

Town Council Members

Valerie Coffey - 2011 ~ Janet Critz - 2013 ~ Lundeen Cureton - 2011

Peggy Neill - 2011 ~ Melody LaMonica - 2013

**Town of Mineral Springs
Mineral Springs Town Hall
3506 S Potter Road ~ Mineral Springs
Town Council
Regular Meeting
October 13, 2011 ~ 7:30 PM**

Agenda

1. Opening

The meeting will be called to order, an invocation will be delivered and the Pledge of Allegiance will be recited.

2. Public Comments

The Town Council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

3. Approval of Town Council Minutes and Monthly Reports

The Town Council has been mailed copies of the September 8, 2011 minutes, the August 2011 tax report, tax releases and the August 2011 finance report; the council will approve them if correct.

- A. September 8, 2011 Regular Meeting Minutes
- B. August 2011 Tax Collector's Report
- C. Tax Releases
- D. August 2011 Finance Report

4. Update on the McNeely Road Greenway Parking Area

Mayor Becker will update the council on the McNeely Road Greenway Parking Area.

5. Discussion and Consideration of Converting to Consent Agenda

The council will discuss and consider converting to consent agenda.

6. Consideration of Funding Additional Plantings at Potter Road and Highway 75

Mayor Becker will request that the council consider funds to purchase pansies to be planted at the planting area at the corner of Potter Road and Highway 75.

7. Other Business

8. Adjournment

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Regular Meeting
September 8, 2011 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, September 8, 2011.

Present: Mayor Frederick Becker III, Mayor Pro Tem Jerry Countryman, Councilwoman Valerie Coffey, Councilwoman Lundeen Cureton, Councilwoman Melody LaMonica, Councilwoman Peggy Neill, Town Clerk/Zoning Administrator Vicky Brooks and Deputy Town Clerk Janet Ridings.

Absent: Councilwoman Janet Critz, Attorney Bobby Griffin and Tax Collector Libby Andrews-Henson.

Visitors: Chief Donald Gaddy.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of September 8, 2011 to order at 7:33 p.m.

1. **Opening**

- Councilwoman Cureton delivered the invocation.
- Pledge of Allegiance.

2. **Public Comments**

- There were no public comments.

3. **Approval of Town Council Minutes and Monthly Reports**

A. August 11, 2011 Regular Meeting Minutes

- **Councilwoman Coffey** made a ***motion*** to approve the August 11, 2011 minutes as written and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill

Nays: None

B. July 2011 Tax Collector's Report

- **Councilwoman Neill** made a ***motion*** to approve the July 2011 tax collector's report as written and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill

Nays: None

- Mayor Becker reported that the tax information had been received from the county; he and Ms. Libby Andrews-Henson got together working “double-time” to get the tax bills mailed out.

C. July 2011 Finance Report

- **Councilwoman Cureton** made a **motion** to approve the July 2011 finance report and **Councilwoman LaMonica** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill

Nays: None

- Mayor Becker reported that he had completed the year-end documentation, closed out the books and dropped the materials off at the auditor's office yesterday.

4. Proclamation for Firefighters Week

- Mayor Becker commented that he thought this was a welcome activity on the part of the State Legislature; the North Carolina House passed a House Resolution in May of this year declaring an official State recognition [of Firefighters Week]. Mayor Becker pointed out that Chief Donald Gaddy and one of our firefighters was present this evening, which reminds us of what a great service our firefighters provide us. Mayor Becker read the proclamation and thanked all firefighters and the House for reminding us of that.
- **Councilman Countryman** made a **motion** to approve the Proclamation for Firefighters Week, September 11th – 17th and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill

Nays: None

- The proclamation is as follows:

*Proclamation
Firefighters Week
September 11th – 17th, 2011*

Whereas, fighting fires is one of the most hazardous professions, requiring physical strength, stamina, extensive training, courage, and selfless concern for the welfare of others; and

Whereas, firefighters provide valuable services to the citizens of North Carolina, their communities, and the State; and

Whereas, firefighters make sacrifices to protect the lives and financial interests of the citizens of North Carolina; and

Whereas, firefighters respond to emergencies without hesitation when the call of duty arises; and

Whereas, firefighters work with public safety officials and law enforcement officers to protect the integrity of crime scenes, which is necessary to resolve arson cases; and

Whereas, firefighters reside in the community in which they serve and have a great appreciation for protecting their communities; and

Whereas, the North Carolina House of Representatives adopted House Resolution 715 on May 17, 2011 establishing the week in September of each year containing September 11th as "Firefighters Week" in North Carolina; and

Whereas, it is appropriate to recognize the duties and services that firefighters perform by observing "Firefighters Week" in Mineral Springs.

Now, Therefore, the Town of Mineral Springs does hereby proclaim the week of September 11 – 17, 2011 as "Firefighters Week",

And ask our citizens to observe and recognize the contributions our firefighters make to our community.

Adopted, this 8th day of September of 2011.

Frederick Becker III, Mayor

Attest:

Vicky Brooks, CMC, Town Clerk

5. **Proclamation Recognizing and Expressing Support for the 10th Anniversary of 9/11 as a National Day of Service and Remembrance**

- Mayor Becker explained that Sunday will be the September 11th anniversary; this proclamation is to pay tribute to the events of that day and to support the ongoing National Day of Remembrance, which was declared in 2009. The proclamation begins "*Whereas the President on September 11th 2009 issued the Patriot Day Proclamation officially and permanently designating September 11th as a National Day of Service and Remembrance*" Mayor Becker further explained that he believed annually, "it behooves" our municipalities to pause and remember. More important than anything, it meshes with Firefighter's Week, because of the service of hundreds of thousands of people nationwide who put their lives at risk both that day in New York, Washington and Pennsylvania and the members of the armed forces who subsequently have continued to put their lives at risk for the following 10 years. Mayor Becker stated that he felt it appropriate that we recognize them by means of this proclamation as well. Councilwoman LaMonica commented that from a personal perspective (having lost a dear friend in the North Tower and having been highly involved with some of the aftermath and activity around the event), she thought it was wonderful that the country and all of us whose lives were touched either in support of the event or because of loved ones or what-have-you

have this opportunity to stop and remember. "I think it is terrific", Councilwoman LaMonica said.

- **Councilwoman LaMonica** made a **motion** to adopt this Proclamation and **Councilwoman Cureton** seconded the motion. The motion passed unanimously as follows

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill

Nays: None

- The proclamation is as follows:

*Proclamation
Recognizing and Expressing Support
for the 10th Anniversary of 9/11
National Day of Service and Remembrance*

On September 11, 2001, the peace and security of our nation was shattered by cowardly terrorist attacks that killed nearly 3,000 innocent and brave people at the World Trade Center towers in New York City, at the United States Pentagon, and in the pristine fields of Shanksville, Pennsylvania. Although the terrorists' goal was to strike a powerful blow to the hearts of all Americans tear at the fabric our nation, arising from the very ashes of that tragedy came a remarkable spirit of unity, compassion and determination that will never be forgotten, just as we will never forget those who were lost and injured on that day, and those who rose in service during the rescue and recovery effort and in defense of our nation both here at home and abroad.

In observance of the 10th anniversary of the September 11, 2001 attacks on America, which killed citizens from 92 different countries, we hereby adopt the following Proclamation in tribute to those lost and injured on 9/11, and the many who gave of themselves in service to their communities and to this country in the aftermath of the attacks:

Whereas, people of all ages and walks of life, across America, and around the world, collectively witnessed an event of immense tragedy on September 11, 2001;

Whereas, the events of that day instantly transformed nearly everyone's lives, some through personal loss, and many others through an unfamiliar sense of individual and national vulnerability; and

Whereas, an unprecedented, historic bonding of Americans arose from the collective shock, unifying the country in an outpouring of national spirit, pride, selflessness, generosity, courage and service; and

Whereas, many brave people heroically, tirelessly and courageously participated in an extraordinarily difficult and dangerous rescue and recovery effort, in some cases voluntarily putting their own well-being at risk; and

Whereas, September 11 will never, and should never be just another day in the hearts and minds of all Americans;

Whereas, September 11, 2011 will be the 10th anniversary of the 9/11 attacks on America; and

Whereas, many citizens may wish to memorialize September 11 by engaging in, or making a plan to engage in personal and individual acts of community service, or other giving activities, as part of a solemn day of remembrance and tribute; and

Whereas, on March 19, 2009, the United States Congress passed bipartisan legislation authorizing the establishment of September 11 as a federally recognized National Day of Service and Remembrance, which President Barack Obama signed into law on April 21, 2009 and;

Whereas, the President of the United States, on September 11, 2009, issued the Patriot Day Proclamation officially and permanently designating September 11 as a National Day of Service and Remembrance, and calling upon all interested Americans to participate in this observance through moments of silence, the flying of the flag of the United States at half-staff, as well as community service and charitable activities in tribute and remembrance; and

Now, therefore, the Town of Mineral Springs Council, pays tribute to all of the victims of 9/11 and the many who rose in service to the 9/11 terrorist attacks, will observe September 11, 2011, the 10th Anniversary of 9/11, as a voluntary Day of Service and Remembrance, and furthermore calls upon all its citizens and organizations to consider joining in this observance and to engage in activities of tribute, solemn remembrance and charitable service.

Adopted, this 8th day of September of 2011.

Frederick Becker III, Mayor

Attest:

Vicky Brooks, CMC, Town Clerk

6. **Consideration of a Letter of Endorsement for Sustainable Communities Regional Planning Grant**

- Mayor Becker explained that he and Ms. Brooks talked about this at length and it does “echo” the same grant as the one that came before the council a year ago; however, this is a new grant cycle on the Housing and Urban Development (HUD) Sustainability Grant. It is a good thing, but what bothered the council last year was that if the town was going to sign-on there was a mandatory commitment of staff time and the town is very much on the “fringes” of the beneficiary territory for these services. The council looked at that fact and that we are very “picky” and cautious about how to use our staff time, because we do not have much staff to give time; therefore, the council (a year ago) didn’t want to sign-on and did not want to make that staff commitment, because the cost benefit equation just wasn’t there for the town. If there is grant money available, Mayor Becker believed it would be nice for this type of thing to come to our service region of Centralina Council of Governments (COG); a lot of their goals do overlap with some of our goals for our community. This year COG is giving the town the option of saying “yes” we sign-on to support, but we do not have the where-with-all to put staff commitment or financial commitment in. Mayor Becker asked the council if they wanted to support the effort, but decline to commit staff time. Councilman Countryman responded that he would be, in voice only, thrilled to support their effort, but in no other way; given the size of our community and the requirements that are placed

on us, additional commitments would be totally inappropriate. Councilwoman Neill agreed. Mayor Becker pointed out the second paragraph (the list of what is important to us) and asked the council if there was anything on the list that matters to us. Mayor Becker believed that “environment and community planning” is very important to us. Councilman Countryman commented that he was not in favor of “social equity”, because it just means more government spending and frankly he was not convinced that it is necessary. Councilwoman Neill suggested putting in community planning and/or economic development. Councilwoman Coffey expressed concerns about the endorsement leading into financial support in the future; as long as that does not happen, she doesn’t have a problem with the endorsement. Mayor Becker verified with the council that he would simply use those two items (community planning and economic development), cross out everything else there and say we are particularly interested in that aspect, strike out the paragraph about the organization and staff time, and in the final paragraph simply say we are endorsing COG in their efforts.

- **Councilman Countryman** made a **motion** to send them a letter in support indicating our endorsement of their programs and our willingness to continue our endorsement of their program emphasizing economic development and community planning with no staff time and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill

Nays: None

7. **Other Business**

- Councilwoman LaMonica referred to the packet the council received from Attorney Bobby Griffin dated August 12th regarding the Forsyth Opinion and asked if this topic would be on a future agenda for the council to discuss. Mayor Becker responded that he had not had any intention of changing our policies or anything in regard to it. Mayor Becker offered that he knew that it was Attorney Griffin’s obligation to be very in-tune to what case law is and how it might affect the town and what exposure we might have. The council could discuss it at a future meeting if it seems that there is pressure on them to do so. Councilman Countryman responded that the decision they should have would be a discussion with Attorney Griffin as to whether they should have a discussion. Mayor Becker noted that it would not have to be attorney/client privilege; therefore, the council could just have him present it to them next month. Mayor Becker reminded the council that Attorney Griffin informed them that they can make their decisions; this topic was addressed exhaustively about a year ago. The caveat for Attorney Griffin is that the new Forsyth decision is a Court of Appeals decision, which is the next level and the Appellate Court is a published opinion and therefore has more strength as case law. It is still not statutory law; you do not get prosecuted for violating case law, because it is not a law on the books. It gives someone who is challenging your procedures a “leg to stand on” if they want to sue you (Forsyth says). Mayor Becker stated that he is not a lawyer, but that is his take on what this type of opinion means; it means – “beware, if you are conducting business in the same manner as Forsyth did, you may be found not in compliance under this case law”. Councilwoman LaMonica asked if a nonsectarian legislative prayer (in practice) is

permitted under the Constitution and our opening prayer is considered nonsectarian. Mayor Becker responded that it is borderline. If the council recalled the lengthy documents Mayor Becker put together a year ago, in both Forsyth and prior to Forsyth (in the original decisions) they weren't borderline, some of the prayer was proselytizing. The town doesn't proselytize; our prayers are by our council members or by our visiting clergy. Mayor Becker thought that they were pretty neutral; basically Christian based. We have Christian members on the council, and we also had a Methodist pastor who gave a prayer. The case law goes back a lot longer than this Forsyth case law that nonsectarian prayer has been found Constitutional; it goes back for decades and that has pretty much been upheld. Some people, for better or worse, take their faith very seriously and treat it in different ways. Some people maybe feel that they have to "apply more pressure" and other people want to put the brakes on it. Mayor Becker added that he did not think that anybody in our community or our council is doing something that is "in opposition" of the spirit of it. Councilwoman LaMonica asked if Attorney Griffin could just follow-up and let us know as this Forsyth opinion proceeds through the court system and if it does become more formal and we do find ourselves in greater risk (violation). Mayor Becker responded that he will be talking to Attorney Griffin; he keeps us up-to-date anyway. Mayor Becker further added that he did not think that the council was acting in violation of the spirit of the Constitutionality of nonsectarian prayer. Attorney Griffin is a little more cautious because he is an attorney.

- Chief Donald Gaddy of the Mineral Springs Volunteer Fire and Rescue Department announced that there would be a Memorial Service held for the September 11th [anniversary ceremony] at the Fallen Firefighters Memorial at the Historic Court House in Monroe. The memorial starts at 2:00 p.m.

8. Adjournment

- **Councilman Countryman** made a **motion** to adjourn and **Councilwoman LaMonica** seconded. *The motion passed unanimously as follows:*

Ayes: Coffey, Countryman, Cureton, LaMonica and Neill

Nays: None

- The meeting was adjourned at 7:59 p.m.
- The next regular meeting will be on Thursday, October 13, 2011 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, Town Clerk

Frederick Becker III, Mayor

**Town of Mineral Springs
Property Tax Releases
10/13/11**

2011 Releases:

| Acct Num | Name | Address | Value | Amt | Description |
|-----------------|---------------------------|--|--------------|----------------|---------------------------|
| 50-081-467 | PARKDALE AMERICA | PO BOX 92129, SOUTHLAKE TX 76092 | 278,371 | 69.59 | COUNTY VALUE APPEAL |
| 06-057-095 | GAUEN GREGORY | 2513 WINDING OAKS TR WAXHAW NC 28173 | 10,200 | 2.55 | COUNTY VALUE APPEAL |
| | TOTAL RELEASES | | | \$72.14 | |

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MUNICIPALITY: Mineral Springs

Billing Adjustment Form

Managerial Approval: _____

Owner ID: 2025752 **Date:** August 18, 2011

Requested By: Joyce Cook **Phone:** 704-292-2624

Account Number: 50081467

Owner: Parkdale America LLC Plant 21
% Complex Prop Advisors

Address: P O Box 92129 Southlake TX 76092-0102

Contact: Jenifer Mulholland

Taxpayer's Telephone Number: 817-251-6666

Reason for Adjustment: Clerical error. CIP for 2010 was not removed.

PENALTY **YES** **NO**

| Value Adjustments | | | | Fire Fee Adjustments | | | Receipt Number |
|-------------------|--------------|-----------------|------------------|----------------------|--------------|------------------|----------------|
| Year | Billed Value | Corrected Value | Amount of Change | Billed Fee | Adjusted Fee | Amount of Change | |
| 2011 | 16,397,912 | 16,119,541 | 278,371 | NO FIRE FEE | | | 649167 |
| 2010 | | | | | | | |
| 2009 | | | | | | | |
| 2008 | | | | | | | |
| 2007 | | | | | | | |
| 2006 | | | | | | | |

Town of Mineral Springs

FINANCE REPORT AUGUST 2011

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

October 13, 2011

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Cash Flow Report FY2011 YTD

7/1/2011 Through 8/31/2011

10/5/2011

Page 1

| Category Description | 7/1/2011- 8/31/2011 |
|----------------------------|------------------------|
| INCOME | |
| Franchise | |
| Cable | 553.00 |
| TOTAL Franchise | 553.00 |
| Gross Receipts Tax | 50.69 |
| Interest Income | 287.55 |
| Other Inc | |
| Zoning | 125.00 |
| TOTAL Other Inc | 125.00 |
| Prop Tax Prior Years | |
| Prop Tax 2010 | |
| Receipts 2010 | |
| Int | 8.08 |
| Tax | 88.50 |
| TOTAL Receipts 2010 | 96.58 |
| TOTAL Prop Tax 2010 | 96.58 |
| TOTAL Prop Tax Prior Years | 96.58 |
| Sales Tax | |
| Refunds | |
| State | 635.62 |
| TOTAL Refunds | 635.62 |
| Sales & Use Dist | 300.32 |
| TOTAL Sales Tax | 935.94 |
| Veh Tax | |
| Coll | |
| 2003 | -0.03 |
| 2009 | -0.10 |
| 2010 | -1.33 |
| 2011 | -3.45 |
| TOTAL Coll | -4.91 |
| Int 2003 | 0.92 |
| Int 2009 | 0.40 |
| Int 2010 | 2.01 |
| Tax 2003 | 1.30 |
| Tax 2009 | 5.98 |
| Tax 2010 | 85.07 |
| Tax 2011 | 229.70 |
| TOTAL Veh Tax | 320.47 |
| TOTAL INCOME | 2,369.23 |
| EXPENSES | |
| Ads | 109.44 |
| Attorney | 913.32 |
| Community | |
| Maint | 200.00 |
| TOTAL Community | 200.00 |
| Dues | 3,460.00 |
| Elections | 507.75 |
| Emp | |
| Benefits | |

Cash Flow Report FY2011 YTD

7/1/2011 Through 8/31/2011

10/5/2011

Page 2

| Category Description | 7/1/2011- 8/31/2011 |
|---------------------------------|------------------------|
| Dental | 106.00 |
| Life | 92.40 |
| NCLGERS | 1,536.90 |
| TOTAL Benefits | 1,735.30 |
| Bond | 550.00 |
| FICA | |
| Med | 252.83 |
| Soc Sec | 1,081.13 |
| TOTAL FICA | 1,333.96 |
| Payroll | 205.35 |
| Work Comp | 680.21 |
| TOTAL Emp | 4,504.82 |
| Ins | 3,595.29 |
| Office | |
| Bank | 15.91 |
| Clerk | 4,686.00 |
| Council | 1,200.00 |
| Deputy Clerk | 1,338.00 |
| Equip | 580.74 |
| Finance Officer | 4,540.00 |
| Maint | |
| Materials | 73.90 |
| Service | 1,190.00 |
| TOTAL Maint | 1,263.90 |
| Mayor | 800.00 |
| Post | 507.16 |
| Supplies | 648.39 |
| Tel | 2,282.58 |
| Util | 223.56 |
| TOTAL Office | 18,086.24 |
| Planning | |
| Administration | 4,046.00 |
| Misc | 431.00 |
| Parks & Greenways | 26.63 |
| TOTAL Planning | 4,503.63 |
| Street Lighting | 136.33 |
| Tax Coll | |
| Post | 372.00 |
| Sal | 1,624.00 |
| TOTAL Tax Coll | 1,996.00 |
| TOTAL EXPENSES | 38,012.82 |
| TRANSFERS | |
| TO Ag Bldg Capital Project Fund | -360.00 |
| TOTAL TRANSFERS | -360.00 |
| OVERALL TOTAL | -36,003.59 |

Account Balances History Report

(Includes unrealized gains)

As of 8/31/2011

10/5/2011

Page 1

| Account | 6/29/2011 Balance | 6/30/2011 Balance | 7/31/2011 Balance | 8/31/2011 Balance |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|
| ASSETS | | | | |
| Cash and Bank Accounts | | | | |
| Check Min Spgs | 40,152.12 | 40,102.34 | 17,166.48 | 4,474.59 |
| Estates at Soen Escrow | 28,118.05 | 28,127.83 | 28,137.39 | 28,144.83 |
| MM Sav CitizensSouth | 343,681.79 | 343,836.25 | 343,982.29 | 344,102.47 |
| MM Sav Min Spgs | 10,533.91 | 10,536.07 | 10,538.31 | 10,540.40 |
| Ag Bldg Capital Project Fund | 0.00 | 0.00 | 0.00 | 0.00 |
| CWMTF Grant Project Fund | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Cash and Bank Accounts | 422,485.87 | 422,602.49 | 399,824.47 | 387,262.29 |
| Other Assets | | | | |
| State Revenues Receivable | 0.00 | 55,610.40 | 53,805.43 | 52,585.53 |
| TOTAL Other Assets | 0.00 | 55,610.40 | 53,805.43 | 52,585.53 |
| TOTAL ASSETS | 422,485.87 | 478,212.89 | 453,629.90 | 439,847.82 |
| LIABILITIES | | | | |
| Other Liabilities | | | | |
| Accounts Payable | 0.00 | 2,361.48 | 562.40 | 0.00 |
| Escrows | 27,720.00 | 27,720.00 | 27,720.00 | 27,720.00 |
| TOTAL Other Liabilities | 27,720.00 | 30,081.48 | 28,282.40 | 27,720.00 |
| TOTAL LIABILITIES | 27,720.00 | 30,081.48 | 28,282.40 | 27,720.00 |
| OVERALL TOTAL | 394,765.87 | 448,131.41 | 425,347.50 | 412,127.82 |

Mineral Springs Monthly Revenue Summary 2011-2012

| TOWN OF MINERAL SPRINGS | | | | | | | | | |
|---------------------------|----------------------|----------------------|--------------------|--------------|------------------|--------------------|-------------|-----------------|-------------|
| REVENUE SUMMARY 2011-2012 | | | | | | | | | |
| Source | Budget | Receivable | Rec'd YTD | % of Budget | July | August | September | October | November |
| Property Tax - prior | \$ 2,400.00 | \$ 2,303.42 | \$ 96.58 | 4.0% | \$ 96.58 | \$ - | | | |
| Property Tax - 2011 | \$ 62,720.00 | \$ 62,720.00 | \$ - | 0.0% | \$ - | \$ - | | | |
| Dupl. Property Tax | \$ - | \$ - | \$ - | | \$ - | \$ - | | | |
| Franchise Taxes: cable | \$ 2,100.00 | \$ 1,547.00 | \$ 553.00 | 26.3% | \$ - | \$ 553.00 | | | |
| Franchise Taxes: utility | \$ 180,000.00 | \$ 180,000.00 | \$ - | 0.0% | \$ - | \$ - | | | |
| Fund Balance Approp. | \$ - | \$ - | \$ - | | \$ - | \$ - | | | |
| Gross Receipts Tax | \$ - | \$ (50.69) | \$ 50.69 | | \$ - | \$ 50.69 | | | |
| Interest | \$ 3,000.00 | \$ 2,712.45 | \$ 287.55 | 9.6% | \$ 157.84 | \$ 129.71 | | | |
| Sales Tax | \$ 41,650.00 | \$ 40,714.06 | \$ 935.94 | 2.2% | \$ 635.62 | \$ 300.32 | | | |
| Vehicle Taxes | \$ 4,200.00 | \$ 3,879.53 | \$ 320.47 | 7.6% | \$ - | \$ 320.47 | | | |
| Zoning Fees | \$ 3,000.00 | \$ 2,875.00 | \$ 125.00 | 4.2% | \$ 100.00 | \$ 25.00 | | | |
| Other | \$ 500.00 | \$ 500.00 | \$ - | 0.0% | \$ - | \$ - | | | |
| Totals | \$ 299,570.00 | \$ 297,200.77 | \$ 2,369.23 | 0.8% | \$ 990.04 | \$ 1,379.19 | \$ - | \$ - | \$ - |
| | | | | | | | | | |
| | | | | | | | | | |
| | December | January | February | March | April | May | June | June a/r | |
| Property Tax - prior | | | | | | | | | |
| Property Tax - 2011 | | | | | | | | | |
| Dupl. Property Tax | | | | | | | | | |
| Franchise Taxes: cable | | | | | | | | | |
| Franchise Taxes: utility | | | | | | | | | |
| Fund Balance Approp. | | | | | | | | | |
| Gross Receipts Tax | | | | | | | | | |
| Interest | | | | | | | | | |
| Sales Tax | | | | | | | | | |
| Vehicle Taxes | | | | | | | | | |
| Zoning Fees | | | | | | | | | |
| Other | | | | | | | | | |
| Totals | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Mineral Springs Budget Comparison 2011-2012

| TOWN OF MINERAL SPRINGS | | | | | | | | | |
|-----------------------------|----------------------|----------------------|---------------------|--------------|---------------------|---------------------|-------------|-------------|-------------|
| BUDGET COMPARISON 2011-2012 | | | | | | | | | |
| Appropriation dept | Budget | Unspent | Spent YTD | % of Budget | July | August | September | October | November |
| Advertising | \$ 1,800.00 | \$ 1,690.56 | \$ 109.44 | 6.1% | \$ - | \$ 109.44 | | | |
| Attorney | \$ 9,600.00 | \$ 8,686.68 | \$ 913.32 | 9.5% | \$ 300.00 | \$ 613.32 | | | |
| Audit | \$ 3,900.00 | \$ 3,900.00 | \$ - | 0.0% | \$ - | \$ - | | | |
| Community Projects | \$ 16,700.00 | \$ 16,500.00 | \$ 200.00 | 1.2% | \$ - | \$ 200.00 | | | |
| Contingency | \$ 3,000.00 | \$ 3,000.00 | \$ - | 0.0% | \$ - | \$ - | | | |
| Dues | \$ 4,525.00 | \$ 1,065.00 | \$ 3,460.00 | 76.5% | \$ 3,460.00 | \$ - | | | |
| Elections | \$ 4,200.00 | \$ 3,692.25 | \$ 507.75 | 12.1% | \$ 507.75 | \$ - | | | |
| Employee Overhead | \$ 21,900.00 | \$ 17,395.18 | \$ 4,504.82 | 20.6% | \$ 2,766.63 | \$ 1,738.19 | | | |
| Fire Department | \$ 12,000.00 | \$ 12,000.00 | \$ - | 0.0% | \$ - | \$ - | | | |
| Insurance | \$ 4,500.00 | \$ 904.71 | \$ 3,595.29 | 79.9% | \$ 3,595.29 | \$ - | | | |
| Newsletter | \$ 2,400.00 | \$ 2,400.00 | \$ - | 0.0% | \$ - | \$ - | | | |
| Office | \$ 118,256.00 | \$ 100,169.76 | \$ 18,086.24 | 15.3% | \$ 9,491.65 | \$ 8,594.59 | | | |
| Planning & Zoning | \$ 40,276.00 | \$ 35,772.37 | \$ 4,503.63 | 11.2% | \$ 2,480.63 | \$ 2,023.00 | | | |
| Street Lighting | \$ 1,800.00 | \$ 1,663.67 | \$ 136.33 | 7.6% | \$ - | \$ 136.33 | | | |
| Tax Collection | \$ 11,544.00 | \$ 9,548.00 | \$ 1,996.00 | 17.3% | \$ 812.00 | \$ 1,184.00 | | | |
| Training | \$ 3,000.00 | \$ 3,000.00 | \$ - | 0.0% | \$ - | \$ - | | | |
| Travel | \$ 3,000.00 | \$ 3,000.00 | \$ - | 0.0% | \$ - | \$ - | | | |
| Capital Outlay | \$ 37,169.00 | \$ 37,169.00 | \$ - | 0.0% | \$ - | \$ - | | | |
| Totals | \$ 299,570.00 | \$ 261,557.18 | \$ 38,012.82 | 12.7% | \$ 23,413.95 | \$ 14,598.87 | \$ - | \$ - | \$ - |
| Off Budget: | | | | | | | | | |
| Tax Refunds | | | \$ - | | \$ - | \$ - | | | |
| Interfund Transfers | | | \$ 360.00 | | \$ 360.00 | \$ - | | | |
| Total Off Budget: | | | \$ 360.00 | | \$ 360.00 | \$ - | \$ - | \$ - | \$ - |

August 2011 Cash Flow Report

8/1/2011 Through 8/31/2011

10/5/2011

Page 1

| Category Description | 8/1/2011- 8/31/2011 |
|----------------------|------------------------|
| INCOME | |
| Franchise | |
| Cable | 553.00 |
| TOTAL Franchise | 553.00 |
| Gross Receipts Tax | 50.69 |
| Interest Income | 129.71 |
| Other Inc | |
| Zoning | 25.00 |
| TOTAL Other Inc | 25.00 |
| Sales Tax | |
| Sales & Use Dist | 300.32 |
| TOTAL Sales Tax | 300.32 |
| Veh Tax | |
| Coll | |
| 2003 | -0.03 |
| 2009 | -0.10 |
| 2010 | -1.33 |
| 2011 | -3.45 |
| TOTAL Coll | -4.91 |
| Int 2003 | 0.92 |
| Int 2009 | 0.40 |
| Int 2010 | 2.01 |
| Tax 2003 | 1.30 |
| Tax 2009 | 5.98 |
| Tax 2010 | 85.07 |
| Tax 2011 | 229.70 |
| TOTAL Veh Tax | 320.47 |
| TOTAL INCOME | 1,379.19 |
| EXPENSES | |
| Ads | 109.44 |
| Attorney | 613.32 |
| Community | |
| Maint | 200.00 |
| TOTAL Community | 200.00 |
| Emp | |
| Benefits | |
| Dental | 53.00 |
| Life | 46.20 |
| NCLGERS | 768.45 |
| TOTAL Benefits | 867.65 |
| Bond | 100.00 |
| FICA | |
| Med | 127.68 |
| Soc Sec | 545.96 |
| TOTAL FICA | 673.64 |
| Payroll | 96.90 |
| TOTAL Emp | 1,738.19 |
| Office | |
| Bank | 15.91 |

August 2011 Cash Flow Report

8/1/2011 Through 8/31/2011

10/5/2011

Page 2

| Category Description | 8/1/2011- 8/31/2011 |
|-----------------------|------------------------|
| Clerk | 2,343.00 |
| Council | 600.00 |
| Deputy Clerk | 756.00 |
| Equip | 309.55 |
| Finance Officer | 2,270.00 |
| Maint | |
| Service | 995.00 |
| TOTAL Maint | 995.00 |
| Mayor | 400.00 |
| Supplies | 328.08 |
| Tel | 353.49 |
| Util | 223.56 |
| TOTAL Office | 8,594.59 |
| Planning | |
| Administration | 2,023.00 |
| TOTAL Planning | 2,023.00 |
| Street Lighting | 136.33 |
| Tax Coll | |
| Post | 372.00 |
| Sal | 812.00 |
| TOTAL Tax Coll | 1,184.00 |
| TOTAL EXPENSES | 14,598.87 |
| OVERALL TOTAL | -13,219.68 |

Register Report

8/1/2011 Through 8/31/2011

10/5/2011

Page 1

| Date | Account | Num | Description | Memo | Category | Clr | Amount |
|--------------------------|--------------------|-----|----------------------------|----------------------|------------------------|-----|------------------|
| BALANCE 7/31/2011 | | | | | | | 17,166.48 |
| 8/1/2011 | Check Min ... EFT | S | Debit Card (OfficeMax) | Ink Cartridges | Office:Supplies | R | -65.11 |
| | | | | Deputy Clerk Pri... | Office:Equip | R | -96.06 |
| 8/1/2011 | Check Min ... EFT | | Debit Card (McAfee) | #CS810952553 ... | Office:Supplies | R | -85.39 |
| 8/3/2011 | Check Min ... 3576 | | J & S Plumbing, Inc. | I/N 1209 Yard H... | Office:Maint:Service | R | -350.00 |
| 8/3/2011 | Check Min ... 3577 | | Neopost Inc | I/N 13502431 A/... | Office:Supplies | R | -107.81 |
| 8/12/2011 | Check Min ... EFT | | NC Department of Rev... | Hold Harmless ... | Sales Tax:Sales & ... | R | 300.32 |
| 8/15/2011 | Check Min ... EFT | | NC Department of Rev... | 6/11 (FY2010) | [State Revenues Re... | R | 1,219.90 |
| 8/15/2011 | Check Min ... EFT | | Union County | 7/11 (FY2011) | Gross Receipts Tax | R | 50.69 |
| 8/15/2011 | Check Min ... EFT | S | Union County | | Veh Tax:Tax 2011 | R | 229.70 |
| | | | | | Veh Tax:Coll:2011 | R | -3.45 |
| | | | | | Veh Tax:Tax 2010 | R | 85.07 |
| | | | | | Veh Tax:Int 2010 | R | 2.01 |
| | | | | | Veh Tax:Coll:2010 | R | -1.33 |
| | | | | | Veh Tax:Tax 2009 | R | 5.98 |
| | | | | | Veh Tax:Int 2009 | R | 0.40 |
| | | | | | Veh Tax:Coll:2009 | R | -0.10 |
| | | | | | Veh Tax:Tax 2003 | R | 1.30 |
| | | | | | Veh Tax:Int 2003 | R | 0.92 |
| | | | | | Veh Tax:Coll:2003 | R | -0.03 |
| 8/16/2011 | Check Min ... 3578 | | Xerox Corporation | I/N 056278484 ... | [Accounts Payable] | R | -31.96 |
| 8/16/2011 | Check Min ... 3579 | | The Enquirer-Journal | 30065439 (FY2... | Ads | R | -109.44 |
| 8/16/2011 | Check Min ... 3580 | | Duke Power | 1819573779 (Ol... | Office:Util | R | -18.66 |
| 8/16/2011 | Check Min ... 3581 | | Duke Power | 1803784140 (F... | Office:Util | R | -191.56 |
| 8/16/2011 | Check Min ... 3582 | | Carroll Rushing & Co... | I/N 17994 Gree... | [Accounts Payable] | R | -470.00 |
| 8/16/2011 | Check Min ... 3583 | S | Municipal Insurance Tr... | | Emp:Benefits:Life | R | -46.20 |
| | | | | | Emp:Benefits:Dental | R | -53.00 |
| 8/16/2011 | Check Min ... 3584 | | Union County Public ... | 84361*00 (FY20... | Office:Util | R | -13.34 |
| 8/16/2011 | Check Min ... 3585 | | Old Republic Surety Co | LPO-1062363 T... | Emp:Bond | R | -100.00 |
| 8/16/2011 | Check Min ... 3586 | | Duke Power | 2035221941 (F... | Street Lighting | R | -136.33 |
| 8/16/2011 | Check Min ... 3587 | | Windstream | 061348611 (FY... | Office:Tel | R | -209.84 |
| 8/16/2011 | Check Min ... 3588 | | Windstream | 061345970 (FY... | Office:Tel | R | -54.76 |
| 8/16/2011 | Check Min ... 3589 | | Clark, Griffin & McColl... | I/N 2930 8/11 (F... | Attorney | R | -300.00 |
| 8/16/2011 | Check Min ... 3590 | | Jan-Pro Cleaning Syst... | I/N 8049 Janitori... | Office:Maint:Service | R | -195.00 |
| 8/16/2011 | Check Min ... EFT | | Debit Card (Holloway's... | Headphone Cab... | Office:Supplies | R | -38.32 |
| 8/23/2011 | Check Min ... EFT | | Debit Card (PayPal) | Plotter belt (FY2... | Office:Supplies | R | -24.99 |
| 8/29/2011 | Check Min ... 3591 | S | Hummingbird Lawn C... | | Community:Maint | | -200.00 |
| | | | | | Office:Maint:Service | | -450.00 |
| 8/29/2011 | Check Min ... 3592 | | Clark, Griffin & McColl... | I/N 2957 Mun. A... | Attorney | | -313.32 |
| 8/29/2011 | Check Min ... 3593 | | Verizon Wireless | 221474588-000... | Office:Tel | | -88.89 |
| 8/29/2011 | Check Min ... 3594 | | Xerox Corporation | I/N 056646475 ... | [Accounts Payable] | | -60.44 |
| 8/29/2011 | Check Min ... EFT | | Debit Card (OfficeMax) | Deputy Clerk Ad... | Office:Equip | R | -213.49 |
| 8/29/2011 | Check Min ... 3595 | | Postmaster | Stamps: 800@ ... | Tax Coll:Post | R | -372.00 |
| 8/29/2011 | Check Min ... DEP | S | Deposit | #432b | Other Inc:Zoning | R | 25.00 |
| | | | | #432b | Franchise:Cable | R | 553.00 |
| 8/30/2011 | Check Min ... EFT | S | Advantage Payroll | Salary 8/11 | Office:Clerk | R | -2,202.42 |
| | | | | Supplement 8/11 | Office:Clerk | R | 0.00 |
| | | | | Hours 8/11 | Office:Deputy Clerk | R | -756.00 |
| | | | | Salary 8/11 | Office:Finance Officer | R | -2,133.80 |
| | | | | Salary 8/11 | Office:Mayor | R | -400.00 |
| | | | | Salary 8/11 | Office:Council | R | -600.00 |

Register Report

8/1/2011 Through 8/31/2011

10/5/2011

Page 2

| Date | Account | Num | Description | Memo | Category | Clr | Amount |
|-----------------------------------|-------------------|-----|------------------------|--------------------|------------------------|-----|-------------------|
| | | | | Salary 8/11 | Planning:Administra... | R | -1,901.62 |
| | | | | Salary 8/11 | Tax Coll:Sal | R | -812.00 |
| | | | | | Emp:FICA:Soc Sec | R | -545.96 |
| | | | | | Emp:FICA:Med | R | -127.68 |
| | | | | | Emp:Payroll | R | -96.90 |
| 8/31/2011 | Check Min ... EFT | S | NC State Treasurer | 08/11 LGERS c... | Office:Clerk | | -140.58 |
| | | | | 08/11 LGERS c... | Office:Finance Officer | | -136.20 |
| | | | | 08/11 LGERS c... | Planning:Administra... | | -121.38 |
| | | | | 08/11 employer ... | Emp:Benefits:NCLG... | | -768.45 |
| 8/31/2011 | Check Min ... EFT | | Debit Card (Kangaroo) | Drinks (FY2011) | Office:Supplies | | -6.46 |
| 8/31/2011 | Check Min ... EFT | | American Community ... | Service Charge ... | Office:Bank | R | -15.91 |
| TOTAL 8/1/2011 - 8/31/2011 | | | | | | | -12,691.89 |
| BALANCE 8/31/2011 | | | | | | | 4,474.59 |

| | |
|-----------------------|-------------------|
| TOTAL INFLOWS | 2,474.29 |
| TOTAL OUTFLOWS | -15,166.18 |
| NET TOTAL | -12,691.89 |

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August 2011

Revenue Details

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NC Sales and Use Tax Distribution

(Accrued to FY 2010-11)

June 2011 Collections

Summary

August 10, 2011

| | ARTICLE 39 | ARTICLE 40 | ARTICLE 42 | ARTICLE 43 | ARTICLE 44 | ARTICLE 45 | ARTICLE 46 | CITY HH | TOTAL |
|------------------------|------------------|------------------|------------------|-------------|----------------|-------------|-------------|------------------|--------------------|
| | \$ 919,309.89 | \$ 671,780.85 | \$ 490,808.03 | \$ - | \$ 3,375.44 | \$ - | \$ - | \$ (148,861.77) | \$ 1,936,412.44 |
| FAIRVIEW | \$ 483.98 | \$ 353.66 | \$ 258.39 | \$ - | \$ 1.78 | \$ - | \$ - | \$ 352.05 | \$ 1,449.86 |
| HEMBY BRIDGE | \$ 6.52 | \$ 4.76 | \$ 3.48 | \$ - | \$ 0.02 | \$ - | \$ - | \$ 4.74 | \$ 19.52 |
| INDIAN TRAIL | \$ 28,329.37 | \$ 20,701.54 | \$ 15,124.70 | \$ - | \$ 104.02 | \$ - | \$ - | \$ 20,606.86 | \$ 84,866.49 |
| LAKE PARK | \$ 3,505.96 | \$ 2,561.96 | \$ 1,871.79 | \$ - | \$ 12.87 | \$ - | \$ - | \$ 2,550.24 | \$ 10,502.82 |
| MARSHVILLE | \$ 4,109.19 | \$ 3,002.77 | \$ 2,193.85 | \$ - | \$ 15.09 | \$ - | \$ - | \$ 2,989.04 | \$ 12,309.94 |
| MARVIN | \$ 3,009.51 | \$ 2,199.18 | \$ 1,606.74 | \$ - | \$ 11.05 | \$ - | \$ - | \$ 2,189.13 | \$ 9,015.61 |
| MINERAL SPRINGS | \$ 407.21 | \$ 297.57 | \$ 217.40 | \$ - | \$ 1.50 | \$ - | \$ - | \$ 296.22 | \$ 1,219.90 |
| MINT HILL * | \$ 32.71 | \$ 23.90 | \$ 17.46 | \$ - | \$ 0.12 | \$ - | \$ - | \$ 23.79 | \$ 97.98 |
| MONROE | \$ 112,022.23 | \$ 81,859.65 | \$ 59,807.26 | \$ - | \$ 411.31 | \$ - | \$ - | \$ 81,485.20 | \$ 335,585.65 |
| STALLINGS * | \$ 19,633.42 | \$ 14,347.01 | \$ 10,482.03 | \$ - | \$ 72.09 | \$ - | \$ - | \$ 14,281.38 | \$ 58,815.93 |
| UNIONVILLE | \$ 586.93 | \$ 428.90 | \$ 313.36 | \$ - | \$ 2.16 | \$ - | \$ - | \$ 426.94 | \$ 1,758.29 |
| WAXHAW | \$ 25,224.77 | \$ 18,432.87 | \$ 13,467.19 | \$ - | \$ 92.62 | \$ - | \$ - | \$ 18,348.56 | \$ 75,566.01 |
| WEDDINGTON * | \$ 3,464.15 | \$ 2,531.41 | \$ 1,849.47 | \$ - | \$ 12.72 | \$ - | \$ - | \$ 2,519.85 | \$ 10,377.60 |
| WESLEY CHAPEL | \$ 876.69 | \$ 640.63 | \$ 468.05 | \$ - | \$ 3.22 | \$ - | \$ - | \$ 637.71 | \$ 2,626.30 |
| WINGATE | \$ 2,955.79 | \$ 2,159.92 | \$ 1,578.06 | \$ - | \$ 10.85 | \$ - | \$ - | \$ 2,150.06 | \$ 8,854.68 |

Hold Harmless Distribution - 2011

| | | Computed Reimbursements 2002-2003 | * Computed Share of Replacement Revenue Projection 2011-12 | Reimbursements Less Replacement Revenue Projection 2011-12 | 2011-2012 Hold Harmless Distribution |
|--------------|-----------------|-----------------------------------|--|--|--------------------------------------|
| Union | | \$ 2,642,096.95 | \$ 5,954,849.66 | \$ (3,312,752.71) | \$ - |
| Union | Fairview | \$ - | \$ 3,276.06 | \$ (3,276.06) | \$ - |
| Union | Hemby Bridge | \$ 1,609.75 | \$ 1,050.52 | \$ 559.23 | \$ 559.23 |
| Union | Indian Trail | \$ 45,649.57 | \$ 181,542.47 | \$ (135,892.90) | \$ - |
| Union | Lake Park | \$ 10,576.32 | \$ 21,457.29 | \$ (10,880.97) | \$ - |
| Union | Marshville | \$ 33,470.35 | \$ 25,738.39 | \$ 7,731.96 | \$ 7,731.96 |
| Union | Marvin | \$ 2,502.62 | \$ 19,092.34 | \$ (16,589.72) | \$ - |
| Union | Mineral Springs | \$ 3,026.17 | \$ 2,725.85 | \$ 300.32 | \$ 300.32 |
| Union | Monroe | \$ 763,958.86 | \$ 640,114.84 | \$ 123,844.02 | \$ 123,844.02 |
| Union | Stallings | \$ 33,797.37 | \$ 134,939.01 | \$ (101,141.64) | \$ - |
| Union | Unionville | \$ 8,889.01 | \$ 3,827.31 | \$ 5,061.70 | \$ 5,061.70 |
| Union | Waxhaw | \$ 22,559.48 | \$ 143,406.62 | \$ (120,847.14) | \$ - |
| Union | Weddington | \$ 13,607.87 | \$ 22,557.86 | \$ (8,949.99) | \$ - |
| Union | Wesley Chapel | \$ 5,988.56 | \$ 6,076.13 | \$ (87.57) | \$ - |
| Union | Wingate | \$ 11,470.21 | \$ 19,893.23 | \$ (8,423.02) | \$ - |

| Invoice Date | Invoice Number | Description | Invoice Amount |
|--------------|----------------|--------------------------------|----------------|
| 08/10/2011 | 1201vehgr | Gross Veh.Rental Receipts - Ju | \$50.69 |

| Vendor No. | Vendor Name | Check No. | Check Date | Check Amount |
|------------|-------------------------|-----------|------------|--------------|
| 10870 | TOWN OF MINERAL SPRINGS | 00020025 | 08/15/2011 | 50.69 |



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 08/15/2011 00020025

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$50.69

Pay **Fifty Dollars and 69 cents *******

To The
 Order Of TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00020025

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

DATE 7/29/11
TIME 14:22:09
USER PHH

UNION COUNTY
COLLECTIONS BY RGCD/REV UNIT/YR-DATE RANGE
DEPOSIT DATE RANGE: 7/01/2011 THRU 7/31/2011
REPORT GROUP: 200 REGISTERED VEHICLE
REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

PAGE 52
PROG# CL2138

| YEAR | TAXES, ASSESSMENTS & MISC. CHARGES | LATE LIST | INTEREST (NOT INT3) | STATE INTEREST (INT3) | TOTAL COLLECTED | COMMISSION | NET OF COMMISSION & STATE INTEREST |
|-------|---------------------------------------|-----------|------------------------|--------------------------|-----------------|------------|---------------------------------------|
| 2003 | 1.30 | | .92 | | 2.22 | .03 | 2.19 |
| 2009 | 5.98 | | .40 | .12 | 6.50 | .10 | 6.28 |
| 2010 | 85.07 | | 2.01 | 1.75 | 88.83 | 1.33 | 85.75 |
| 2011 | 229.70 | | | | 229.70 | 3.45 | 226.25 |
| TOTAL | 322.05 | | 3.33 | 1.87 | 327.25 | 4.91 | 320.47 |

| Invoice Date | Invoice Number | Description | Invoice Amount |
|--------------|----------------|---------------------|----------------|
| 07/31/2011 | 200.1-11/07 | Tax/Fee/Int - JUL11 | \$320.47 |

| Vendor No. | Vendor Name | Check No. | Check Date | Check Amount |
|------------|-------------------------|-----------|------------|--------------|
| 10870 | TOWN OF MINERAL SPRINGS | 00020055 | 08/15/2011 | 320.47 |



County of Union

500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 08/15/2011 00020055

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$320.47

Pay **Three Hundred Twenty Dollars and 47 cents *******

To The
 Order Of

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



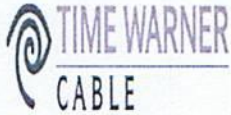
County of Union

500 North Main Street
 Monroe, North Carolina 28112

10870
 00020055

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108



7800 Crescent Executive Dr
Charlotte, NC 28217

August 15, 2011

Town of Mineral Springs
P.O. Box 600
Mineral Springs, NC 28108-0600

734-Town of Mineral Springs

The following is a breakdown of gross revenues for the quarter ending
June 30, 2011

| FRANCHISE FEES | |
|----------------------------|----------------------------|
| 2nd Quarter, 2011 | |
| April, 2011 | \$3,688 |
| May, 2011 | \$3,694 |
| June, 2011 | <u>\$3,685</u> |
| TOTAL REVENUE: | \$11,067 |
| Franchise Fee %: | <u>5.00%</u> |
| TOTAL FEE REMITTED: | <u><u>\$553</u></u> |

I, Gayle Rozzelle, TAS Manager of Time Warner Entertainment-Advance/Newhouse Partnership, Charlotte Division, certify the above schedule summarizes Gross Revenues, as defined in the franchise agreement, for the period indicated for the CATV operations in the Town of Mineral Springs, North Carolina.

Signed:

Gayle Rozzelle
Transactional Accounting Service Manager

Check Date: Aug/05/2011

Vendor Number: 0000032211

Check No. 0003357779

Payment Handling: TS

| Invoice Number | Invoice Date | Business Unit | Voucher ID | Gross Amount | Discount Taken | Paid Amount |
|----------------|--------------|---------------|------------|--------------|----------------|-------------|
| Q21142734 | Jun/30/2011 | 14700 | 00184328 | 553.00 | 0.00 | 553.00 |

PRIORITY-Return to KE-TAS

Check Number

Date

Total Gross Amount

Total Discounts

Total Paid Amount

0003357779

Aug/05/2011

\$553.00

\$0.00

\$553.00

THE FACE OF THIS CHECK HAS A COLORED BACKGROUND



TIME WARNER CABLE
SHARED SERVICE CENTER
 7800 CRESCENT EXECUTIVE DRIVE
 CHARLOTTE, NC 28217
 1-866-892-8923

MELLON BANK
 500 Ross Street
 Pittsburgh, PA 15262-0001
 60-160/433

0003357779

Date Aug/05/2011

Pay Amount \$553.00***

Pay *****FIVE HUNDRED FIFTY-THREE AND XX / 100 DOLLAR*****

NOT VALID AFTER 180 DAYS

To The Order Of **TOWN OF MINERAL SPRINGS**
PO BOX 600
MINERAL SPRINGS, NC 28108-0600

William J. Osborn, Jr.
De Meris

THE ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON THE BACK.

HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.

0003357779 043301601 008 5083

CONSERVATION
by
DESIGN

Town of Mineral Springs
Zoning Administrator
Vicky Brooks
P O Box 600
Mineral Springs, NC 28108
704-289-5331
704-243-1705 FAX
msvickybrooks@aol.com
www.mineralspringsnc.com

MEMO

To: Town Council
From: Vicky Brooks
Date: October 5, 2011
Re: Agenda Item #5 – Discussion and Consideration of Including “Consent Agenda” to the Agenda

In June of 2011, Councilman Countryman requested that the council consider a way to go through approvals of minutes, finance reports, tax reports, etc. all at one time rather than individually.

Excerpt from the MORE manual:

A consent agenda is an effective means of managing the length of a meeting. It is normally made up of routine items that are not controversial in nature and upon which no further discussion is anticipated. Action on the consent agenda usually occurs early in the meeting with all items being approved by one motion and vote.

If any member of the governing body feels the need to discuss one or more of the items more fully, the item may be removed from the consent agenda and placed on the regular agenda.

When a consent agenda is used, the clerk must be careful to incorporate the action taken on consent items into the minutes of that meeting. Even though voted on in one motion, each item should be incorporated into the minutes as if it been handled individually. The record should contain a full accounting of the background of each item and the action taken. This is generally accomplished in one of three ways: (a) the consent agenda vote is recorded, followed by a listing of the individual items with background and the notation “Upheld on consent agenda, Smith/Jones, 8 ayes” at the end of each item; (b) the consent agenda items are listed individually, and the consent agenda vote is recorded at the end of the listing; or (c) the consent agenda items are listed individually, and the consent agenda vote is recorded at the end of each individual item.

In February of 2006, Councilman Woody Faulk suggested that the council consider a consent agenda in an effort to streamline the meetings; a lot of time was being taken up looking at the tax report, finance report and the minutes. As you may recall, at that time the tax collector and the finance officer were actually reading their reports to the council. In March of 2006, the council discussed moving to a consent agenda. After some discussion by the council, Councilman Faulk noted that Town Clerk Vicky Brooks had explained to him that the minutes did not have to be read to the council – they are just approved. It was suggested that the items remain on the agenda, but instead of reading anything (a question could be asked if needed) and if there were no questions then the report would just be approved. There was a motion made by Councilman Faulk “to waive the requirement of the tax collector and finance officer to verbally present the report and that the council receives a full package of both finance and tax reports on at least a sixty day period so that they would

be no more than two months in arrears when reviewing the package from the tax collector and finance person". This motion was voted on and passed unanimously.

I did a little research on some of our local municipalities to see how their agendas were made up. One seemingly predominant thing in them was that they had an item called "Additions/Deletions or Agenda Changes", etc., as well as an item to adopt the agenda. It has long been a policy of this town that the agenda was set at the time of distribution and that it wasn't appropriate to add items at the meeting, because this prevents the public from obtaining all information to be discussed at a meeting prior to that meeting. However, from what I have been able to gather, the council would need to have this type of item (additions/deletions/adoption) to go along with the consent agenda in order to allow for the removal of an item from the consent agenda.

The towns/villages of Wingate, Marvin, Monroe, Indian Trail, Weddington (minutes are a separate item) and Waxhaw operate with consent agenda. The towns/villages of Wesley Chapel, Hemby Bridge, Fairview and Lake Park have an item for additions/deletions/approval, but do not operate with consent agenda.

Attached are some excerpts from the MORE manual published by the North Carolina Association of Municipal Clerks showing examples of agendas. In addition, I have attached an excerpt from the Indian Trail agenda and minutes showing how the consent agenda is done.

EXHIBIT 1

BASIC AGENDA FORMAT

1. Call to Order
2. Prayer and/or Pledge of Allegiance (optional)
3. Public Comment (some jurisdictions schedule this item last)
4. Consent Agenda (optional)
5. Old Business
6. New Business
7. Manager's Report
8. Governing Body Comments
9. Closed Session

EXHIBIT 2

BASIC AGENDA FORMAT

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes (of previous meeting)
5. Visitors/Public
6. Consent Agenda
7. Public Hearings
8. Old Business (includes adoption of ordinances and resolutions previously read)
9. New Business
10. Governing Body Items
11. Adjournment

EXHIBIT 3
BASIC AGENDA FORMAT

1. Call to Order
2. Roll Call
3. Approval or Correction of Minutes
4. Consent Agenda (list each item individually)
5. Public Hearings
6. Committee Recommendations
7. Petitions
8. City Manager's Recommendations
9. Old Business
10. New Business
11. Adjournment

EXHIBIT 4

ITEMS SUITABLE FOR THE CONSENT AGENDA

1. Approval of minutes of prior meeting
2. Receipt of reports
3. Adoption of ordinances previously introduced
4. Tax Collector's report
5. Ordinances amending the budget ordinance
6. Tax adjustments
7. Set dates for hearings
8. Appointments
9. Any other items that may be considered routine or non-controversial by the jurisdiction

EXHIBIT 5

SAMPLE OF ACTUAL AGENDA

**GOVERNING BODY
AGENDA
DATE
TIME**

I. APPROVAL OF AGENDA

II. PUBLIC COMMENT

III. CONSENT

A. Minutes

1. April 4, 2005 – Regular
2. April 13, 2005 – Work Session

B. Finance

1. Tax Report – January 2005
2. Ordinance 2005-42
3. Resolution 2005-31
4. Audit Contract

IV. REQUEST TO SPEAK

A. B. Smith – Charter School Update

V. OLD BUSINESS

A. Downtown Revitalization

1. Ordinance 2005-45
2. Ordinance 2005-44
3. Ordinance 2005-43

VI. NEW BUSINESS

A. Planning

1. David Jones

EXHIBIT 5 (Continued)

2. Ordinance 2005-47

B. *Economic Development*

1. Economic Incentive Policy

C. *General*

1. Speed Bump Request

D. *Finance*

1. Budget

VII. MANAGER'S REPORT

VIII. BOARD COMMENTS

IX. CLOSED SESSION

As permitted by NCGS § 143-318.11(a)(5)

For the purpose of contract negotiations and possible land acquisition

MAYOR
John J. Quinn
MAYOR PRO TEM
Jeffrey L. Goodall



TOWN COUNCIL
Robert W. Allen
Gary J. D'Onofrio
Darlene T. Luther
Roger Stanton

Indian Trail Town Council Meeting
August 9, 2011
Civic Building
6:30 p.m.

1. **CALL MEETING TO ORDER**
2. **ADDITIONS AND DELETIONS** **action**
3. **MOTION TO APPROVE AGENDA** **action**
4. **PUBLIC COMMENTS**
5. **PRESENTATIONS**
 - a. Present July 4th Parade Float winners with plaques
 - b. Representative Craig Horn
 - c. Senator Tommy Tucker
 - d. Indian Trail ABC Board Presentation
6. **COMMITTEE APPOINTMENTS** **action**
 - a. Transportation Committee Appointment
 - b. Park Tree & Greenway Committee Appointment
7. **CONSENT AGENDA** **action**
 - a. Tax Report – Month end for July 2011
 - b. 2010 Tax Settlement
 - c. Approval of July 26, & 27, 2011 minutes
 - d. Annexation Ordinance #129 Petition
 - e. Resolution directing the Town Clerk to investigate the sufficiency of the proposed voluntary annexation petition
 - f. Certificate of Sufficiency by Clerk
 - g. Resolution setting the public hearing date to hear the annexation for September 13, 2011
 - h. Budget Amendments
 - i. Resolution to Assume Maintenance of Certain NCDOT Streets
 - j. Urban Forester Agreement
 - k. Crismark Subdivision Street Acceptance

ADDITIONS AND DELETIONS

Roger Stanton made a motion to approve adding a Consent Judgment to the Consent Agenda as item 7 | Council voted unanimously in favor of the motion.

Mayor Quinn announced Mr. D'Onofrio is not here and Mr. Fivas informed Mayor Quinn that Mr. D'Onofrio advised us that his plane was delayed and hopes to attend later.

MOTION TO APPROVE AGENDA

Robert Allen made a motion to approve the agenda as modified. Council voted unanimously in favor of the motion.

PUBLIC COMMENTS

Arthur Spurr, 4100 Woodcreek Court, Indian Trail congratulated Union County Sheriff's Office for the fine job they do, and expressed his concern about the ABC Store not having proper police and law enforcement as is required by State law. It should be part of the operating expenses for that board. He believes both the Council and State Board are lacking in their responsibility. Mr. Spurr feels the ABC store is in an unreasonable proximity to a church which is illegal. He went on to read several statutes and emails.

Jonathan Baer, 5517 Rogers Road, Indian Trail, NC exercised his first amendment rights by advising that the Council has conspired to exclude Mayor Quinn in the interview process for the vacant Council seat. He requested the resignations of Council Members involved and advised he has contacted Representative Horn about the matter. *The rest of the audio is inaudible.*

Dr. Carlton Aldrich, 2033 Fripp Lane, Indian Trail, NC addressed concerns that have been raised regarding the ABC Store. He distributed to Council and Mayor a letter from Agnes Stevens of the ABC Commission in North Carolina. Mr. Aldrich went onto to read the letter which states that the ABC Store is in compliance with the statutes.

Barbara Santon, Sandalwood Subdivision, Indian Trail, NC expressed concern about the infrastructure for Stone Theaters. If it will enhance traffic congestion on Wesley Chapel Stouts Road and the intersection of Old Monroe Road she is in favor of it, but if at the cost of the taxpayers in the form of loans she disagrees with it, as it will create a tax increase. Ms. Stanton requested Council consider stronger communication with Stone Theatres to have them pay a portion of what is typical, as the taxpayers cannot afford it.

Steven Long, 1012 Cranston Crossing Place, Indian Trail, NC read into the record his thoughts on the ABC Store, alcohol and the ABC Board's compliance with the Statutes. *Mr. Long's recording was difficult to understand.*

and Council.

Upon Completion of the presentation Mayor Quinn, Council and the ABC Board had a lengthy dialogue.

Council took and returned from a short break.

COMMITTEE APPOINTMENTS

a. Transportation Committee Appointment

Jeffrey Goodall made a motion appoint Marion Mike Knight to the Transportation Advisory Committee. Council voted unanimously in favor of the motion.

b. Park Tree & Greenway Committee Appointment

Jeffrey Goodall made a motion appoint Justin King to the Park Tree and Greenway Committee. Council voted unanimously in favor of the motion.

CONSENT AGENDA

- a. Tax Report - Month end for July 2011
- b. 2010 Tax Settlement
- c. Approval of July 26, & 27, 2011 minutes
- d. Annexation Ordinance #129 Petition
- e. Resolution directing the Town Clerk to investigate the sufficiency of the proposed voluntary annexation petition **(COPY ATTACHED HERETO AND MADE A PART OF THESE MINUTES.)**
- f. Certificate of Sufficiency by Clerk **(COPY ATTACHED HERETO AND MADE A PART OF THESE MINUTES.)**
- g. Resolution setting the public hearing date to hear the annexation for September 13, 2011 **(COPY ATTACHED HERETO AND MADE A PART OF THESE MINUTES.)**
- h. Budget Amendments **(COPY CAN BE FOUND ON FILE WITH THE FINANCE OFFICER AND IS INCORPORATED HEREIN BY REFERENCE.)**
- i. Resolution to Assume Maintenance of Certain NCDOT Streets **(COPY ATTACHED HERETO AND MADE A PART OF THESE MINUTES.)**
- j. Urban Forester Agreement **(COPY ATTACHED HERETO AND MADE A PART OF THESE MINUTES.)**
- k. Crismark Subdivision Street Acceptance **(COPY ATTACHED HERETO AND MADE A PART OF THESE MINUTES.)**
- l. Judgment Consent **(COPY ATTACHED HERETO AND MADE A PART OF THESE MINUTES.)**
this item was added as a result of a motion made in item 2

Jeffrey Goodall made a motion to approve pulling the July 27, 2011 minutes for a minor correction.

Council voted unanimously in favor of the motion.

Mr. Goodall requested that page 2 "Union County Citizens for Progress" be corrected to state the correct name of the agency.

Robert Allen made a motion to approve the Consent Agenda without the July 27, 2011 minutes.

Council voted unanimously in favor of the motion.

Robert Allen made a motion to approve the July 27, 2011 minutes as with correction as stated by Mayor Pro Tem.

Council voted unanimously in favor of the motion.

PUBLIC HEARINGS

- a. **ECONOMIC DEVELOPMENT INCENTIVES** This hearing was published in the Enquirer Journal on July 30, 2011 Indian Trail Town Council will consider the provision of economic development incentives pursuant to G.S. 158-7.1, as well as the possibility of providing other loans or incentives. The Indian Trail Town Council intends to consider a combination of an incentive grant and / or loans to Stone Theatres Management, LLC in a total amount not to exceed \$250,000 for the purpose of funding required infrastructure improvements.

Mr. Fivas provided some history on this subject. Mr. Fivas announced that the Town along with assistance of other parties and NCDOT have come up with an agreement with the State that they will assist in funding a majority of the road improvements. He explained the benefits of this project and proposed to Council, in light of this information, not to do an economic development incentive. We have been very successful in articulating that this is a road infrastructure project with several schools involved. We can roll State funds; leverage our local dollars and getting 3-4 dollars back from the State. This will be very similar to the road improvements done to Indian Trail Fairview Road, resulting in a safer road and preparation for the Bypass. He suggested suspending the rules and amending the agenda for a resolution that would commit \$200,000 of town money and the state will contribute the balance. This Resolution would encompass road improvements on Sardis Road, around Highway 74, substantial improvements on Wesley Chapel Stouts Road and Old Monroe Road.

Mr. Fivas also suggested not discussing the Economic Development Policy until we receive additional information from our consultant.

Roger Stanton made a motion to approve suspending the Rules and to add a discussion of the Resolution to fund certain roadway improvements to the agenda.

Council voted unanimously in favor of the motion.