Supervision 9/2...	[Check Min Spgs]		480.00
10/29/2010	Ag Bldg Ca...		Covenant Waste Syst...	2 - 20 Yd Dump...	Construction:In-Hou...		-525.00
10/29/2010	Ag Bldg Ca...		Covenant Waste Syst...	2 - 20 Yd Dump...	[Check Min Spgs]		525.00
11/22/2010	Ag Bldg Ca...		Godfrey Construction ...	Roof Replacem...	Construction:Outso...		-41,399.00
11/22/2010	Ag Bldg Ca...		Godfrey Construction ...	Roof Replacem...	[Check Min Spgs]		41,399.00
11/30/2010	Ag Bldg Ca...		Donald Gaddy	Supervision 10/...	Construction:Outso...		-300.00
11/30/2010	Ag Bldg Ca...		Donald Gaddy	Supervision 10/...	[Check Min Spgs]		300.00
TOTAL 4/1/2010 - 11/30/2010							0.00
BALANCE 11/30/2010							0.00
TOTAL INFLOWS							154,897.17
TOTAL OUTFLOWS							-154,897.17
NET TOTAL							0.00

November 2010

Revenue Details

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Invoice Date	Invoice Number	Description	Invoice Amount
11/02/2010	200.1-10/10	Tax/Fee/Int - OCT10	\$405.23

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00015195	11/08/2010	405.23



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 11/08/2010 00015195

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$405.23

Pay **Four Hundred Five Dollars and 23 cents *******

To The
 Order Of TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00015195

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

DATE 10/30/10
TIME 14:22:47
USER PHH

UNION COUNTY
COLLECTIONS BY RGCD/REV UNIT/YR-DATE RANGE
DEPOSIT DATE RANGE: 10/01/2010 THRU 10/31/2010
REPORT GROUP: 200 REGISTERED VEHICLE
REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

PAGE 51
PROG# CL2138

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST (NOT INT3)	STATE INTEREST (INT3)	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION & STATE INTEREST
2008	3.13		.51	.09	3.73	.06	3.58
2009	57.35		4.11	1.75	63.21	.95	60.51
2010	344.81		1.55	1.97	348.33	5.22	341.14
TOTAL	405.29		6.17	3.81	415.27	6.23	405.23

NC Sales & Use Tax Distribution

September 2010 Collections

Summary

November 10, 2010

	ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
UNION	\$ 912,223.65	\$ 724,194.76	\$ 489,464.30	\$ -	\$ 10,601.58	\$ -	\$ -	\$ (154,787.61)	\$ 1,981,696.68
FAIRVIEW	\$ 372.75	\$ 295.92	\$ 200.00	\$ -	\$ 4.33	\$ -	\$ -	\$ 303.80	\$ 1,176.80
HEMBY BRIDGE	\$ 153.42	\$ 121.80	\$ 82.32	\$ -	\$ 1.78	\$ -	\$ -	\$ 125.04	\$ 484.36
INDIAN TRAIL	\$ 28,353.43	\$ 22,509.18	\$ 15,213.36	\$ -	\$ 329.51	\$ -	\$ -	\$ 23,107.86	\$ 89,513.34
LAKE PARK	\$ 3,489.73	\$ 2,770.42	\$ 1,872.46	\$ -	\$ 40.56	\$ -	\$ -	\$ 2,844.11	\$ 11,017.28
MARSHVILLE	\$ 3,895.43	\$ 3,092.50	\$ 2,090.14	\$ -	\$ 45.27	\$ -	\$ -	\$ 3,174.77	\$ 12,298.11
MARVIN	\$ 2,996.74	\$ 2,379.05	\$ 1,607.94	\$ -	\$ 34.83	\$ -	\$ -	\$ 2,442.33	\$ 9,460.89
MINERAL SPRINGS	\$ 406.36	\$ 322.60	\$ 218.04	\$ -	\$ 4.72	\$ -	\$ -	\$ 331.19	\$ 1,282.91
MINT HILL *	\$ 28.21	\$ 22.40	\$ 15.14	\$ -	\$ 0.33	\$ -	\$ -	\$ 23.01	\$ 89.09
MONROE	\$ 98,815.43	\$ 78,447.45	\$ 53,020.58	\$ -	\$ 1,148.40	\$ -	\$ -	\$ 80,533.98	\$ 311,965.84
STALLINGS *	\$ 19,295.64	\$ 15,318.40	\$ 10,353.30	\$ -	\$ 224.25	\$ -	\$ -	\$ 15,725.84	\$ 60,917.43
UNIONVILLE	\$ 581.05	\$ 461.29	\$ 311.77	\$ -	\$ 6.75	\$ -	\$ -	\$ 473.57	\$ 1,834.43
WAXHAW	\$ 24,320.45	\$ 19,307.48	\$ 13,049.42	\$ -	\$ 282.64	\$ -	\$ -	\$ 19,821.03	\$ 76,781.02
WEDDINGTON *	\$ 3,433.96	\$ 2,726.15	\$ 1,842.53	\$ -	\$ 39.91	\$ -	\$ -	\$ 2,798.67	\$ 10,841.22
WESLEY CHAPEL	\$ 872.79	\$ 692.89	\$ 468.31	\$ -	\$ 10.14	\$ -	\$ -	\$ 711.31	\$ 2,755.44
WINGATE	\$ 2,909.34	\$ 2,309.66	\$ 1,561.04	\$ -	\$ 33.81	\$ -	\$ -	\$ 2,371.10	\$ 9,184.95

Invoice Date	Invoice Number	Description	Invoice Amount
11/05/2010	1104vehgr	Gross Veh.Rental Recpts-Oct	\$54.72

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00015414	11/15/2010	54.72



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 11/15/2010 00015414

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$54.72

Pay **Fifty Four Dollars and 72 cents *******

To The
 Order Of

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00015414

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

MEMO

To: Mineral Springs town council
From: Rick Becker
Date: January 6, 2011
Subject: Anderson Carmon greenway funding request

Anderson Carman has been in email contact with me as he refines the scope of his Eagle Scout project. The major changes from his original idea are:

- Moving at least one picnic table from the trailhead picnic area to the creekside “overlook” location
- Reducing the trail-clearing mileage from one mile to a bit more than ½ mile

He has estimated his total project budget (materials only) at \$500, and requests that the town council provide no more than \$250:

From:
"Anderson Carman"

To:
"Rick Becker"

Mr Becker,

I knew i forgot something, I totalled my final estimated budget to be \$500. with this in mind I am welcome to any amount that the council would like to give, but would request no more than 50% of the entire cost.

Thanks again I'll stay in touch.

Anderson Carman

After spending a few dollars for some signs and designating \$500 to Mitchell Wyse’s project, we have a bit over \$600 in the Trail Maintenance budget, so I would recommend approving \$250 for Anderson’s project.

CONSERVATION
by
DESIGN

Town of Mineral Springs
Zoning Administrator
Vicky Brooks
P O Box 600
Mineral Springs, NC 28108
704-289-5331
704-243-1705 FAX
msvickybrooks@aol.com
www.mineralspringsnc.com

MEMO

To: Town Council
From: Vicky Brooks
Date: January 6, 2011
Re: Planning Board and Board of Adjustment
Agenda Items #6 & 7

Two planning board members' terms are due to expire in January of 2011. I have confirmation from Mr. Mike LaMonica that he would like to continue with the planning board if the council chooses to reappoint him to another three-year term. I have not heard back from Ms. Valerie Coffey as of yet, but I feel assured that she will be able to respond to us at the meeting!!

In addition, we have received a planning board application from Ms. Jill Lewis to fill the vacant seat left by Mr. Jack Moore. This term will expire in January of 2012.

Three Board of Adjustment terms have expired: Mr. Bill Southerland, Ms. Lisa McCoy and Mr. Marty Connell. I received confirmation from Mr. Connell and Ms. McCoy that they are still interested in remaining on the board, should the council choose to reappoint them. Mr. Southerland has not responded to my inquiry as of yet.

Additionally, the town has been seeking to fill a vacant "alternate" seat on this board for some time now. We have an application from Ms. Jill Lewis for this position. If we do not hear back from Mr. Southerland letting us know whether or not he would like to continue with the board, Ms. Sharon Carter, who is currently filling an "alternate" position, has expressed an interest in becoming a "regular" member of that board.

CONSERVATION
by
DESIGN

Town of Mineral Springs
Zoning Administrator
Vicky Brooks
P O Box 600
Mineral Springs, NC 28108
704-289-5331
704-243-1705 FAX
msvickybrooks@aol.com
www.mineralspringsnc.com

MEMO

To: Town Council
From: Vicky Brooks
Date: January 3, 2011
Re: 2012 Urban Archery Season
Agenda Item #8

I was approached by a resident of Mineral Springs inquiring as to whether or not the town might consider a request to the Wildlife Resources Commission for the 2012 Urban Archery Season. After speaking with Councilman Countryman last month, we determined that it may be worthwhile for the council to consider it. The Urban Archery Season allows bow-and-arrow hunting for a period of time in January and February. The Urban Archery Season is available to municipalities that submit to the Wildlife Resources Commission by April 1 of each year a letter of intent to participate in the upcoming season (with approval from the commission). This year the local towns of Waxhaw, Unionville and Fairview are participating.

2011 Mineral Springs Holiday Schedule

The following public holidays are established for the Town of Mineral Springs employees. The town hall will officially be closed on the days indicated below.

Friday, December 31, 2010	New Year's Day
Monday, January 17, 2011	Birthday of Martin Luther King, Jr.
Monday, February 21, 2011	Washington's Birthday
Monday, May 30, 2011	Memorial Day
Monday, July 4, 2011	Independence Day
Monday, September 5, 2011	Labor Day
Monday, October 10, 2011	Columbus Day
Friday, November 11, 2011	Veterans Day
Thursday, November 24, 2011	Thanksgiving Day
Friday, November 25, 2011	Thanksgiving Day Holiday
Monday, December 26, 2011	Christmas Day
Monday, January 2, 1012	New Year's Day