

Town Council Members

Valerie Coffey – 2011 ~ Janet Critz – 2013 ~ Lundeen Cureton – 2011

Peggy Neill – 2011 ~ Melody LaMonica – 2013

**Town of Mineral Springs
Mineral Springs Town Hall
3506 S Potter Road ~ Mineral Springs
Town Council
Regular Meeting
November 10, 2011 ~ 7:30 PM**

Agenda

1. Opening

The meeting will be called to order, an invocation will be delivered and the Pledge of Allegiance will be recited.

2. Public Comments

The Town Council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

3. Consent Agenda

- A. October 13, 2011 Regular Meeting Minutes
- B. September 2011 Tax Collector's Report
- C. September 2011 Finance Report

4. Hazard Mitigation Regional Plan – Neal Speer

Union County Emergency Manager Neal Speer will make a presentation to the town council regarding the Hazard Mitigation Regional Plan and request approval.

5. Presentation by Trey Lamb from Boy Scouts Troop 18

Trey Lamb from Troop 18 will make a presentation for an Eagle Scout Project on the Mineral Springs Greenway.

6. Consideration of a Wall Mounted Collection Box

The council will consider authorizing the purchase of a wall mounted collection box for the outside of the town hall.

7. 2012 Town Hall Holiday Schedule

The council will consider approving the proposed 2012 Holiday Schedule.

8. Consideration of Town Clerk/Deputy Town Clerk Attending the City and County Clerks' Academy and Institute

The council will consider authorizing the town clerk and the deputy town clerk to attend the City and County Clerks' Academy and Institute January 23 – 25, 2012.

9. Planning Board Resignation

Zoning Administrator Vicky Brooks will announce the resignation of a planning board member and will request that the council consider their options for a replacement.

10. **Other Business**

11. **Adjournment**

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Regular Meeting
October 13, 2011 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, October 13, 2011.

Present: Mayor Frederick Becker III, Mayor Pro Tem Jerry Countryman, Councilwoman Valerie Coffey, Councilwoman Janet Critz, Councilwoman Lundeen Cureton, Councilwoman Peggy Neill (arrived at 7:32 p.m.), Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin and Deputy Town Clerk Janet Ridings.

Absent: Councilwoman Melody LaMonica.

Visitors: Mark Brody and Chief Donald Gaddy.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of October 13, 2011 to order at 7:31 p.m.

1. **Opening**

- Councilwoman Critz delivered the invocation.
- Pledge of Allegiance.

2. **Public Comments**

- Chief Donald Gaddy – Mineral Springs Volunteer Fire and Rescue Department.
- Mark Brody – Rocky River Road. Republican candidate for the new 55th House District.

3. **Approval of Town Council Minutes and Monthly Reports**

A. **September 8, 2011 Regular Meeting Minutes**

- **Councilwoman Coffey** made a **motion** to approve the September 8, 2011 minutes as written and **Councilman Countryman** seconded. The motion passed unanimously as follows:

*Ayes: Coffey, Countryman, Critz, Cureton and Neill
Nays: None*

B. August 2011 Tax Collector's Report

- **Councilwoman Cureton** made a **motion** to approve the August 2011 tax collector's report as written and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton and Neill
Nays: None

C. Tax Releases

- **Councilwoman Critz** made a **motion** to approve the tax releases for Parkdale America in the amount of \$69.59 and Gregory Gauen in the amount of \$2.55 and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton and Neill
Nays: None

D. August 2011 Finance Report

- **Councilwoman Neill** made a **motion** to approve the August 2011 finance report and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton and Neill
Nays: None

4. Update on the McNeely Road Greenway Parking Area

- Mayor Becker briefly updated the council on the McNeely Road Greenway Parking Area. McCollum has done a very good job of both following the plans and keeping the site erosion free; there has not been any mud dragged out onto McNeely Road nor has there been any noticeable sediment getting in the creek. They passed the engineering test (proctor test) for the gravel sub-course and are ready to pave the two entrances and put the top coat of gravel on the rest of the area once it has dried out again. Mayor Becker believes that the scheduled completion date is in the October 21st range, but with this much rain, he didn't think the town would hold them to it; there is some bonus time built in for when they can't work in this type of weather.
- Mayor Becker explained that the council will need to talk about some decorative signage details next month (maybe). In addition, they will need to discuss hours of operation (dawn to dusk) and possibly have a policy/ordinance adopted. Mayor Becker asked if the council had any questions or observations. Councilwoman Critz mentioned that she and Jimmy [Critz] have looked in there briefly, they have not walked the whole thing, but she feels like they have done a good job and as much as she regrets the rain holding them up, she thought that the hard rain has been a wonderful litmus test for what they are doing. Mayor Becker commented that we had an inch and a quarter of rain in an hour about two and a half weeks ago, when it was just bare soil, they had it so level across the grade that there weren't any gullies; it literally spread down the filter strip at the end. Councilwoman Critz mentioned that she had driven down there, because she was wondering if it

was just a mud river across McNeely and there was not. Mayor Becker responded that they have been very conscientious; they have put a lot of time into it. When you watch it happening, it begins to explain why it was more expensive than any of us really would have thought; it seems to be a lot of work there and a lot of hours go into it. Councilman Countryman commented that he had been over there during one of the days of construction while they were working right up against McNeely Road and there were extremely conscientious; it looks very nice.

- Mayor Becker explained that the town received another notice from the Carolina Thread Trail and he is going to present a grant application. The parking area may not qualify for grant money, because the trail money is truly for land acquisition or trail construction. This segment of the trail is on the Carolina Thread Trail's map, which has been adopted. The parking lot itself is actually a transition area between a "through-the-woods" trail and the link along McNeely Road and Highway 75 (a right-of-way based trail, which isn't in existence yet). These are two very different trail types, so the parking lot tends to tie those two uses together and Mayor Becker believes that we can make a case that it is really an important amenity for this link of the trail; not to mention that we are the first leg of trail in the Union County Master Plan that is already in operation. Mayor Becker stated that he would love to get some money back if it is available. Councilman Countryman explained that he has had several people question him about the trail and not really realizing where it begins and where it goes, he thought it would "behoove" the town to have some kind of official ribbon cutting once the parking lot is done. Mayor Becker agreed; if we ever get our newsletter out, it will be a big deal (for a newsletter item). Councilman Countryman asked if we now had a committee. Mayor Becker responded that the committee has not convened, because of various logistical reasons, but he has talked to individual committee members, Lisa Tompkins has some native plant issues she would like to help the town with. Councilman Countryman suggested that as we progress, it is important to provide periodic updates through the newsletter or the website or whatever method continues to provide exposure. Councilman Countryman stated that he would wager that the greatest majority of Mineral Springs has no clue about it; only those of us who use it or are involved with it or have something to do with it really realize it even exists. Mayor Becker agreed but explained that some of the horse riders that he has talked to tell him that they see families hiking in there, people walking dogs, little kids – so, there is exposure and it is being used by more people than we realize. Once the parking lot is in it provides an "anchor", so that trail users do not have to go into subdivisions to park at dead ends, even though there are trailheads there too. There are three nice trailheads that the boy scouts have done at three subdivision locations; they won't be the only way to get to the trail anymore, the parking area will be the way to do it and provide the longest continuous mileage for hiking or riding. There is a lot more to go, it is an ongoing process.
- Mayor Becker continued with his final update, which was that he checked out and approved the benches and horse hitching rails that Doug Bitner installed. "They were just really mind bogglingly good"; it is amazing how just a bench can be so impressive, but they were so well put together in terms of the accuracy of mitering. The benches were beautifully done. All four of our scout projects; the two from Troop 18 and the other two from the neighboring troops have been really all extremely successful and extremely professionally done. Councilwoman Critz

commented that “we have been blessed to have them”. Mayor Becker responded that there will be more; Troop 18 is very committed since they are the local troop.

5. **Discussion and Consideration of Converting to Consent Agenda**

- Mayor Becker explained that Town Clerk Vicky Brooks submitted a very comprehensive memo. Ms. Brooks added that the memo gives the council the background on why the study was done, tells them what a consent agenda is and tells them the town’s history on how we arrived at how we do it and why. There are samples of other agendas and an example [of minutes] from Indian Trail. Councilwoman Neill stated that doing a consent agenda would definitely make better use of the council’s time, so that they can move on and focus on more important agenda items. Councilwoman Critz agreed and explained that in looking at the examples Ms. Brooks supplied the council, she felt that Exhibit #1 was the most applicable; it is pretty much like what the council has now, except it has the consent agenda. Mayor Becker explained that an example of having to add a separate item would be if there was an error in the minutes, a council member would have to take that [minutes] off the consent agenda and put it on as an agenda item. Councilwoman Critz asked Attorney Bobby Griffin at what point you would have to pull something off the consent agenda if were just a simple correction. Attorney Griffin responded that it didn’t have to be pulled off, so long as the council agrees on it. A councilmember could say “change the name” [for example], votes to consent and approve those items on the consent agenda with the requested change. Mayor Becker questioned, so if it was a minor change you would not even have to pull it off and make the change. Attorney Griffin responded that it can be any change the council wants to do that way; there are no hard and fast statutory rules. Marshville quite often does exactly what you are talking about; there needs to be a change on this item and that change is their motion to approve the items on the consent agenda. Mayor Becker noted that the Union County Commissioners have 15 to 20 items on their consent agenda and once in a while something will be pulled off because a commissioner wants to discuss it. Our “consent agenda” is seldom anything action-orientated; it's generally reports, so we really have it much easier. Attorney Griffin responded that it would be up policy, an individual council member could say “let’s remove item so and so and put it on the regular agenda”. Mayor Becker suggested that ultimately the council could move things onto a consent agenda, for example the next item on the current agenda, which is a very insignificant item, but because we do not have a policy it has to be put on the agenda. After some discussion, there was a consensus of the council that only routine items will be on the consent agenda (minutes, tax releases, tax report, and finance report) and if in the future the council becomes “bogged down” with more routine items they will readdress the consent agenda. Converting to consent agenda is better time management.
- **Councilwoman Critz** made a **motion** to take the items that have been placed on the approval of town council minutes and monthly reports category and simply call that "consent agenda" and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, and Neill

Nays: None

6. **Consideration of Funding Additional Plantings at Potter Road and Highway 75**

- Mayor Becker commented that this is the type of thing that could almost be on a consent agenda item in most jurisdictions. Mayor Becker explained that the only reason he was bringing it up was that the Optimist Club has done a lot of the beautification (the town gave them money in the spring), but they have never had it on their agenda to do a winter planting. Mayor Becker noted that Councilwoman Neill said to him that “it is dead” and “it is pansy time”. The Optimist Club hasn’t been asked and it hasn’t been built in, but Mayor Becker believes he could get some volunteers if the town council would approve \$50 worth of plants; the pansies are \$11.98 for a flat of 18 medium size ones (\$36 for three).
- **Councilwoman Neill made a motion to contribute and Councilwoman Coffey seconded with the stipulation of putting a \$200 cap on it. The motion passed unanimously as follows:**

Ayes: Coffey, Countryman, Critz, Cureton, and Neill

Nays: None

- Mayor Becker explained that the reason he put that item on the agenda even though it was a very small dollar amount was that Ms. Brooks and he maintain the flower beds here (the ones that Ken Newell does not maintain) and the town buys the plants when the season changes, as part of our routine customary maintenance of the town hall property. That property downtown is not owned by the town, it is a public right-of-way; therefore, we did not have a precedent, which is why Mayor Becker wanted to get council approval for something which is not specifically authorized in the budget. Councilwoman Neill asked if the town could ask the Optimist Club to keep an eye on it. Mayor Becker responded that he is a member of the club and will see if they can get some additional volunteer watering time. Councilman Countryman asked if the Optimist Club did the one at Western Union School [Road]. Mayor Becker responded that they did that in the spring, they spent a lot of money on it, because they had someone come in with a rototiller and top soil. It is beautiful; Mayor Becker mows it once a month (roughly) and Rufus Coffey mows it in between. Ms. Brooks noted that Mr. Howie puts the bricks back (around the downtown planter) when they get knocked down. Mayor Becker commented that there are a lot of individual volunteers who are doing these things, which is good – that is the way it should be done.

7. **Other Business**

- Councilwoman Critz thanked Attorney Griffin for the abundance of information that he supplied the council concerning prayer and shared a quote from George Washington’s farewell address in 1796, “It is impossible to rightly govern the world without God and the Bible”. Councilwoman Critz noted that he made it very clear that he is not talking about just some higher being; he specifically mentions the Bible and in many cases our forefathers specifically mention the fact that this nation was founded as a Christian nation. Councilwoman Critz added that she did understand the legal precedent, as far as making other people of other faiths feel welcome and she hoped that nothing we ever say or do would be contradictory to that. Councilwoman Critz did not personally think that praying in the name of Jesus means to exclude anyone or not make them feel welcome in this setting.

Councilwoman Critz commented that she would not recommend this council taking any kind of official position.

- Councilwoman Critz informed that council that Ms. Margaret Cannon purchased a bench to go some place on the greenway; Mayor Becker's help will be enlisted to pick the spot and Mr. Critz is going to help secure it, so that it will not be stolen. Sunday is Margaret's 90th birthday; Ms. Cannon is a long time member of our community. Councilwoman Critz shared a photo taken of Ms. Cannon sitting on the "bench" that the Critz's put together for Ms. Cannon that day. Mayor Becker added that Ms. Cannon has been sort of the "Godmother" of the trails that have morphed into our greenway, he believed Ms. Cannon was creating trails 40 years ago, many of which are in the location that ours run over now, because we have not created many new trails. Councilwoman Critz explained that Ms. Cannon is going to have a plaque that will make the bench kind of "in memory of" Judy Little, as well. Mayor Becker replied that Ms. Little was another one who rode with Ms. Cannon and worked on the trails; these ladies were the predecessors to any town involvement in trail development. Councilwoman Coffey asked if they were going to set up a dedication. Councilwoman Critz responded that she did not know; that might be something that would be in her honor. Ms. Brooks asked if they would take pictures, because it would be a great newsletter item. Councilwoman Critz noted that they would have to get her there on the back of Mr. Critz' four-wheeler, because she can't walk or ride a horse (although four-wheelers are not permitted vehicles). Mayor Becker responded that could be as an authorized vehicle for trail maintenance; in fact, at some point there may be a town four-wheeler that would be shared with the fire department. Mayor Becker explained that he and Ms. Brooks have unofficially discussed with Chief Gaddy the idea of the town and fire department cooperating on some kind of four-wheeler to be used jointly by the town for maintenance and the fire department for trail rescue. It is a while from now, but it is certainly something that may come up.

8. Adjournment

- **Councilman Countryman** made a **motion** to adjourn and **Councilwoman Coffey** seconded. *The motion passed unanimously as follows:*

Ayes: Coffey, Countryman, Critz, Cureton and Neill

Nays: None

- The meeting was adjourned at 8:09 p.m.
- The next regular meeting will be on Thursday, November 10, 2011 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, Town Clerk

Frederick Becker III, Mayor

Town of Mineral Springs

FINANCE REPORT SEPTEMBER 2011

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

November 10, 2011

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Cash Flow Report FY2011 YTD

7/1/2011 Through 9/30/2011

10/24/2011

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Category Description	7/1/2011- 9/30/2011
INCOME	
Franchise	
Cable	553.00
TOTAL Franchise	553.00
Gross Receipts Tax	146.34
Interest Income	394.06
Other Inc	
Zoning	325.00
TOTAL Other Inc	325.00
Prop Tax 2011	
Receipts 2011	
Tax	10,208.68
TOTAL Receipts 2011	10,208.68
TOTAL Prop Tax 2011	10,208.68
Prop Tax Prior Years	
Prop Tax 2004	
Receipts 2004	
Tax	5.64
TOTAL Receipts 2004	5.64
TOTAL Prop Tax 2004	5.64
Prop Tax 2006	
Receipts 2006	
Int	18.40
Tax	31.21
TOTAL Receipts 2006	49.61
TOTAL Prop Tax 2006	49.61
Prop Tax 2009	
Receipts 2009	
Int	11.65
Tax	49.46
TOTAL Receipts 2009	61.11
TOTAL Prop Tax 2009	61.11
Prop Tax 2010	
Receipts 2010	
Int	37.36
Tax	355.39
TOTAL Receipts 2010	392.75
TOTAL Prop Tax 2010	392.75
TOTAL Prop Tax Prior Years	509.11
Sales Tax	
Refunds	
State	635.62
TOTAL Refunds	635.62
Sales & Use Dist	1,827.05
TOTAL Sales Tax	2,462.67
Veh Tax	
Coll	
2003	-0.14
2006	-0.01
2007	-0.04

Cash Flow Report FY2011 YTD

7/1/2011 Through 9/30/2011

10/24/2011

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Category Description	7/1/2011- 9/30/2011
2008	-0.03
2009	-0.12
2010	-2.26
2011	-6.57
TOTAL Coll	-9.17
Int 2003	3.65
Int 2006	0.27
Int 2007	0.60
Int 2008	0.42
Int 2009	0.59
Int 2010	4.64
Int 2011	0.18
Tax 2003	5.60
Tax 2006	0.70
Tax 2007	1.79
Tax 2008	1.61
Tax 2009	7.15
Tax 2010	142.74
Tax 2011	437.42
TOTAL Veh Tax	598.19
TOTAL INCOME	15,197.05
EXPENSES	
Ads	109.44
Attorney	1,479.99
Capital Outlay	
Equipment	1,205.13
TOTAL Capital Outlay	1,205.13
Community	
Maint	400.00
TOTAL Community	400.00
Dues	3,460.00
Elections	507.75
Emp	
Benefits	
Dental	159.00
Life	138.60
NCLGERS	2,305.35
TOTAL Benefits	2,602.95
Bond	550.00
FICA	
Med	377.65
Soc Sec	1,614.82
TOTAL FICA	1,992.47
Payroll	302.25
Work Comp	680.21
TOTAL Emp	6,127.88
Ins	3,595.29
Office	
Bank	47.36
Clerk	7,029.00

Cash Flow Report FY2011 YTD

7/1/2011 Through 9/30/2011

10/24/2011

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Category Description	7/1/2011- 9/30/2011
Council	1,800.00
Deputy Clerk	1,896.00
Equip	806.49
Finance Officer	6,810.00
Maint	
Materials	145.05
Service	1,835.00
TOTAL Maint	1,980.05
Mayor	1,200.00
Post	507.16
Supplies	795.58
Tel	2,639.21
Util	442.05
TOTAL Office	25,952.90
Planning	
Administration	6,069.00
Misc	431.00
Parks & Greenways	26.63
TOTAL Planning	6,526.63
Street Lighting	272.66
Tax Coll	
Bill	
Supplies	107.70
TOTAL Bill	107.70
Post	372.00
Sal	2,436.00
TOTAL Tax Coll	2,915.70
TOTAL EXPENSES	52,553.37
TRANSFERS	
TO Ag Bldg Capital Project Fund	-360.00
TOTAL TRANSFERS	-360.00
OVERALL TOTAL	-37,716.32

Account Balances History Report

(Includes unrealized gains)

As of 9/30/2011

10/24/2011

Page 1

Account	6/29/2011 Balance	6/30/2011 Balance	7/31/2011 Balance	8/31/2011 Balance	9/30/2011 Balance
ASSETS					
Cash and Bank Accounts					
Check Min Spgs	40,152.12	40,102.34	17,166.48	4,474.59	55,240.88
Estates at Soen Escrow	28,118.05	28,127.83	28,137.39	28,144.83	28,150.61
MM Sav CitizensSouth	343,681.79	343,836.25	343,982.29	344,102.47	344,201.47
MM Sav Min Spgs	10,533.91	10,536.07	10,538.31	10,540.40	10,542.13
Ag Bldg Capital Project Fund	0.00	0.00	0.00	0.00	0.00
CWMTF Grant Project Fund	0.00	0.00	0.00	0.00	0.00
TOTAL Cash and Bank Accounts	422,485.87	422,602.49	399,824.47	387,262.29	438,135.09
Other Assets					
State Revenues Receivable	0.00	55,610.40	53,805.43	52,585.53	0.00
TOTAL Other Assets	0.00	55,610.40	53,805.43	52,585.53	0.00
TOTAL ASSETS	422,485.87	478,212.89	453,629.90	439,847.82	438,135.09
LIABILITIES					
Other Liabilities					
Accounts Payable	0.00	2,361.48	562.40	0.00	0.00
Escrows	27,720.00	27,720.00	27,720.00	27,720.00	27,720.00
TOTAL Other Liabilities	27,720.00	30,081.48	28,282.40	27,720.00	27,720.00
TOTAL LIABILITIES	27,720.00	30,081.48	28,282.40	27,720.00	27,720.00
OVERALL TOTAL	394,765.87	448,131.41	425,347.50	412,127.82	410,415.09

Mineral Springs Budget Comparison 2011-2012

TOWN OF MINERAL SPRINGS									
BUDGET COMPARISON 2011-2012									
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November
Advertising	\$ 1,800.00	\$ 1,690.56	\$ 109.44	6.1%	\$ -	\$ 109.44	\$ -		
Attorney	\$ 9,600.00	\$ 8,120.01	\$ 1,479.99	15.4%	\$ 300.00	\$ 613.32	\$ 566.67		
Audit	\$ 3,900.00	\$ 3,900.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Community Projects	\$ 16,700.00	\$ 16,300.00	\$ 400.00	2.4%	\$ -	\$ 200.00	\$ 200.00		
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Dues	\$ 4,525.00	\$ 1,065.00	\$ 3,460.00	76.5%	\$ 3,460.00	\$ -	\$ -		
Elections	\$ 4,200.00	\$ 3,692.25	\$ 507.75	12.1%	\$ 507.75	\$ -	\$ -		
Employee Overhead	\$ 21,900.00	\$ 15,772.12	\$ 6,127.88	28.0%	\$ 2,766.63	\$ 1,738.19	\$ 1,623.06		
Fire Department	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Insurance	\$ 4,500.00	\$ 904.71	\$ 3,595.29	79.9%	\$ 3,595.29	\$ -	\$ -		
Newsletter	\$ 2,400.00	\$ 2,400.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Office	\$ 118,256.00	\$ 92,303.10	\$ 25,952.90	21.9%	\$ 9,491.65	\$ 8,594.59	\$ 7,866.66		
Planning & Zoning	\$ 40,276.00	\$ 33,749.37	\$ 6,526.63	16.2%	\$ 2,480.63	\$ 2,023.00	\$ 2,023.00		
Street Lighting	\$ 1,800.00	\$ 1,527.34	\$ 272.66	15.1%	\$ -	\$ 136.33	\$ 136.33		
Tax Collection	\$ 11,544.00	\$ 8,628.30	\$ 2,915.70	25.3%	\$ 812.00	\$ 1,184.00	\$ 919.70		
Training	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Travel	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Capital Outlay	\$ 37,169.00	\$ 35,963.87	\$ 1,205.13	3.2%	\$ -	\$ -	\$ 1,205.13		
Totals	\$ 299,570.00	\$ 247,016.63	\$ 52,553.37	17.5%	\$ 23,413.95	\$ 14,598.87	\$ 14,540.55	\$ -	\$ -
Off Budget:									
Tax Refunds			\$ -		\$ -	\$ -	\$ -		
Interfund Transfers			\$ 360.00		\$ 360.00	\$ -	\$ -		
Total Off Budget:			\$ 360.00		\$ 360.00	\$ -	\$ -	\$ -	\$ -

Mineral Springs Monthly Revenue Summary 2011-2012

TOWN OF MINERAL SPRINGS									
REVENUE SUMMARY 2011-2012									
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November
Property Tax - prior	\$ 2,400.00	\$ 1,890.89	\$ 509.11	21.2%	\$ 96.58	\$ -	\$ 412.53		
Property Tax - 2011	\$ 62,720.00	\$ 52,511.32	\$ 10,208.68	16.3%	\$ -	\$ -	\$ 10,208.68		
Dupl. Property Tax	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
Franchise Taxes: cable	\$ 2,100.00	\$ 1,547.00	\$ 553.00	26.3%	\$ -	\$ 553.00	\$ -		
Franchise Taxes: utility	\$ 180,000.00	\$ 180,000.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
Gross Receipts Tax	\$ -	\$ (146.34)	\$ 146.34		\$ -	\$ 50.69	\$ 95.65		
Interest	\$ 3,000.00	\$ 2,605.94	\$ 394.06	13.1%	\$ 157.84	\$ 129.71	\$ 106.51		
Sales Tax	\$ 41,650.00	\$ 39,187.33	\$ 2,462.67	5.9%	\$ 635.62	\$ 300.32	\$ 1,526.73		
Vehicle Taxes	\$ 4,200.00	\$ 3,601.81	\$ 598.19	14.2%	\$ -	\$ 320.47	\$ 277.72		
Zoning Fees	\$ 3,000.00	\$ 2,675.00	\$ 325.00	10.8%	\$ 100.00	\$ 25.00	\$ 200.00		
Other	\$ 500.00	\$ 500.00	\$ -	0.0%	\$ -	\$ -	\$ -		
Totals	\$ 299,570.00	\$ 284,372.95	\$ 15,197.05	5.1%	\$ 990.04	\$ 1,379.19	\$ 12,827.82	\$ -	\$ -
	December	January	February	March	April	May	June	June a/r	
Property Tax - prior									
Property Tax - 2011									
Dupl. Property Tax									
Franchise Taxes: cable									
Franchise Taxes: utility									
Fund Balance Approp.									
Gross Receipts Tax									
Interest									
Sales Tax									
Vehicle Taxes									
Zoning Fees									
Other									
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

September 2011 Cash Flow Report

9/1/2011 Through 9/30/2011

10/24/2011

Page 1

Category Description	9/1/2011- 9/30/2011
INCOME	
Gross Receipts Tax	95.65
Interest Income	106.51
Other Inc	
Zoning	200.00
TOTAL Other Inc	200.00
Prop Tax 2011	
Receipts 2011	
Tax	10,208.68
TOTAL Receipts 2011	10,208.68
TOTAL Prop Tax 2011	10,208.68
Prop Tax Prior Years	
Prop Tax 2004	
Receipts 2004	
Tax	5.64
TOTAL Receipts 2004	5.64
TOTAL Prop Tax 2004	5.64
Prop Tax 2006	
Receipts 2006	
Int	18.40
Tax	31.21
TOTAL Receipts 2006	49.61
TOTAL Prop Tax 2006	49.61
Prop Tax 2009	
Receipts 2009	
Int	11.65
Tax	49.46
TOTAL Receipts 2009	61.11
TOTAL Prop Tax 2009	61.11
Prop Tax 2010	
Receipts 2010	
Int	29.28
Tax	266.89
TOTAL Receipts 2010	296.17
TOTAL Prop Tax 2010	296.17
TOTAL Prop Tax Prior Years	412.53
Sales Tax	
Sales & Use Dist	1,526.73
TOTAL Sales Tax	1,526.73
Veh Tax	
Coll	
2003	-0.11
2006	-0.01
2007	-0.04
2008	-0.03
2009	-0.02
2010	-0.93
2011	-3.12
TOTAL Coll	-4.26
Int 2003	2.73

September 2011 Cash Flow Report

9/1/2011 Through 9/30/2011

10/24/2011

Page 2

Category Description	9/1/2011- 9/30/2011
Int 2006	0.27
Int 2007	0.60
Int 2008	0.42
Int 2009	0.19
Int 2010	2.63
Int 2011	0.18
Tax 2003	4.30
Tax 2006	0.70
Tax 2007	1.79
Tax 2008	1.61
Tax 2009	1.17
Tax 2010	57.67
Tax 2011	207.72
TOTAL Veh Tax	277.72
TOTAL INCOME	12,827.82
EXPENSES	
Attorney	566.67
Capital Outlay	
Equipment	1,205.13
TOTAL Capital Outlay	1,205.13
Community	
Maint	200.00
TOTAL Community	200.00
Emp	
Benefits	
Dental	53.00
Life	46.20
NCLGERS	768.45
TOTAL Benefits	867.65
FICA	
Med	124.82
Soc Sec	533.69
TOTAL FICA	658.51
Payroll	96.90
TOTAL Emp	1,623.06
Office	
Bank	31.45
Clerk	2,343.00
Council	600.00
Deputy Clerk	558.00
Equip	225.75
Finance Officer	2,270.00
Maint	
Materials	71.15
Service	645.00
TOTAL Maint	716.15
Mayor	400.00
Supplies	147.19
Tel	356.63
Util	218.49

September 2011 Cash Flow Report

9/1/2011 Through 9/30/2011

10/24/2011

Page 3

Category Description	9/1/2011- 9/30/2011
TOTAL Office	7,866.66
Planning	
Administration	2,023.00
TOTAL Planning	2,023.00
Street Lighting	136.33
Tax Coll	
Bill	
Supplies	107.70
TOTAL Bill	107.70
Sal	812.00
TOTAL Tax Coll	919.70
TOTAL EXPENSES	14,540.55
OVERALL TOTAL	-1,712.73

Register Report

9/1/2011 Through 9/30/2011

10/28/2011

Page 1

Date	Account	Num	Description	Memo	Category	Clr	Amount
BALANCE 8/31/2011							4,474.59
9/4/2011	Check Min ... EFT		Debit Card (PayPal)	Xerox Toner (FY...Office:Supplies		R	-22.99
9/9/2011	Check Min ... DEP		S Deposit		Prop Tax 2011:Rec...	R	2,670.67
					Prop Tax Prior Year...	R	14.27
					Prop Tax Prior Year...	R	80.89
					Prop Tax Prior Year...	R	5.45
					Prop Tax Prior Year...	R	15.55
9/12/2011	Check Min ... EFT		S Union County		Veh Tax:Tax 2011	R	207.72
					Veh Tax:Coll:2011	R	-3.12
					Veh Tax:Int 2011	R	0.18
					Veh Tax:Tax 2010	R	57.67
					Veh Tax:Int 2010	R	2.63
					Veh Tax:Coll:2010	R	-0.93
					Veh Tax:Tax 2009	R	1.17
					Veh Tax:Int 2009	R	0.19
					Veh Tax:Coll:2009	R	-0.02
					Veh Tax:Tax 2008	R	1.61
					Veh Tax:Int 2008	R	0.42
					Veh Tax:Coll:2008	R	-0.03
					Veh Tax:Tax 2007	R	1.79
					Veh Tax:Int 2007	R	0.60
					Veh Tax:Coll:2007	R	-0.04
					Veh Tax:Tax 2006	R	0.70
					Veh Tax:Int 2006	R	0.27
					Veh Tax:Coll:2006	R	-0.01
					Veh Tax:Tax 2003	R	4.30
					Veh Tax:Int 2003	R	2.73
					Veh Tax:Coll:2003	R	-0.11
9/14/2011	Check Min ... EFT		Debit Card (PayPal)	Deputy Clerk Co...Office:Equip		R	-151.04
9/15/2011	Check Min ... EFT		NC Department of Rev...	Electric Franchi... [State Revenues Re...		R	44,636.00
9/15/2011	Check Min ... EFT		NC Department of Rev...	Video Sales Tax... [State Revenues Re...		R	1,848.00
9/15/2011	Check Min ... EFT		NC Department of Rev...	Telecom Sales ... [State Revenues Re...		R	6,101.53
9/15/2011	Check Min ... EFT		NC Department of Rev...	7/11 (FY2011) Sales Tax:Sales & ...		R	1,526.73
9/16/2011	Check Min ... DEP		S Deposit		Prop Tax 2011:Rec...	R	4,417.89
					Prop Tax Prior Year...	R	12.62
					Prop Tax Prior Year...	R	129.36
					Prop Tax Prior Year...	R	6.20
					Prop Tax Prior Year...	R	33.91
					Prop Tax Prior Year...	R	18.40
					Prop Tax Prior Year...	R	31.21
					Prop Tax Prior Year...	R	5.64
9/16/2011	Check Min ... EFT		Debit Card (Office Max)	Flash Drive (FY... Office:Supplies		R	-29.88
9/16/2011	Check Min ... EFT		S Debit Card (Office Max)	Portable HDD B... Office:Equip		R	-74.71
				Folders, Cable	Office:Supplies	R	-84.16
9/18/2011	Check Min ... EFT		Debit Card (WalMart)	Water (FY2011)	Office:Supplies	R	-10.16
9/19/2011	Check Min ... EFT		Union County	8/11 (FY2011)	Gross Receipts Tax	R	95.65
9/21/2011	Check Min ... 3596		Forms & Supply, Inc.	I/N 1573123-0 S...	Tax Coll:Bill:Supplies	R	-107.70
9/21/2011	Check Min ... 3597		Duke Power	2035221941 (F...	Street Lighting	R	-136.33
9/21/2011	Check Min ... 3598		Duke Power	1819573779 (O...	Office:Util	R	-18.66
9/21/2011	Check Min ... 3599		Duke Power	1803784140 (F...	Office:Util	R	-186.00
9/21/2011	Check Min ... 3600		Clark, Griffin & McColl...	I/N 2992 9/11 + ...	Attorney	R	-566.67

Register Report

9/1/2011 Through 9/30/2011

10/28/2011

Page 2

Date	Account	Num	Description	Memo	Category	Clr	Amount
9/21/2011	Check Min ...	3601	Jan-Pro Cleaning Syst...	I/N 8578 Janitori...	Office:Maint:Service	R	-195.00
9/21/2011	Check Min ...	3602	Union County Public ...	84361*00 (FY20...	Office:Util	R	-13.83
9/21/2011	Check Min ...	3603	Windstream	061345970 (FY...	Office:Tel	R	-56.85
9/21/2011	Check Min ...	3604	S Windstream	Monthly Service	Office:Tel	R	-210.68
9/21/2011	Check Min ...	3605	S Municipal Insurance Tr...	Nortel BCM50 S...	Capital Outlay:Equi...	R	-1,205.13
					Emp:Benefits:Life	R	-46.20
					Emp:Benefits:Dental	R	-53.00
9/24/2011	Check Min ...	EFT	Debit Card (Food Lion)	Mums for plante...	Office:Maint:Materials	R	-10.68
9/27/2011	Check Min ...	DEP	S Deposit		Prop Tax 2011:Rec...	R	1,876.44
					Prop Tax Prior Year...	R	2.39
					Prop Tax Prior Year...	R	56.64
9/28/2011	Check Min ...	EFT	Debit Card (Lowe's)	Flowers & Ant K...	Office:Maint:Materials	R	-60.47
9/29/2011	Check Min ...	EFT	S Advantage Payroll	Salary 9/11	Office:Clerk	R	-2,202.42
				Supplement 9/11	Office:Clerk	R	0.00
				Hours 9/11	Office:Deputy Clerk	R	-558.00
				Salary 9/11	Office:Finance Officer	R	-2,133.80
				Salary 9/11	Office:Mayor	R	-400.00
				Salary 9/11	Office:Council	R	-600.00
				Salary 9/11	Planning:Administra...	R	-1,901.62
				Salary 9/11	Tax Coll:Sal	R	-812.00
					Emp:FICA:Soc Sec	R	-533.69
					Emp:FICA:Med	R	-124.82
					Emp:Payroll	R	-96.90
9/30/2011	Check Min ...	EFT	S NC State Treasurer	09/11 LGERS c...	Office:Clerk		-140.58
				09/11 LGERS c...	Office:Finance Officer		-136.20
				09/11 LGERS c...	Planning:Administra...		-121.38
				09/11 employer ...	Emp:Benefits:NCLG...		-768.45
9/30/2011	Check Min ...	DEP	Deposit	#436 (FY2011)	Prop Tax 2011:Rec...	R	1,243.68
9/30/2011	Check Min ...	DEP	Deposit	#436a (FY2011)	Other Inc:Zoning	R	200.00
9/30/2011	Check Min ...	3606	S Hummingbird Lawn C...		Community:Maint		-200.00
					Office:Maint:Service		-450.00
9/30/2011	Check Min ...	3607	Verizon Wireless	221474588-000...	Office:Tel		-89.10
9/30/2011	Check Min ...	EFT	American Community ...	Service Charge ...	Office:Bank	R	-31.45
TOTAL 9/1/2011 - 9/30/2011							50,766.29

BALANCE 9/30/2011 **55,240.88**

TOTAL INFLOWS **65,311.10**

TOTAL OUTFLOWS **-14,544.81**

NET TOTAL **50,766.29**

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September 2011

Revenue Details

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Invoice Date	Invoice Number	Description	Invoice Amount
09/08/2011	1202vehgr	Gross Veh. Rental Receipts for	\$95.65

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00020635	09/19/2011	95.65



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 09/19/2011 00020635

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$95.65

Pay **Ninety Five Dollars and 65 cents *******

To The TOWN OF MINERAL SPRINGS
 Order Of E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00020635

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

DATE 8/31/11
TIME 13:37:02
USER PHH

UNION COUNTY
COLLECTIONS BY RGCD/REV UNIT/YR-DATE RANGE
DEPOSIT DATE RANGE: 8/01/2011 THRU 8/31/2011
REPORT GROUP: 200 REGISTERED VEHICLE
REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

PAGE 51
PROG# CL2138

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST (NOT INT3)	STATE INTEREST (INT3)	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION & STATE INTEREST
2003	4.30		2.73		7.03	.11	6.92
2006	.70		.27	.02	.99	.01	.96
2007	1.79		.60	.05	2.44	.04	2.35
2008	1.61		.42	.05	2.08	.03	2.00
2009	1.17		.19	.04	1.40	.02	1.34
2010	57.67		2.63	1.64	61.94	.93	59.37
2011	207.72		.18	.27	208.17	3.12	204.78
TOTAL	274.96		7.02	2.07	284.05	4.26	277.72

Invoice Date	Invoice Number	Description	Invoice Amount
08/31/2011	200.1-11/08	Tax/Fee/Int - AUG11	\$277.72

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00020532	09/12/2011	277.72



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 09/12/2011 00020532

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$277.72

Pay Two Hundred Seventy Seven Dollars and 72 cents *****

To The TOWN OF MINERAL SPRINGS
 Order Of E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00020532

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

NC Sales and Use Tax Distribution

July 2011 Collections

Summary

September 12, 2011

	ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
	\$ 1,085,978.17	\$ 870,189.21	\$ 576,090.33	\$ -	\$ (662.11)	\$ -	\$ -	\$ (203,719.85)	\$ 2,327,875.75
FAIRVIEW	\$ 571.72	\$ 458.12	\$ 303.29	\$ -	\$ (0.35)	\$ -	\$ -	\$ 481.79	\$ 1,814.57
HEMBY BRIDGE	\$ 7.70	\$ 6.17	\$ 4.09	\$ -	\$ -	\$ -	\$ -	\$ 6.50	\$ 24.46
INDIAN TRAIL	\$ 33,465.40	\$ 26,815.67	\$ 17,752.75	\$ -	\$ (20.40)	\$ -	\$ -	\$ 28,200.82	\$ 106,214.24
LAKE PARK	\$ 4,141.58	\$ 3,318.63	\$ 2,197.03	\$ -	\$ (2.53)	\$ -	\$ -	\$ 3,490.05	\$ 13,144.76
MARSHVILLE	\$ 4,854.18	\$ 3,889.63	\$ 2,575.05	\$ -	\$ (2.96)	\$ -	\$ -	\$ 4,090.54	\$ 15,406.44
MARVIN	\$ 3,555.13	\$ 2,848.71	\$ 1,885.93	\$ -	\$ (2.17)	\$ -	\$ -	\$ 2,995.88	\$ 11,283.48
MINERAL SPRINGS	\$ 481.04	\$ 385.45	\$ 255.18	\$ -	\$ (0.29)	\$ -	\$ -	\$ 405.35	\$ 1,526.73
MINT HILL *	\$ 38.64	\$ 30.96	\$ 20.50	\$ -	\$ (0.03)	\$ -	\$ -	\$ 32.56	\$ 122.63
MONROE	\$ 132,331.54	\$ 106,036.64	\$ 70,199.31	\$ -	\$ (80.68)	\$ -	\$ -	\$ 111,513.89	\$ 420,000.70
STALLINGS *	\$ 23,192.90	\$ 18,584.36	\$ 12,303.38	\$ -	\$ (14.14)	\$ -	\$ -	\$ 19,544.34	\$ 73,610.84
UNIONVILLE	\$ 693.34	\$ 555.57	\$ 367.80	\$ -	\$ (0.42)	\$ -	\$ -	\$ 584.28	\$ 2,200.57
WAXHAW	\$ 29,797.95	\$ 23,876.96	\$ 15,807.23	\$ -	\$ (18.17)	\$ -	\$ -	\$ 25,110.32	\$ 94,574.29
WEDDINGTON *	\$ 4,092.19	\$ 3,279.05	\$ 2,170.83	\$ -	\$ (2.49)	\$ -	\$ -	\$ 3,448.44	\$ 12,988.02
WESLEY CHAPEL	\$ 1,035.63	\$ 829.84	\$ 549.38	\$ -	\$ (0.63)	\$ -	\$ -	\$ 872.71	\$ 3,286.93
WINGATE	\$ 3,491.66	\$ 2,797.85	\$ 1,852.26	\$ -	\$ (2.13)	\$ -	\$ -	\$ 2,942.38	\$ 11,082.02

Gas, Power, Telecommunications, and Video Programming Distribution

Distribution Date September 15, 2011		For Quarter Ending June 30, 2011				Deposit Date September 15, 2011
Local Government		Excise Tax On Piped Natural Gas	Franchise Tax on Electric Power	Sales Tax on Telecommunication Services	Sales Tax On Video Programming	Total Distribution
County of	Union	\$	\$	\$	\$	\$
		-	-	-	151,543.15	151,543.15
Town of	Fairview	44.00	21,683.00	14,400.00	3,996.97	40,123.97
Town of	Hemby Bridge	132.00	8,570.16	3,528.00	6,274.10	18,504.26
Town of	Indian Trail	42,292.00	176,115.46	32,046.00	75,254.81	325,708.27
Town of	Lake Park	1,323.00	14,083.04	1,075.00	6,422.65	22,903.69
Town of	Marshville	2.00	28,809.02	14,489.00	5,177.94	48,477.96
Town of	Marvin	859.00	32,085.17	4,085.00	14,831.52	51,860.69
Town of	Mineral Springs	-	44,636.00	1,848.00	6,101.53	52,585.53
City of	Monroe	2,030.00	377,475.98	150,757.00	81,916.68	612,179.66
Town of	Stallings	6,903.00	88,192.99	3,537.00	46,957.92	145,590.91
Town of	Unionville	-	34,563.00	20,212.00	11,451.88	66,226.88
Town of	Waxhaw	4,360.00	55,943.25	29,723.00	20,610.01	110,636.26
Town of	Weddington	2,590.00	63,262.93	3,197.00	36,448.70	105,498.63
Village of	Wesley Chapel	2,480.00	39,807.00	3,543.00	24,757.34	70,587.34
Town of	Wingate	-	17,477.60	11,963.00	8,143.35	37,583.95

This distribution accrued in the previous fiscal year (FY2010-11).

Union County Emergency Management was contacted by North Carolina State Emergency Management officials soliciting interest in the regionalization of our Multi-Jurisdiction Hazard Mitigation Plan and allowing the state to apply for a federal grant on behalf of 35 western counties including Union County in NC which would fund writing the regional plans. If awarded this grant, Union County would be grouped with Stanly and Cabarrus Counties to create a regional Hazard Mitigation Plan. This would replace the existing Multi-Jurisdiction Hazard Mitigation Plan that we now have.

Our current Multi-Jurisdiction Hazard Mitigation Plan (HMP) just been updated, has been reviewed by the NC Emergency Management Hazard Mitigation Planning Section and is pending review by the Federal Emergency Management Agency (FEMA) Hazard Mitigation Planning Section. Once the FEMA review is complete our HMP plan will be presented to the Union County Board of Commissioners for adoption, along with all other municipal jurisdictions. We expect the FEMA review to be completed within the next 45 days. Once the updated plan is adopted by all jurisdictions it will be in effect for five years.

One primary advantage to regionalization of the HMP is that it may take up to two years to finalize the grant process, secure a contractor, write the regional plan, send it through the review process and have it adopted. The additional time will be added on to our five year cycle for next HMP update.

The Union County Board of Commissioners approved this MOA on October 17, 2011.

**Memorandum of Agreement for the Development of a Regional Hazard
Mitigation Plan
For
Cabarrus, Stanly, & Union Counties**

As a result of the Disaster Mitigation Act of 2000 and NC Senate Bill 300 each local government including counties, cities, towns, and villages are required to have an approved Hazard Mitigation Plan. The types of plans throughout North Carolina vary from multi-jurisdictional plans, town plans, city plans, some village plans and several regional plans. North Carolina has approximately 130 hazard mitigation plans that must be updated every five years.

Cabarrus, Stanly, & Union Counties and their incorporated jurisdictions propose to develop a regional hazard mitigation plan. This plan would incorporate 3 multi-jurisdictional hazard mitigation plans into 1 regional plan. The participating jurisdictions are as follows:

Cabarrus County

- City of Concord (County Seat)
- Town of Harrisburg
- Town of Midland
- Town of Mt. Pleasant

Stanly County

- City of Albemarle (County Seat)
- Town of Badin
- Town of Locust
- Town of Misenheimer
- Town of New London
- Town of Norwood
- Town of Oakboro
- Town of Red Cross
- Town of Richfield
- Town of Stanfield

Union County

- Town of Fairview
- Town of Hemby Bridge
- Town of Indian Trail
- Village of Lake Park
- Town of Marshville
- Village of Marvin
- Town of Mineral Springs
- City of Monroe (County Seat)
- Town of Stallings
- Town of Unionville
- Town of Waxhaw
- Town of Weddington
- Village of Wesley Chapel
- Town of Wingate

GEOGRAPHICAL DESCRIPTION/AREA /BRANCH/POPULATION

Cabarrus, Stanly, & Union Counties are within NC Emergency Management Areas 11 and 13 which each consist of 7 counties. These are 2 of the 5 areas within the Western Branch section of NCEM.

Union County borders the state of South Carolina and all counties surround the City of Charlotte located in nearby Mecklenburg County. However, all three counties have major urban nodes of their own. While both Cabarrus and Union Counties are highly developed counties with high populations, Stanly County is far less urbanized.

Despite differences in population, the geographic and demographic makeup of all areas in the region is very similar. Hazard mitigation planning development evolves from the same types of risks and hazards within each of their boundaries.

According to the US Census Bureau in 2009, the populations are as follows:

Cabarrus County	172,223
Stanly County	59,794
Union County	198,645

While Cabarrus and Union County have a higher relative population which can be attributed to their proximity to Charlotte, it should be noted that these counties share more in common with one another than with Charlotte.

PROPOSAL

- WHAT:** Regional hazard mitigation plan. North Carolina project for regionalization of hazard mitigation plans.
- WHO:** Cabarrus, Stanly, & Union Counties
- HOW:** Emergency management local coordinators jointly hire a consultant/company to combine each of their multi-jurisdictional plans into a regional plan.
- WHEN:** Regional plan completed and approved by December 2014.
- GOAL:** Acquire grant monies to proceed with regionalization of 3 hazard mitigation plans.
- LEAD:** Cabarrus County would serve as the lead for the project. The grant monies would be sub-granted to all counties with Cabarrus serving as the lead county and point of contact for invoice submittal and cost report reimbursement from the State of NC to the contractor. The grant would be managed by Cabarrus County for all involved parties. Reimbursement method would be utilized. No up-front monies would be issued to Cabarrus County or any other county. Actual costs incurred will be all that will be eligible for reimbursement.
- SCOPE:** Scope of work to be determined by the 3 counties involved with input and guidance from NC Emergency Management staff.

**AGREEMENT TO PARTICIPATE IN REGIONAL HAZARD MITIGATION PLAN
FOR
CABARRUS, STANLY, & UNION COUNTIES**

Union County

Village of Marvin

Town of Fairview

Town of Mineral Springs

Town of Hemby Bridge

City of Monroe

Town of Indian Trail

Town of Stallings

Village of Lake Park

Town of Unionville

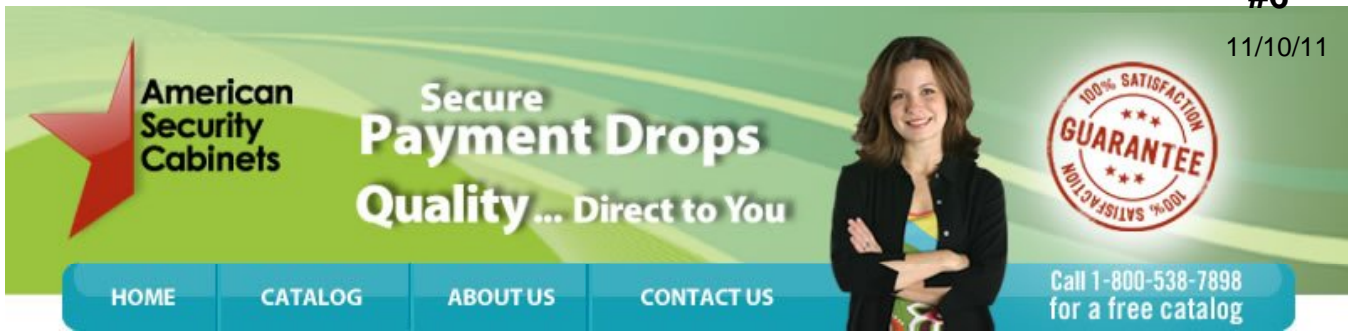
Town of Marshville

Town of Waxhaw

Town of Weddington

Town of Wingate

Village of Wesley Chapel



Model 300-OW

[CLICK HERE FOR PRICING »](#)

Part ID Model 300-OW includes

0101 Model 300-OW A heavy gauge security cabinet is 12 x 8 x 20 inches high and constructed of stainless steel door panel, industrial hinge and jamb; galvanized floor and back panel; powder coated mansard cap, all brass works lock, (2) double-bitted keys, strong cam, lock cover, rainshield installed above payment slot, floor liner and (3) black signs: "PLACE PAYMENTS HERE", "DO NOT USE CASH", "THANK YOU". Mansard cap powder coated: black or red.

1002 ID Plate 1.25 x 8.5 inch wide, engraved with your name.

Accessory Options - [Click Here to View Accessory Options](#) (Adobe Acrobat Reader Required to View Accessories)

0601 Double Lock Door Panel with (2) eight tumbler, all brass works locks and (2) double-bitted keys for each lock.

0609 "CLOSED" Slot Cover attaches inside with (2) wing nuts.

0702 Wide Slot Entry Panel .75 x 8.75 inch wide slot opening with heavy duty, stainless steel rainshield installed above slot.

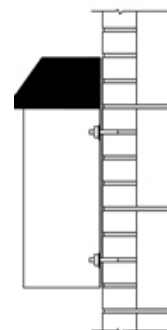
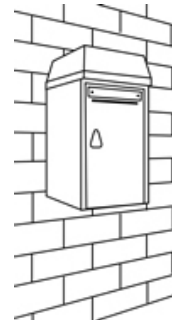
0801 Envelope Holder 8 x 4.5 inch wide envelopes [25 capacity]

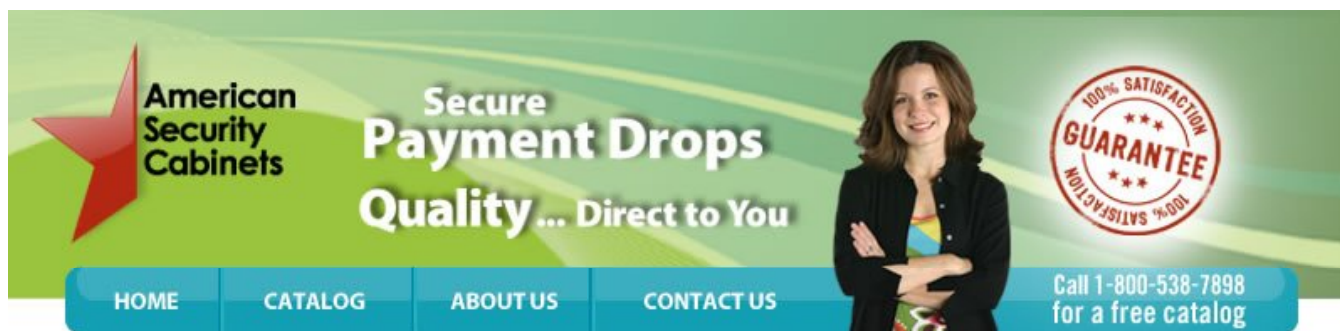
0802 Envelope Holder 10.5 x 4.5 inch wide envelopes [25 capacity]

0803 Extra Large Envelope Holder 10.5 x 4.5 inch wide envelopes [100 capacity]

1101 Ocean Front Finish powder coat salt resistant finish, for each cabinet, pedestal, or pair of protector posts.

Click on image for larger view





Model 300-OW Order Form

For Pricing, check the desired options and then click the Recalculate Total button
 You can place an order when you're through by clicking the Place Order button

Part ID	Model 300-OW includes	Price	Total
<input checked="" type="checkbox"/> 0101	Model 300-OW A heavy gauge security cabinet is 12 x 8 x 20 inches high and constructed of stainless steel door panel, industrial hinge and jamb; galvanized floor and back panel; powder coated mansard cap, all brass works lock, (2) double-bitted keys, strong cam, lock cover, rainshield installed above payment slot, floor liner and (3) black signs: "PLACE PAYMENTS HERE", "DO NOT USE CASH", "THANK YOU". Mansard cap powder coated: black or red.	\$512.00	\$512.00
<input checked="" type="checkbox"/> 1002	ID Plate 1.25 x 8.5 inch wide, engraved with your name.	\$19.00	\$19.00

Accessory Options - [Click Here to View Accessory Options](#)
[\(Adobe Acrobat Reader Required to View Accessories\)](#)

<input type="checkbox"/> 0601	Double Lock Door Panel with (2) eight tumbler, all brass works locks and (2) double-bitted keys for each lock.	\$140.00	
<input type="checkbox"/> 0609	"CLOSED" Slot Cover attaches inside with (2) wing nuts.	\$37.00	
<input type="checkbox"/> 0702	Wide Slot Entry Panel .75 x 8.75 inch wide slot opening with heavy duty, stainless steel rainshield installed above slot.	\$111.00	
<input type="checkbox"/> 0801	Envelope Holder 8 x 4.5 inch wide envelopes [25 capacity]	\$199.00	
<input type="checkbox"/> 0802	Envelope Holder 10.5 x 4.5 inch wide envelopes [25 capacity]	\$199.00	
<input type="checkbox"/> 0803	Extra Large Envelope Holder 10.5 x 4.5 inch wide envelopes [100 capacity]	\$306.00	
<input type="checkbox"/> 1101	Ocean Front Finish powder coat salt resistant finish, for each cabinet, pedestal, or pair of protector posts.	\$148.00	

=====
Product Cost: \$531.00
Shipping Cost: \$39.00

Total Cost: \$570.00

American Security Cabinets • St. Cloud, MN 56302-0985 • 1-800-538-7898

Pure Stainless - Guaranteed for Life.

2012 Mineral Springs Holiday Schedule - Proposed

The following public holidays are established for the Town of Mineral Springs employees. The town hall will officially be closed on the days indicated below.

Monday, January 2, 2012	New Year's Day
Monday, January 16, 2012	Birthday of Martin Luther King, Jr.
Monday, February 20, 2012	Washington's Birthday
Monday, May 28, 2012	Memorial Day
Wednesday, July 4, 2012	Independence Day
Monday, September 3, 2012	Labor Day
Monday, October 8, 2012	Columbus Day
Monday, November 12, 2012	Veterans Day
Thursday, November 22, 2012	Thanksgiving Day
Friday, November 23, 2012	Thanksgiving Day Holiday
Monday, December 24, 2012	Christmas Eve
Tuesday, December 25, 2012	Christmas Day

Search

Agenda Item

#8

November 10, 2011

City and County Clerks' Academy and Institute

Municipal clerks, county clerks to boards of county commissioners, regional council secretaries, and their deputies are invited to increase their knowledge and improve their skills at the Annual City and County Clerks' Academy. The school provides help with practical problems confronted by clerks as well as opportunities for professional development and informal learning. Sessions on several topics relevant to the work of clerks are featured. Offered in conjunction are the **New Clerks Academy and Institute**, covering clerks' duties and city and county governing board procedures, and the **Master Clerks Academy I**, offering a topic of interest to certified county and city clerks, regional council secretaries, and their deputies, and those seeking certification. On Tuesday and Wednesday Master Clerks Academy II for all clerks, will cover advanced topics. For other clerks-related information, please visit [Clerk-Net \(/node/75\)](#).

January 23-25, 2012

Register

Please click on the course (s) you would like to attend below or click on the instructions to assist you in registering.

[Online Registration Instructions](#)

http://www.sog.unc.edu/sites/www.sog.unc.edu/files/2011%20on-line%20registration_instructions_template_standard_2011_05_03.pdf

[New Clerks Academy and Institute](#)

<http://shopping.netsuite.com/s.nl/c.433425/it.A/id.3548/f> - \$80.00

[Master Municipal Clerks Academy I](#)

<http://shopping.netsuite.com/s.nl/c.433425/it.A/id.3552/f> - \$150.00

[Master Municipal Clerks Academy II](#)

<http://shopping.netsuite.com/s.nl/c.433425/it.A/id.3554/f> - \$240.00

ATTENDEES

Municipal clerks, clerks to boards of county commissioners, regional agency secretaries, and their assistants at all levels of experience

FACULTY COORDINATOR

[A. Fleming Bell, II \(/user/22\)](#)

COURSE MATERIALS

A notebook will be provided for the "New Clerks Academy and Institute" ONLY

All materials for the MMC I and the MMCI will be provided on-line following the course.

Some of the topics include:

- **FEMA's Emergency Response Structure and Tabletop Emergency Response Exercise**
- **How Governing Boards Do Their Work**
- **City Clerks**
- **County Clerks**
- **The purpose of boards/commissions**

DURATION	3 Days
SITE INFORMATION	<p>Sheraton Imperial Hotel & Convention Center, Research Triangle Park</p> <ul style="list-style-type: none">• Directions• Click here to Reserve room online (http://www.starwoodmeeting.com/StarGroupsWeb/res?id=1110139172&key=9C211) or call 919.941.5050 or 800.325.3535• Group rate: \$96,• Club Level \$135 (single occupancy and \$145 double occupancy,• Suites \$200 (Single occupancy or \$250 double occupancy)• Cut-off date to receive group rate is January 3, 2012
CONTACT	<p>Carla Stowe (/user/136) Program Manager 919.843.8176 cstowe@sog.unc.edu (mailto:cstowe@sog.unc.edu)</p>
CANCELLATION POLICY	<p>Course participants who cancel their registration on or before January 9, 2012 will receive a full refund. Those who cancel on or before January 16, 2012 will receive a full refund, less a \$25 cancellation fee. No refund will be made for cancellations made after January 16, 2012. All cancellations must be submitted in writing, as outlined in the School's cancellation policy (http://www.sog.unc.edu/node/1524).</p>

[Employee login](#)