

Town Council Members

Valerie Coffey – 2015 ~ Jerry Countryman – 2017 ~ Lundeen Cureton – 2015

Peggy Neill – 2015 ~ Melody LaMonica – 2017

Town of Mineral Springs
Mineral Springs Town Hall
3506 S Potter Road ~ Mineral Springs
Town Council
Public Hearing / Regular Meeting
July 10, 2014 ~ 7:30 PM

Agenda

1. **Opening**
The meeting will be called to order, an invocation will be delivered and the Pledge of Allegiance will be recited.
2. **Public Hearing – Proposed Text Amendments**
3. **Public Comments**
The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.
4. **Consent Agenda**
 - A. June 12, 2014 Regular Meeting Minutes
 - B. May 2014 Tax Collector's Report
 - C. May 2014 Finance Report
5. **Consideration of the Proposed Text Amendments**
The council will consider approving the proposed text amendments to Articles 2 and 5 of the Zoning Ordinance.
6. **Turning Point**
Lisa Bratton will make a brief presentation on Turning Point.
7. **Catawba Lands Conservancy**
Margaret Brantley will make a brief presentation on Catawba Lands Conservancy.
8. **2014-2015 Budget Narrative Update**
Mayor Becker will present the council with the 2014-2015 budget narrative update.
9. **Consideration of Meeting Format**
The council will consider whether or not to move public comments to the end of the agenda and increasing the time limit from two minutes to three minutes. The council will also review the draft citizen comment sheet and meeting procedures flyer (the flyer will be presented at the meeting).
10. **Consideration of Opening Closed Session Minutes**
The council will consider opening the closed session minutes from April 10, 2014 and May 8, 2014.
11. **Festival Update**

Town Clerk Vicky Brooks will bring the council up-to-date on festival planning and seek council approval for staff to make a final band selection in the interest of time as Lipstick on a Pig has become unavailable on the festival date.

12. **2014 Summer Municipal Clerk Academies**

The council will consider authorizing the town clerk to attend the 2014 Summer Municipal Clerk Academies.

13. **Staff Updates**

The staff will update the council on any developments that may affect the town.

14. **Other Business**

15. **Adjournment**

PROPOSED TEXT AMENDMENTS

July 10, 2014

ZONING ORDINANCE ARTICLE 2 - DEFINITIONS

Amend the following:

Caretaker Quarters.

A dwelling unit **located over an approved barn** which houses an individual or family who is employed by the primary user of the property **or is the property owner** to oversee and protect the daily operations of the property and structure(s). Such dwelling unit shall not be used for any purpose other than as a caretaker unit. The total square footage of the dwelling unit shall not exceed ~~4,200~~ **2,500** square feet.

ZONING ORDINANCE ARTICLE 5 – TABLE OF USES

Add the following:

MINERAL SPRINGS TABLE OF USES

June 2013

USE	SUPPLEMENTAL REGULATION / FINDING SECTION NUMBER OR ARTICLE	PARKING REQUIREMENT FOUND IN SECTION 9.1.8	AR	RR	RA40	RA20	R20	B-2	B-4	LI	MUD
<i>Caretaker Quarters</i>			<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>				<u>C</u>

X- Permitted By Right
 C - Conditional Use Permit Required
 s - Supplemental Regulations
 Apply (see Column 2)

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Public Hearing / Regular Meeting
June 12, 2014 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Public Hearing and Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, June 12, 2014.

Present: Mayor Frederick Becker III, Mayor Pro Tem Janet Critz, Councilwoman Lundeen Cureton, Councilwoman Melody LaMonica, Attorney Bobby Griffin and Deputy Town Clerk/Tax Collector Janet Ridings.

Absent: Councilman Jerry Countryman, Councilwoman Valerie Coffey, Councilwoman Peggy Neill and Town Clerk/Zoning Administrator Vicky Brooks.

Visitors: Charles Bowden and Sheila Crunkleton.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of June 12, 2014 to order at 7:36 p.m.

1. Opening

- Councilwoman Cureton delivered the invocation.
- Pledge of Allegiance.

2. Public Hearing – 2014-2015 Proposed Budget

- Mayor Becker opened the public hearing at 7:33 p.m. and announced that this was a three-minute comment section.
- Mr. Charles Bowden of 6409 Pleasant Grove Road referred to page 12 of the budget, which contained a narrative of the expenses for “Office” and “Planning”. Councilwoman LaMonica clarified that it was on page 10. Mr. Bowden responded that it was page 12 on his computer and explained that it says “we are proposing an increase in the clerk’s base salary to \$32,232 and the finance officer’s base salary is \$29,772 representing a 3% cost of living increase”. Mr. Bowden stated that the council can do whatever they want, but he looked at the current salary for zoning on page 20 (actual 19) where it shows the amendment budget July 1, 2013 to June 30, 2014, which shows that the existing salary for the clerk was \$29,808. The narrative shows a 3% cost of living raise, which Mr. Bowden assumed was what the council intended, however, it is actually an 8.13% increase. Same thing for the Planning and Zoning. Mr. Bowden went back to the first one, which goes from \$29,808 to a new salary of \$32,232, for a total of \$2,424, which is 8.13%; that is about \$1,520.76 a year more than 3%. The existing salary for Planning and Zoning is \$25,776 and the proposed salary is \$27,876, which is a \$2,199 increase

(8.147%) and 3% would be \$773.28; the difference is \$1,426.72. Mr. Bowden stated that the bottom line is that the clerk and the planning and zoning is one in the same person and in total she will get \$55,584 increased to \$60,104, which is an increase of \$4,623; by the way his rounds, that is 8.3%. A 3% increase would be \$1,667.52 and the proposed is \$2,955.48. (As the three-minute timer went off, Councilwoman Critz asked that Mr. Bowden be allowed to continue since no one else had signed up to speak) Mayor Becker commented that he had an explanation for these numbers and that Mr. Bowden knew the answer. Mr. Bowden responded that he did not know the answer; the finance officer did his 3% and if you calculate it out it comes out to 3.03%, which is \$9.12 a year over the 3%, but that was no big deal. Mr. Bowden stated that he would assume if you are doing all three of them at 3% there is a vast difference. It is 8.1%; if the council wants to give her 8.1% that's their prerogative, they can do what they want to, but he thought they needed to reflect that. It is not only a cost of living, because it isn't an 8.1% cost of living increase. "If it is a merit increase that's fine, you do what you want to". Mr. Bowden stated to follow up on that, there was a memo dated July 5, 2013 where the budget officer proposed to increase his salary from \$26,896 to \$36,120, which the council didn't do, in fact that just went away. Councilwoman LaMonica was supposed to be studying it and Mr. Bowden stated that he never saw it anymore. Councilwoman LaMonica commented "it was taken off the agenda". Mr. Bowden responded "it died and went away". Mr. Bowden explained that he received a couple of calls about several things, but people on fixed incomes (there are a number of them here and he is one of them), he believes that Social Security gets about a 1% increase; there are a lot of people, the job market is getting better now, but a lot of people would love to have your jobs; "they would".

- Mayor Becker commented that it was interesting that not getting an increase is somehow an issue and that he would like to address Mr. Bowden's concern or question about the base salary for the clerk and zoning administrator. If this council remembers..... Attorney Griffin interjected that the public hearing is to hear the comments and the council could put it on for discussion later on or as an agenda item. Councilwoman Critz suggested that it be discussed at the budget adoption.
- Mayor Becker asked if there were any other comments for the budget hearing. Hearing none, Mayor Becker closed the budget hearing at 7:45 p.m.

3. **Public Comments**

- Mr. Charles Bowden – 6409 Pleasant Grove Road.

4. **Consent Agenda**

- Mayor Becker announced that there were three excused absences this evening; Councilwoman Coffey has a family member that has been hospitalized, Councilwoman Neill was attending a high school graduation and Councilman Countryman was kept at work.
- **Councilwoman LaMonica made a motion to approve the consent agenda as it was presented containing the following:**

A. *May 8, 2014 Regular Meeting Minutes, May 13, 2014 Special Meeting Minutes and May 22, 2014 Special Meeting Minutes*

- B. April 2014 Tax Collector's Report
- C. April 2014 Finance Report

and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Critz, Cureton and LaMonica
Nays: None

4. **Consideration of the 2014-2015 Budget**

- Mayor Becker stated that he would open the floor for consideration of the budget and clarify for the council the question that was brought up [under public hearing comments], so that there are no concerns. Mayor Becker pointed to page 4 of the budget and explained that the line items within departments are not statutory; they are not adopted. The ordinance is adopted, but what is in the individual items are not; whether it be the clerk's salary or office supplies; anything in the office category can be shuffled around as long as we adhere to what's in the budget ordinance. Mayor Becker stated that we would be coming in under budget in the office portion of the budget ordinance. Mayor Becker reminded the council that in July or August of 2013 after the budget was adopted there was discussion and evaluation of the clerk and zoning administrator and she was given an increase, which did not affect the budget, because it didn't affect the overall expenditures in "Office", so there was no need to amend the budget for that if there wasn't going to be a bump in the budget; if the office expense would have been over, then a budget amendment would have had to be adopted. Mayor Becker stated that he did not have the current salary in front of him, but he used the same calculations and the increase for the clerk and planning and zoning director is right around 3% or 3.01% or whatever it rounds out to so we have whole dollars for the month. Mayor Becker stated that it is a 3% increase and that perhaps it was on the minutes; it was very clear what we were paying the clerk/zoning administrator. It was not hidden, those earlier salary increases were approved in an open meeting and it was recorded on the minutes that were on the website. It is up to the council if they think somehow the clerk is getting too much of an increase. Councilwoman Critz stated that her only comment is that she thought the confusion comes in where you are not looking at these jobs as separate. Mayor Becker responded well there's that too, Mr. Bowden was correct in that the number in the budget was the number prior to the increase; that is what we budgeted for the position and the salary increase came after the budget was adopted. Councilwoman LaMonica questioned that the current base salary is not what is reflected (\$32 not \$29). Mayor Becker responded that if you go to page 18 on the budget where it says \$29,080, which is what we budgeted and what we adopted in the budget, which is why it was presented. The budget was never amended, because it didn't affect the budget; the office budget remained \$100,000. Councilwoman LaMonica asked if it was the current base salary that we are adding the 3% to. Mayor Becker responded exactly. Councilwoman LaMonica commented "so, we made that adjustment after the research was done and all the job descriptions were finalized". Mayor Becker responded that neither he nor the council felt the budget needed to be re-amended, because we weren't changing the category in the ordinance. Councilwoman Critz commented that we had increased the salary prior to the cost

of living increase; Councilwoman LaMonica and Councilwoman Coffey did some research on what other people in our community and other towns within Union County and our surrounding areas were being paid for these jobs and we realized that we had a situation where we all felt that Ms. Brooks was being underpaid for those positions. Mayor Becker concurred that that was the discussion and it was a lengthy discussion; job descriptions were rewritten extensively. Councilwoman LaMonica added “a dozen towns to benchmark”. Councilwoman Critz commented “because she has been taking on more and more responsibility”. Mayor Becker noted that finance reports are released every month that show what the clerk is paid each month and it’s a bigger number than what is in the budget, but nothing has been hidden and nothing has been concealed from the public or the council; it’s just a question of whether there is a statutory obligation to amend the budget when you’re making a change within a departmental appropriation and there isn’t. It’s kind of weird to actually amend a budget without changing a line item in the ordinance. Mayor Becker stated he didn’t know what you would call that. Councilwoman LaMonica responded that she didn’t think we needed to do that, but she did think that the narrative should be clarified; just to memorialize the documentation that the historical base salary was this, but due to a research project that was done in October or whatever the base salary was changed and that this 3% cost of living is being added to that. Mayor Becker apologized for not having already done that. After a brief discussion, the council asked that this be put on next month’s agenda to provide the information, to have it on the website as well as in the council agenda packets; in addition the narrative will be updated. Councilwoman Critz stated that it will be fully disclosed and Mayor Becker noted that it was a 3% increase. Councilwoman LaMonica mentioned Ms. Ridings’ position. Mayor Becker responded that the council has not done anything with that, but they could do that at this meeting; just put the 3% on that one and have no further discussion.

- **Councilwoman LaMonica** made a **motion** to correct the narrative on the salaries for the planning director/clerk for the previous year (to reflect the actual paid salaries) with a friendly amendment to also make the 3% apply to the deputy clerk’s hourly rate and **Councilwoman Critz** seconded. The motion passed unanimously as follows:

Ayes: Critz, Cureton and LaMonica

Nays: None

- Mayor Becker stated that he strived for clarity and apologized to the council. Councilwoman LaMonica responded that she didn’t catch it and thanked Mr. Bowden for double checking the math and the narrative. Mayor Becker clarified that it is right around 3% not 8%. Mayor Becker asked if the council had any other questions or comments about the budget. Councilwoman LaMonica responded that it looked good; conservative.
- **Councilwoman Cureton** made a **motion** to approve the budget and **Councilwoman Critz** seconded. The motion passed unanimously as follows:

Ayes: Critz, Cureton and LaMonica

Nays: None

- Ordinance-2013-04 is as follows:

STATE OF NORTH CAROLINA
TOWN OF MINERAL SPRINGS

**AN ORDINANCE TO ESTABLISH A BUDGET
FOR FISCAL YEAR 2014-2015
O-2013-04**

Be it ordained by the Council of the Town of Mineral Springs, North Carolina, the following:

Section I. Appropriations. The following amounts are hereby approved in the General Fund for the operation of the Town government and its activities for the fiscal year beginning 7/1/2014 and ending 6/30/2015, in accordance with a Chart of Accounts to be established for the Town:

ADMINISTRATIVE & GENERAL GOVERNMENT:	\$269,305.00	
Advertising	\$1,800.00	
Attorney	\$9,600.00	
Audit	\$4,800.00	
Community Projects	\$24,000.00	
Contingency	\$3,000.00	
Dues	\$6,275.00	
Elections	\$600.00	
Employee Overhead	\$25,300.00	
Fire Protection	\$12,000.00	
Insurance	\$4,500.00	
Newsletter	\$2,400.00	
Office and Clerk	\$117,804.00	
Planning and Zoning	\$42,876.00	
Street Lighting	\$4,000.00	
Tax Collection	\$3,750.00	
Training	\$3,000.00	
Travel	\$3,600.00	
CAPITAL:		\$47,955.00
Capital outlay	\$47,955.00	
TOTAL APPROPRIATIONS:		\$317,260.00

Section II. Estimated Revenues. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning 7/1/2014 and ending 6/30/2015:

Franchise tax, utility & cable TV	\$193,200.00	
Interest	\$1,200.00	
Other income	\$3,500.00	
Property taxes	\$68,290.00	
Sales taxes	\$46,470.00	
Vehicle taxes	\$4,600.00	
TOTAL ESTIMATED REVENUES:		\$317,260.00

Section III. Project Ordinances. All previously-adopted Capital Project Ordinances have been completed and closed out. There are no outstanding encumbrances or appropriations applicable to this budget related to capital projects.

The Mineral Springs town council may approve new multi-year capital projects during the 2014-15 fiscal year and adopt Capital Project Ordinances to authorize expenditures for those projects. Such projects may be funded either by transfers from the General Fund into a Capital Projects Fund, or through other revenue sources such as grants.

Section IV. Property Tax Levy. A tax in the amount of \$0.025 per \$100.00 of assessed valuation is hereby levied on property within the Town of Mineral Springs which was listed for property taxes in Union County, North Carolina as of January 1, 2014.

ADOPTED this 12th day of June, 2014. Witness my hand and official seal:

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Clerk

6. Red Cross

- Ms. Sheila Crunkleton thanked the council for having her at the meeting and explained that she just wanted to give them some basic information. “It was almost like déjà vu to last year” when Ms. Crunkleton walked in her phone started going off like crazy, because there was a major storm that swept through Northern Union County all the way across Stanly, Montgomery and Anson. Those are the four counties that Ms. Crunkleton is responsible for with the American Red Cross; last year she had to leave the meeting quickly to head to Stanly County where she spent the next five days basically. They had to bring in feeding vehicles, there were major power outages, lots of trees were down; it looked like a war zone going through Albemarle, but the Red Cross was there, as they are always, and the beautiful thing about that is that had that happened right here in Mineral Springs they would have been here as well. Ms. Crunkleton pointed out the documents that she handed out to the council which show the statistics for the Carolina Piedmont Region, which is the 15 counties including Union County. On average, in this region there are two fires a day; in Union County they had 48 family house fires last year that the Red Cross responded to. Whether it is in the middle of the night or the middle of the day, the Red Cross has volunteers that are trained to respond. The Red Cross has a very small staff of three full time members and then they have a Council on Aging person who works in the office; the rest are volunteers. As an organization, 90% of their workforce is volunteers, so volunteers are the ones on call 24 hours a day 365 days a year and they are the ones that are going to respond. When that family, fire department or communications calls the Red Cross and says “we have this family we need you to assist”, they [Red Cross] go out with a team to meet the family to see what their needs are. Typically they are put in a hotel for a couple of nights (3 to 5), they work with that family on a plan and they give them a little credit card for money for food, clothes and medicine replacements. The Red Cross works with them on a plan – “where are you going to go from here” and “do you need first month’s rent”. The Red Cross can help with the first month’s rent and they will work with some of our other community partners. If Crisis Assistance can help with the first month’s rent then Red Cross will do the security deposit or vice versa; whatever the family may need. The average time that Red Cross will work with a family is about 30 days, because they want to get them back to where they were pre-disaster; some of these families (80%) are below poverty level, so it is usually a big transformation, because they are already living paycheck to paycheck and now they have lost everything in a house fire.
- The Red Cross supplies about 40% of the nation’s blood supply; here locally they collected a little over 4,000 units of blood in Union County each year.
- The Red Cross provided community education; they want to make sure that the community is better prepared in times of disaster. Typically people aren’t prepared to take care of themselves and their families for three days after a disaster. Ms. Crunkleton explained that one of the things that they are really focusing on now is “mobile apps”. These are free apps that the Red Cross has. If you put the tornado one on your phone and a tornado or a major thunderstorm is in the area you will get an alert on your phone. If a tornado is coming through and actually within your area it will send an alert that sounds like a siren going off. The first aid app is going to take a little bit of time, but it will walk you through basic first aid: what to do if

someone is having a heart attack, if someone is choking, if someone is bleeding, etc. Ms. Crunkleton suggested that people download these free apps. The Red Cross has been spending a lot of time with their communities trying to make sure that they are ready in times of disaster.

- Ms. Crunkleton asked if the council had any questions and commented that they have been great supporters, which is appreciated. Typically, Mineral Springs has funded Red Cross approximately \$1,500 each year, which will take care of first month's rent for three families (typically). This is very helpful to the Red Cross budget. Red Cross is not a government agency; they are funded by their local communities.
- Mayor Becker commented "we appreciate the work the Red Cross does". Ms. Crunkleton thanked him and commented that regardless of where they are they are always going to be there for whatever community needs them, which makes Ms. Crunkleton so proud, because it's not only about Union County, but it's about this entire country, which is a beautiful thing. Volunteers are trained here to respond nationally when they need them; Red Cross is always one of the first ones to send somebody out for a national disaster and that feels good. Councilwoman Critz commented that she was not in the community during the train crash in 2011, but she still hears people talking about the response that the Red Cross had here; "we do know what it feels like". Ms. Crunkleton responded that they were proud to be here; that was probably one of her proudest moments in her entire involvement with the American Red Cross; she was very proud of how they responded.

7. Catawba Lands Conservancy

- Mayor Becker stated that Catawba Lands Conservancy was scheduled, but he did not see anybody that looked like they are here from Catawba Lands Conservancy. They did send a letter and Mayor Becker spoke with Margaret [Brantley] after they had contacted Ms. Brooks. It is up to the council to decide how to handle their funding request without a presentation. Mayor Becker pointed out that the town had not heard from Turning Point; the town doesn't generally make the contact. Town policy is that the council likes to see these agencies in person, so they can consider whether they still want to fund them and expect them to come back next month, since both agencies have a long track record with the town.

8. Consideration of 2013-2014 Non-Profit Contributions

- Mayor Becker explained that the council can see what requests they have had so far including the two new ones and that two small ones have already been funded (Literacy Council - \$300 and Optimist - \$500). In addition, the council can see the amount of funding that is available; it is time to open the floor to discussion. Councilwoman LaMonica referred to the 2013-2014 list and asked if the ones that were blank are the ones that have open requests. Mayor Becker responded that the zeroes weren't expected to make requests, because they haven't been here recently, and the blanks were expected to make requests. Mayor Becker left Catawba Lands Conservancy and Turning Point blank, because it was unclear as to whether they were going to make requests or not; Catawba made their contact with the town, said they would come, but didn't and Turning Point hasn't been heard from. Councilwoman Cureton commented that she has been taking things to Turning Point; they do need a lot of things. Councilwoman Critz commented that

Naomi and other representatives from Turning Point had made it clear in the past (without divulging any confidentiality) that Turning Point is an organization that has ministered to women and children from our community; we know they work hard. Councilwoman Critz believed that what the council has used as a guiding point in giving is that they want to be sure that they are giving to organizations that are actually serving our constituents. With that in mind, Councilwoman Critz personally felt good about keeping them at the same level even though there was not a representative from either the Catawba Lands Conservancy or Turning Point. Mayor Becker commented that we might ask them to please come and give us an update, especially Turning Point with a new executive director. Councilwoman LaMonica concurred, because it is so visibly local and she thought the town needed to maintain their support and be very clear about their direction with these entities/agencies that directly support the community. In reviewing the 2013-2014 nonprofit list, Councilwoman Critz stated that she would like to see the council fund the new Drug Treatment Court Foundation; it is a valuable asset to the community. Councilwoman Critz stated that although she appreciated the Generations United Incorporated presentation and that she has a tremendous like-mindedness and appreciation for combining children and the elderly together, the council has never funded an organization that was not currently accredited or one that they didn't know served this community; we have a responsibility to our constituents. Councilwoman LaMonica explained that she was running through the math real quick and we are at \$9,300 before the Union County Drug Treatment Court Foundation; the budget allowance is \$9,500. Mayor Becker noted that that was a line item and the council can go over it a little bit, because it is funded within the community [category]. There is actually \$11,500 available, which is up to the council how much they want to use, if any. Councilwoman Critz stated that she would like to see them go for \$1,000 and then reevaluate year-by-year, because she did clearly remember them discussing the possibility of getting grant money, which they will report back to the council; if they get the money they are expecting to get their needs will not be as great. Councilwoman LaMonica mentioned that the Community Arts Council was the one organization that came back and asked for more this year (from \$500 to \$750). If we are at \$9,300 now and looking at the potential of \$1,000 for Union County Drug Treatment, that's \$10,300 if that stays at \$500. After a brief discussion, it was recommended that the total be \$10,300 with everyone staying at the same level except the additional \$1,000 for the drug court. Mayor Becker read the amounts as follows: Catawba Lands Conservancy - \$2,500; Council on Aging of Union County - \$1,500; American Red Cross - \$1,500; Safe Alliance (formerly United Family Services) - \$1,000; Community Arts Council - \$500; Turning Point - \$1,500; Literacy Council (already donated) - \$500; Optimist (already donated) - \$ 500; and Union County Drug Treatment Foundation (new nonprofit) - \$1,000 for a total of \$10,300.

- **Councilwoman LaMonica** made a **motion** to approve (as outlined and read) the recommendations for the budget for charitable contributions and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Critz, Cureton and LaMonica
Nays: None

- Mayor Becker informed Ms. Crunkleton that he would mail her a check and explained to the council that he would be mailing a check to Turning Point and Catawba Lands Conservancy as well. Mayor Becker asked if the council wanted Ms. Brooks or he to contact those two agencies and let them know the council wants to see them. The council agreed that they wanted an update from them. Councilwoman Critz referred to Ms. Crunkleton and explained that the town was having a festival on September 6th (from 10:00 a.m. to 4:00 p.m.) and Councilman Countryman paid for the spot and that she and Mr. Critz were donating a tent for all of the nonprofits to share a location at the festival. Mayor Becker added that it was a big tent that multiple tables can fit in. Councilwoman Critz continued that Ms. Crunkleton was welcome to bring tables with information and stuff and also have the opportunity to collect donations.
- Ms. Crunkleton updated the council on Turning Point. Ms. Ashley Lantz who was working with Ms. Pam Caskey at Safe Alliance is the new Executive Director for Turning Point. Ms. Lantz is taking over for Ms. Naomi Herndon.

9. **Discussion/Consideration of Meeting Format**

- Councilwoman LaMonica explained that this was just the discussion around “how do we increase the level of education and understanding amongst our residents” now that we have more folks joining us for meetings as to just the format of town council meetings and how they work and when it’s okay for participation and when it’s not okay for participation. Two months ago, the proposal that Councilwoman LaMonica brought forward was simply looking at restructuring things a little bit and moving public comments to the end of the agenda as opposed to the beginning of the agenda; that way folks can feel confident in being able to provide feedback or ask questions about content of the meeting toward the end of the meeting as opposed to not having that opportunity at the beginning of the meeting, because they don’t understand what is being covered in the agenda points or because it’s being held earlier, so we have gotten to some of the pros and cons. Councilwoman LaMonica stated that she was sure there were pros and cons to both sides of the equation based on different communities and different organizations that have tried it either way. The goal and intent is it simply allows some education; being able to do a flyer and some sort of written communication up front for folks that are visiting so they understand. Either we have it on the table or we say something about it when public comments are being held at the beginning of the meeting so that there is some education and coaching that takes place at the beginning of each meeting. Councilwoman LaMonica noted that Councilwoman Critz had been able to get some additional research done as well with some ideas that we might be able to use. Councilwoman Critz explained that every two years during the local elections there is an Essentials of Municipal Government training that the council is supposed to go to as newly elected officials and then it is up to council members whether or not they want to keep attending. Councilwoman Critz has attended three out of the four of her elections and re-elections and she found her 2006 [training materials] with the section on public comment at meetings of local government boards written by Fleming Bell. Councilwoman Critz read through it and called Chapel Hill and spoke with Kara Millonzi although Frayda Bluestein was really the person that they felt would help the best, but she was not in. Councilwoman Critz talked with Ms. Millonzi about

two situations, one with Mr. Privette and one with Mrs. Rutherford, where comments they had made in the beginning were applicable to agenda items and because they made their comments prior to the agenda item being covered the council was able to answer their questions. Therefore, the fact that public comment came in the beginning was an asset, because if it had come at the end the council would have been going backwards, which would be nonproductive. Councilwoman Critz explained that she basically asked Ms. Millonzi what they saw as most helpful and they discussed the template for a citizens comment sheet that can serve multiple purposes; it can be at the back of the room at the beginning of the meeting. In addition to public comment, the council would have a citizen comment sheet in the back for people to fill out and mail it back or give it to the council at the end of the meeting. If the citizen didn't want a response then this could be anonymous. The only reason you would put your name, address and phone number on there would be if you asked a question or had a concern that you wanted a council member to respond to you. The citizen comment sheet could allow anonymous questions and concerns and it could allow very personal questions and concerns. It could give people who are a little reluctant to speak in public the opportunity to do something without the anxiety of public speaking. A copy could also be put on our website so that people could download it if they were unable to attend a meeting; they could send it in so the council would be aware of these comments and concerns. Councilwoman Critz stated that the reason the council doesn't set up a situation of dialogue is that they are governed by Raleigh and these are policies that they have set up for municipal meetings. Mayor Becker interjected that they are not laws. Councilwoman Critz responded correct and added Attorney Griffin has told the council they are tried and true and if you are going to step out from something that has been tried and true for a 100 plus years you want to be sure you've got a good reason to do that. Councilwoman Critz stated that she thought a lot of thought and a lot of research was put into the order of this council's meetings, so in staying with that order instead of changing the order, the two things that she discussed with Ms. Millonzi was: 1) creating and using the citizen's comments sheet; and 2) extend the public comments to three minutes instead of two, which will give people a little bit longer. Councilwoman Critz added that Ms. Millonzi told her that it was not against the law for a board member, at the end of someone's comments or questions, wanted to respond to that person; that is a policy that boards have to establish. Mineral Springs has established a policy, at the recommendation of the town attorney and advice given through the Municipal Government in North Carolina, because otherwise it sets up a situation that can become a free-for-all. It also sets up a situation where the board could lose control of the meeting or a situation where the board could actually be emotionally compelled to give out information that wasn't fully researched; the council does not want to be doing any of those things. The council wants to do the best job they can. Councilwoman Critz explained that one of the things that stuck out to her in some of Fleming Bell's writing that she was reading was that he said "improving citizen participation at board meetings may yield important information for board members and help educate the entire community" and he reiterates all throughout this information and in our training "that it is our responsibility to make sure that we are effectively handling these meetings and managing them for the betterment of the community as a whole". The council needs to be doing all that they can to create a dialogue, but not in the context of

their meeting, because it is the council's responsibility to take care of the business of the town; the council is charged with the responsibility (as elected officials) to be sure that they get through the necessary line items of business for the town and hearing the concerns of the public. The information Councilwoman Critz referred to said "most public boards strive for balance on citizen participation at regular business meetings since the meetings concern the public's business, gaining citizen remarks and responses to questions is an essential part of keeping government open to the public. Councilwoman Critz stated "on the other hand the meetings must be controlled, so that the board can conduct its business in an orderly fashion and make timely decisions in order to meet legal, budgetary and pragmatic needs of the community". Councilwoman Critz continued that it is a balance and the council is certainly never going to make everyone happy, but she appreciated Councilwoman LaMonica bringing this to the council's attention and prompting her and several of the council to look at ways that they can.... Councilwoman LaMonica reiterated the recommendation that was on the table, the council doesn't want to encourage folks from a dialogue perspective to be able to share feedback and the like, but she likes the idea of the comment sheet for folks that are not comfortable with public speaking or stepping behind the podium and she likes the idea from an education perspective of having a flyer and some direction up front as to what to expect in the meeting, because the council can't sacrifice that. Councilwoman LaMonica commented that the recommendation for three minutes for public comments was certainly fine, but the only recommendation that is on the table is whether "public comments" is at the top of the agenda or the bottom. Councilwoman LaMonica stated that she thought the council all agreed with all the rest of that and the addition of adding some direction in the form of a flyer and the comment sheet is wonderful. Councilwoman LaMonica questioned if the information said one way or the other, because it seems like based on the research some communities do it at the frontend as they do the backend; it just depends on what works for them. Councilwoman Critz explained that the only comment that was made to her was as far as statistically speaking most people have it at the beginning. Most meetings that Councilwoman Critz has attended in other government (i.e. county and other municipalities) have it at the beginning. Councilwoman Critz referred back to the two examples that had "popped into her head" and commented that just letting people know that in addition to the agenda copies at the back that it goes on the website. Councilwoman Critz stated that she personally would like not to see it change position, but she would like to see the council do the other things. Mayor Becker asked Councilwoman LaMonica what she perceived as benefits of going to the end. Councilwoman LaMonica explained that it came out a couple of months ago where the council had two different instances where members of the community wanted to make a comment or attempted to make a comment about the date of the festival and Mayor Becker had basically asked them to be quiet. Mayor Becker commented that was during the meeting. Councilwoman LaMonica explained that there was a second situation during the same meeting with another young lady who brought something up about access to the greenway and she just didn't know how to bring it to the council. At the close of that meeting there were several residents that said they found the whole situation totally unprofessional as to how they were handled and the tone and the attitude. Councilwoman LaMonica further explained that under "Other Business" of that meeting she had said that she would like to do some research

and see what additional options that were available to make communication and education more comfortable. Mayor Becker noted that it seemed that those people's dissatisfaction was that they were not allowed to speak during the agenda item. Councilwoman LaMonica referred to another situation when Mr. Privette came to the council with concerns about the community watch sign situation and he was upset that the council couldn't answer him during that meeting and he didn't know how to get answers to that stuff. Mr. Privette was kind of aggravated. It's hard when you are not aware of how these meetings work, you've got a busy life/kids/etc. and trying to figure out how to do something for your community and you pop into a meeting thinking that would be your forum and they don't realize that they have to take it offline. Councilwoman Critz responded that none of the experts, including Attorney Griffin, are recommending dialogue. Mayor Becker commented that Councilwoman LaMonica wasn't either. Councilwoman LaMonica concurred. Mayor Becker clarified that this was only about comments at the end. Councilwoman Critz responded that she was thinking of keeping it at the beginning. Councilwoman LaMonica asked Attorney Griffin who the town was that moved it to the end – was it Union County or Monroe? Mayor Becker responded that Monroe does it at the end. Attorney Griffin noted that they start early (6:00 p.m.), so people can come in at 7:30 p.m. and not have to sit through all that long process of listening to some members talk about whatever. Councilwoman LaMonica was just curious to what their reasoning was and whether or not it fit the bill and worked. Mayor Becker explained that he has talked to municipal officials all around the county and a lot of "us" have become very cynical – "we have been at this business for a long time and we don't trust other boards and we think other boards are up to no good and a municipal board thinks the county board is up to no good and a county board thinks the school board is up to no good". One of Mayor Becker's particularly cynical friends will be talking about the county commissioners and say "have you heard they are planning on moving public comments to the end, isn't that typical of those people, just to make sure that people have to wait to the end and no one is going to be there to listen to them". Mayor Becker stated that whenever he hears somebody talk about moving public comment to the end he is always hearing negative; it's almost like they believe the people are doing it to make it less convenient for people to speak. Attorney Griffin commented that it's the council's decision, but how would you know when to come if you want to speak if it's going to be at the end – you may not want to go listen to the town council talk about pay raises if you aren't interested or patting themselves on the back for doing a good job; you may want to go to the meeting and express your opinion and get out. Councilwoman Critz stated that there are three council members that have an interest in this, so it should be put on the agenda for next month; it's still on the table to consider.

- After discussion, there was a consensus of the council to bring this back next month for a simple decision of having public comments at the beginning or the end and whether or not to change the time limit from two minutes to three minutes. A draft flyer and a citizen comment sheet will be presented to the council for approval.
- Mayor Becker briefly explained to the council that Ms. Ridings had posted a question on the Clerk's List Serve about the time limit on public comments. Three minutes was allowed by 14 of the respondents, four minutes was allowed by two

respondents, five minutes was allowed by two respondents and one of them said it depends on the number of persons. Mayor Becker commented that two minutes is unusually short. Unfortunately at the time, we weren't asking about beginning or end; that could be something the staff could do in the next month. Councilwoman LaMonica asked Ms. Ridings to include where in the agenda they allow resident participation and what that looks and feels like and why, and what they are experiencing.

10. **Consideration of Audit Contract**

- Mayor Becker explained that the \$4,800 audit contract was the amount that it was budgeted for. It is the State Treasurer's Departments boilerplate audit form.
- **Councilwoman LaMonica made a motion to approve the Audit Contract and Councilwoman Cureton seconded. The motion passed unanimously as follows:**

*Ayes: Critz, Cureton and LaMonica
Nays: None*

11. **Consideration of Approving the Town Hall Landscaping Agreement with Taylor and Sons for Fiscal Year 2014-2015**

- Mayor Becker noted that Ms. Brooks had placed the Town Hall Landscaping Agreement in its entirety in the agenda packet; there is a monthly increase of \$10. Councilwoman LaMonica commented that was a fuel surcharge or something. Mayor Becker commented that "we are very, very happy" and explained that he walks around the property with Ms. Brooks a lot and the grass is much more lush, it is much more fescue and good grass and a lot less clover and crab grass; it takes several years, but it's really looking much nicer. The shrubs are better pruned and the mulch is better manicured. Councilwoman Critz stated that she didn't think the council was concerned at all about retaining them and asked if Mayor Becker had discussed with them the possibility of extending their service on the greenway. Mayor Becker responded no, it's a whole different thing (trail maintenance), because that's an "as needed" thing and it may not be practical, so he has not talked to Derek about that, but it might be worthwhile. Councilwoman Critz stated that she would like for Mayor Becker to do that, because she thought there were some things that probably needed to be managed.
- **Councilwoman LaMonica made a motion to approve the Town Hall Landscaping Contract and seconded by Councilwoman Critz. The motion was passed unanimously as follows:**

*Ayes: Critz, Cureton and LaMonica
Nays: None*

12. **Staff Reports**

- Mayor Becker pointed out that the residents and the council have gotten the survey and the newsletter. The survey has a control number, because the last time we stamped the town seal on it ourselves when color copiers were less prevalent; you could see that it bled through so it was an authentic one. With the online opening, Ms. Bennett had explained to the council (Mayor Becker believed) that they would be doing a control number. Mayor Becker did not know how they got put in the

envelopes, but the control numbers were handwritten on there. Mayor Becker stated that he thought Mr. Bowden was correct, they were sequential, because they weren't 10 digit numbers or anything. The way the envelopes were done is that the town was responsible for the mailing list; it was the resident mailing list that had come through as part of the Census updates; Ms. Brooks helps to update it as she issues a compliance permit for a house (that address is added to the list). Mayor Becker stated that he physically verified based on returns from newsletters that came back saying "vacant"; he would verify that vacant house and take it off the list. You will notice that the newsletter went to Janet and Jimmy Critz or Melody and Mike LaMonica whereas the survey went to "Resident" and the reason for that is that even though it is standard mail, what will happen is if the resident doesn't live there anymore, the post office will return it. If Mike and Melody LaMonica have moved and Mayor Becker didn't know that, the postal service won't forward it over, they are going to return it, so the resident of that house is not going to get the survey; we would lose 25, 50 or 100 surveys, so we said "it is impersonal, but we are going to send the surveys to Mineral Springs Resident", so it goes to that house and whoever is living in that house gets the survey, which takes out the vacant. Mayor Becker explained that the town printed those envelopes and put our Mineral Springs Bulk Rate Permit imprint on them and he delivered those envelopes in boxes to Nadine and Nadine folded and stuffed all of the envelopes. When Mayor Becker got them back they were in no order whatsoever and Nadine said she was not tying the control number to addresses; Mayor Becker guessed she could have, but he didn't know what purpose it would serve. Councilwoman LaMonica commented that it's a third party anyway, it's not like Mayor Becker was involved. Mayor Becker pointed out that the return envelope was going back to Nadine for tabulation; he believed the commenter said it was obvious who was conducting the survey and that was the town. Mayor Becker agreed it was the town doing the survey, but a third party was doing everything. The town printed the envelopes simply because we maintain the address list. At one point we were going to email the Access table to Nadine, in fact Mayor Becker had it culled down to just resident addresses. Mayor Becker explained that the P.O. Boxes have to go to a name, so he had to send a postcard out to the P.O. Box holders – a dummy postcard saying "is this your correct address?" and if he got it back from Michael [Mineral Springs Post Office clerk] saying "box closed" (two came back), then he took that off the list; we have 150 addresses that don't get curbside delivery, so those actually went to a person's name. Councilwoman Critz commented that the survey was being mailed back to COG, which means the town doesn't know who is sending it back; we are just going to get the tabulation from them and not specific information like that. Mayor Becker explained to the council if they get questions (it's a valid question) from a resident on whether the town is keeping track of them, the council can tell them to look at the address on that return envelope (it's going to Centralina Council of Governments) and the town has no idea what number went to what address. It's as simple as that; there is no ulterior motive. Mayor Becker continued his explanation of why he didn't send Nadine the address list, by explaining that Nadine had told the town that we were supposed to provide COG with the envelopes with return addresses and Mayor Becker said "if we've got to print that, we've got to put the imprint on, why don't we just put the address on too, we can do

it all in one pass". Ms. Ridings fed envelopes into the machine and those envelopes were delivered to Nadine who stuffed and sealed those envelopes.

- Mayor Becker explained that the update was more for the public, because the council did have the special meeting that was called, but since it involved an expenditure he wanted to make sure the public was aware that the town was doing it. Mayor Becker announced that the town did have an approved offer for the 1.88 acres of land in the Harrington Hall Subdivision for \$32,000. The council approved the purchase at the special meeting, which was an open meeting and not a closed session, because there were no further negotiations taking place. Mayor Becker commented that he didn't remember anybody being here for that special meeting, so he wanted to make sure people knew that was approved. The town would like to close on the property this fiscal year; we are having the subdivision survey done right now adding that 3/10ths of an acre from the adjoining lot to the piece, which really opens up possibilities for future park development. This will not be for more trails, but amenities for people who don't necessarily want to be on a trail; there might be a bathroom there or a picnic shelter. There have been "rumblings" that people are saying "we don't just want a trail, we would like some things that we can use with our family", so that piece of property gives the town future opportunity. Mayor Becker stated that he thought it was a fairly reasonable price and the town did make that purchase. Mayor Becker further explained that he would be asking the board, pending our attorney's advice and after closing on the property, to unseal those minutes, because at this point there is no further negotiation.
- Mayor Becker explained that Ms. Brooks, at the last minute before she went on vacation, did get a confirmation that Lipstick on a Pig [band] would do it [play the festival] for \$600. Councilwoman Critz suggested putting on the agenda for next month the canopy cover for the stage; the band is requesting one, because they are playing in the middle of the day. Mayor Becker commented that any band would want one. Councilwoman Critz continued that when the sun is out she thought that was the prudent thing to do. Councilwoman Critz explained that she personally has a large tent and by the time they used it twice it had more than paid for itself [as opposed to renting one]. Councilwoman Critz thought it might be wiser for the council to purchase a canopy that they can reuse in conjunction with the community center for people that want to do an indoor/outdoor kind of thing or for future festivals; then we can have it to reuse. Mayor Becker stated that he would get some prices on that for next month. Councilwoman Critz stated that it's not going to be that much more for the town to buy than it is to rent it.
- Ms. Ridings explained that she had contact with an attorney today who is with the Employment Security Division and that the town is going to enter into a contract with ESC in order to obtain the latest employer information for delinquent taxpayers, because she has run into a "dead end" trying to get some of these people to pay. The debt set-off has paid a reasonable amount, unfortunately the town probably wasn't the only one on the list and they pay first-come first-serve, so this is just one more avenue to get to that point. The collection agency does not seem to be having much luck with the person we turned over. Ms. Ridings stated that she told the collection agency to call him as many times as the law will allow, because in July everything from 1999 to 2003 will drop off and we are going to lose that money as a town, which Ms. Ridings finds very difficult. Councilwoman LaMonica asked how much are we talking about for the amount that was turned

over for collection. Ms. Ridings responded \$500 plus. Mayor Becker stated that wasn't all before 2003. Ms. Ridings responded it was \$88 just for 2003 with the interest and fee, etcetera, but it is just the idea that he is just not being bothered and it is turning into a real dead-beat situation. Ms. Ridings has lost all avenues to get to him; he is very cautious, he knows how to play the system and he is doing it very well. Mayor Becker stated that the Employment Security is a State Agency and it is not a contract where the town is paying money; it is just an agreement to work with. Ms. Ridings added that it is not a contract with money, but it has several steps. The first step was taken today by writing them back an agreement request, which Mayor Becker signed as mayor. The next step will be that they send the town an agreement stating exactly what we state in the letter; it will have to go back and be approved. Mayor Becker stated that Attorney Griffin could advise us on whether or not it would have to be approved by the council as a formality even if there is no cost. If it's a contract it will probably have to come before this board (hopefully) in July. Ms. Ridings explained that she was told that it probably won't be set up to use until August. Ms. Ridings informed them that she didn't want to know what anybody made, just who they worked for and that she was bonded; she explained to them that we weren't "little country bumpkins" down here, we are a very small entity that would like the money that is owed to the town. It was noted that the county uses them quite frequently. Councilwoman Critz referred to Ms. Ridings and stated that she appreciates her professionalism and her tenacity. Ms. Ridings responded that she hasn't lost faith yet; we have come from 12 or 15 pages down to four. Ms. Ridings had two or three just this last month, so we are working at it, but it's getting to be a little tougher each time you turn around. Ms. Ridings has talked to the girls at Union County, who have been a huge asset for her. ESC is just one more "foot in the door" and Ms. Ridings is going to take it.

13. **Other Business**

- Councilwoman Cureton asked if there was anything that could be done about the house that is beside her; something needs to be done. Mayor Becker responded that it's like the ones downtown; we don't have a building inspection department, so we certainly can't condemn that house. Councilwoman Cureton asked if she should talk to the county. Mayor Becker responded that one might be a health hazard. Councilwoman Critz suggested calling environmental safety in the county and they might come out and give it a look and let her know if they could help or they might know what agency would. Councilwoman Cureton explained that there were two houses right together that are abandoned, but she talked to the owner and he said if she didn't like it to do something about it. Councilwoman Critz asked if Attorney Griffin had any suggestions. Attorney Griffin responded yes, he recommended that Councilwoman Cureton see a lawyer, because the county was not going to do anything; they don't have the enforcement mechanism to do it and they are not going to get involved in it. The best way is to file a personal nuisance. Everybody wants the government to intervene and do things when they don't have the jurisdiction to do.

14. **Adjournment**

- ***Councilwoman Cureton made a motion to adjourn and Councilwoman LaMonica seconded. The motion passed unanimously as follows:***

Ayes: Critz, Cureton and LaMonica

Nays: None

- The meeting was adjourned at 9:07 p.m.
- The next regular meeting will be on Thursday, July 10, 2014 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, Town Clerk

Frederick Becker III, Mayor

DRAFT

MAY 2014
TOWN OF MINERAL SPRINGS
PERCENTAGE REPORT

MAY 31, 2014 REGULAR TAX	2013	2012
BEGINNING CHARGE	64,960.04	66,162.67
TAX CHARGE		
PUBLIC UTILITIES		
DISCOVERIES		
NON-DISCOVERIES		
ABATEMENTS		
TOTAL CHARGE	64,960.04	66,162.67
BEGINNING COLLECTIONS	63,008.56	65,285.07
COLLECTIONS - TAX	396.21	16.39
COLLECTIONS - INTEREST	20.04	2.79
TOTAL COLLECTIONS	63,404.77	65,301.46
BALANCE OUTSTANDING	1,555.27	861.21
PERCENTAGE OF REGULAR	97.61%	98.70%
COLLECTION FEE 1.5 %	6.24	0.29

Mineral Springs 1999 Property Taxes Unpaid as of 5/31/2014

Name	Acct. Number	Property Description	Tax Due
BARNETT, SHELBY H HEIRS	06-084-041	1.33 Ac. #40 LEISURE ACRES	\$40.28
MASSEY, CARRIE M	05-006-009A	4.77 Ac. LEMMONDS	\$24.76
MORRISON, BOBBY RAY & WF LAMA	09-417-014	9.13 Ac. #3 MORRISON	\$7.32
TRUESDALE, LULA HEIRS	06-060-013	3 Ac. CRAWFORD	\$12.08
WENTZ, RAYMOND LEE	06-039-011A	5.58 Ac. WENTZ	\$5.04
Total Amount Unpaid:			<hr/> \$89.48

Mineral Springs Prior Years Property Tax Report
May 2014

May 31, 2014	2011	2010	2009	2008	2007	2006	2005
BEGINNING CHARGE	\$64,878.42	\$64,737.60	\$63,911.13	\$65,443.06	\$52,276.82	\$51,397.02	\$49,217.72
PUBLIC UTILITIES	\$1,319.20	\$1,251.60	\$1,218.28	\$1,112.42	\$1,056.90	\$779.12	\$624.69
MINIMAL RELEASES	(\$145.21)	(\$152.88)	(\$157.18)	(\$158.76)	(\$150.55)	(\$50.50)	(\$47.49)
DISCOVERIES	\$59.06	\$318.85	\$46.46	\$46.72	\$117.44	\$417.27	\$199.93
ABATEMENTS (RELEASES)	(\$272.06)	(\$443.92)	(\$86.25)	(\$1,297.04)	(\$31.68)		
PERSONAL PROPERTY WRITEOFFS							
TOTAL CHARGE	\$65,839.41	\$65,711.25	\$64,932.44	\$65,146.40	\$53,268.93	\$52,542.91	\$49,994.85
PREVIOUS COLLECTIONS	\$65,137.04	\$65,072.38	\$64,298.09	\$64,631.11	\$52,880.35	\$52,187.11	\$49,704.52
PREVIOUS BALANCE DUE	\$702.37	\$638.87	\$634.35	\$515.29	\$388.58	\$355.80	\$290.33
COLLECTIONS - TAX					\$9.80		
COLLECTIONS - INTEREST/FEES					\$0.20		
GROSS MONTHLY COLLECTIONS					\$10.00		
MISC. ADJUSTMENTS							
TOTAL TAX COLLECTED TO DATE	\$65,137.04	\$65,072.38	\$64,298.09	\$64,631.11	\$52,890.15	\$52,187.11	\$49,704.52
BALANCE OUTSTANDING	\$702.37	\$638.87	\$634.35	\$515.29	\$378.78	\$355.80	\$290.33
PERCENTAGE COLLECTED	98.93%	99.03%	99.02%	99.21%	99.29%	99.32%	99.42%

Mineral Springs Prior Years Property Tax Report
May 2014

	2004	2003	2003A	2002	2001	2000	1999	
BEGINNING CHARGE	\$41,651.21	\$34,338.14	\$960.75	\$36,425.60	\$36,176.12	\$34,514.63	\$25,779.82	
PUBLIC UTILITIES	\$618.17	\$629.63		\$629.07	\$629.28	\$660.85		
MINIMAL RELEASES	(\$45.06)	(\$102.84)		(\$101.90)	(\$104.80)	(\$78.96)	(\$60.40)	
DISCOVERIES	\$662.98			\$50.45	\$18.98			
ABATEMENTS (RELEASES)	(\$12.99)	(\$21.37)		(\$26.49)	(\$27.40)	(\$675.29)		
PERSONAL PROPERTY WRITEOFFS								
TOTAL CHARGE	\$42,874.31	\$34,843.56	\$960.75	\$36,976.73	\$36,692.18	\$34,421.23	\$25,719.42	
PREVIOUS COLLECTIONS	\$42,630.75	\$34,700.24	\$960.75	\$36,497.31	\$36,523.02	\$34,317.98	\$25,629.94	
PREVIOUS BALANCE DUE	\$243.56	\$143.32	\$0.00	\$479.42	\$169.16	\$103.25	\$89.48	\$4,753.78
COLLECTIONS - TAX								\$9.80
COLLECTIONS - INTEREST/FEES								\$0.20
GROSS MONTHLY COLLECTIONS								\$10.00
MISC. ADJUSTMENTS								
TOTAL TAX COLLECTED TO DATE	\$42,630.75	\$34,700.24	\$960.75	\$36,497.31	\$36,523.02	\$34,317.98	\$25,629.94	
BALANCE OUTSTANDING	\$243.56	\$143.32	\$0.00	\$479.42	\$169.16	\$103.25	\$89.48	\$4,743.98
PERCENTAGE COLLECTED	99.43%	99.59%	100.00%	98.70%	99.54%	99.70%	99.65%	

Mineral Springs Unpaid Property Taxes - Real and Personal as of May 31, 2014

Name	Tax Map N	2011	2010	2009	2008	2007	2006	2005	2004	2003-A	2003	2002	2001	2000
2K CONTRACTING INC	50087944		\$3.18	\$2.76	\$2.41	\$2.26	\$1.96	\$1.71	\$1.49		\$8.25			
A TO Z HANDYMAN	50096422		\$12.95	\$11.25	\$9.79	\$9.20								
A TO Z HANDYMAN, VONLI	308615	\$12.95												
AUTRY, ELVIS VERDELL &W	05033051	\$17.37	\$17.37	\$17.37	\$17.37	\$14.76	\$14.76	\$14.76	\$14.76		\$8.33			
B & S CONCRETE	50056640													\$7.98
B C R INC	50057978										\$21.14			
BAILEY, GEORGE ALLEN & B	06039008	\$14.54	\$14.54	\$29.09										
BARNETT, SHELBY H HEIRS	06084041	\$37.57	\$37.57	\$37.57	\$37.58	\$40.80	\$40.80	\$40.80	\$40.80		\$41.24	\$41.24	\$41.24	\$41.24
BLESSED HOPE BAPTIST CH	05033008											\$249.61		
BOND, CELESTE B	06054063			\$27.92										
BOXER CONSTRUCTION	50103026		\$6.88											
BOXER CONSTRUCTION	222723	\$6.88												
BRIDGES JAMES CORBETT	50084062						\$1.84	\$1.91	\$2.04			\$2.57		
BROOKS, STEPHEN R	50089854							\$1.13	\$1.24					
BROOME, JAMES ANDREW	06060007E	\$17.08	\$17.08	\$17.08	\$17.08	\$13.58	\$13.58	\$13.58	\$13.58		\$7.40	\$7.40		
BROOME, REBECCA G	06060007A	\$9.02	\$9.03											
CAROLINA STREET SUPPLY	50103059		\$6.88											
CAROLINA STREET SUPPLY,	848391	\$6.88												
CMH CONTRACTING INC	50092570						\$14.85							
COFFEY, LILLIE MAE	05033021	\$19.25	\$19.25	\$19.25	\$19.25	\$9.82								
COOMBER CUSTOM MASO	1812652	\$10.44												
COSMETICS SPA HAIR	601739	\$2.75												
COSMETICS SPA HAIR	50102370		\$2.75											
COVINGTON, JIMMIE H	05033014	\$38.80	\$38.80	\$38.80	\$38.80	\$40.81	\$40.81	\$40.81	\$40.81			\$31.31		
CURVES OF MINERAL SPRIN	50092178						\$8.54							
CUSTOM DESIGN CONCRET	50092179			\$12.02	\$10.46	\$9.82	\$8.54							
D'AMICO, JAMES L	06054024	\$27.68	\$27.68	\$27.68										

Name	Tax Map N	2011	2010	2009	2008	2007	2006	2005	2004	2003-A	2003	2002	2001	2000
DBT	50096338					\$7.43								
DEESE MARY NIXON	50082349								\$1.00			\$1.31		
DELMARIE, ANTHONY & BA	06060013											\$11.19	\$11.19	\$11.19
DRIVEWAYS ETC	50068446		\$4.45				\$1.74							
DRIVEWAYS ETC	200234858	\$4.44												
DUNCAN, DORA	06054057	\$10.14												
DUNCAN, DORA	06054019	\$13.40												
DUNCAN, DORA	06054018	\$14.05												
DUNCAN, ROBERT W	50100863			\$2.63										
ELLIOTT, JAMES EDWARD	06060006E	\$24.00	\$24.00	\$24.00	\$24.00	\$10.37	\$10.37	\$10.37						
EPIC REALTY GROUP INC	50094704			\$10.46	\$9.10	\$8.54	\$7.43							
FATHER & SON PAINTERS	50093623		\$2.41	\$2.09			\$1.53							
FATHER & SON PAINTERS	264482	\$2.41												
FAULKNER, LONNIE	375789	\$8.72												
FAULKNER, LONNIE JR	50093190		\$8.72	\$8.76	\$5.18	\$10.02		\$8.64						
FOX ANN H & TONY WAYN	50077079											\$1.22	\$1.25	
FUNDERBURK, MARGARET	06039007D	\$8.21	\$8.21			\$5.66	\$1.50	\$1.50	\$1.68					
GRADY, DEITRICH	06018045D	\$8.73	\$8.73	\$8.73	\$8.73	\$7.08		\$7.08	\$7.08			\$2.72	\$2.72	
GRIFFIN, FAIRLEY J	05033026	\$6.20	\$6.20	\$6.20	\$6.20	\$3.78	\$3.78	\$3.78	\$3.78		\$1.21			
HALLS PRESSURE WASHING	50096449		\$4.18	\$3.64	\$3.17	\$2.97								
HALLS PRESSURE WASHING	269402	\$4.18												
HELMS, DARYL J & HELMS,	06036005	\$34.20	\$34.20											
HERRON ENTERPRISES INC	50071162		\$10.54	\$9.58	\$8.78									
HERRON ENTERPRISES INC	100052852	\$10.54												
HOUGH TGAHLIA TERRA	50082108											\$2.25	\$6.24	
HOWARD, ULYSESS	05033036	\$9.43	\$9.43	\$9.43	\$9.35	\$7.90	\$7.90	\$7.90	\$7.90		\$3.50	\$3.50	\$3.50	\$3.50
HUNTLEY, ANNETTE HOUST	05033061	\$11.92	\$11.92	\$11.92	\$11.83	\$10.79								
IMAGE DESIGN PRODUCTI	50069103					\$5.64								
IMAGE DESIGN PRODUCTI	2016613	\$3.69												

Name	Tax Map N	2011	2010	2009	2008	2007	2006	2005	2004	2003-A	2003	2002	2001	2000
J & S MEAT PROCESSING	50093774		\$3.64	\$3.17										
JUS 4 U II	50090771							\$8.54	\$7.43					
KIDZ UNITED CLUB	50094388		\$2.41	\$2.09			\$1.49							
KIDZ UNITED CLUB % SHAL	591578	\$2.41												
KNIGH DORIS J	50089641										\$1.49			
KNIGHT, BRENDA S	50100309			\$6.86	\$2.51									
LEE, JERRY OSCAR & LEE, A	05033048	\$17.39		\$17.39	\$17.39	\$3.97								
LEIGH'S BOOKS 'N SUPPLIE	50094248			\$12.02	\$9.10	\$8.54	\$7.43							
MASSEY, JAMES ALLEN & E	06039007B	\$7.96	\$7.96	\$7.96	\$7.96									
MASSEY, MARCUS A	05006009J	\$21.76	\$21.76	\$21.76	\$21.76	\$20.46	\$20.46	\$20.46	\$20.46			\$2.91	\$2.91	\$2.91
MATHENY, VERNA	455325	\$2.22												
MCDOUGALL, SHERRY CAR	06084001L	\$6.86	\$6.86	\$6.86	\$6.86									
MCGEE, BOBBY E & MCGEE	06039007A	\$14.99	\$14.99	\$14.99	\$14.99	\$12.94								
METHENY, VERNA	50094323		\$2.22	\$2.44			\$2.38							
MEXICAN PAINTERS (THE)	50092685							\$7.43						
MORRISON, BOBBY RAY	09417014											\$12.33	\$12.33	
MOSS, TERRY LYNN	06084012D										\$4.59	\$4.59	\$4.59	\$4.59
NOBLE WATERS COMPANY	915182	\$13.83												
NOBLE WATERS COMPANY,	50092867		\$13.83	\$12.02	\$10.46	\$9.82	\$8.54	\$7.43						
PANGLE ANDREW HOYLE	50084019											\$2.35		
POWLES, DAVID G	06036018											\$31.63	\$31.63	
R & D MASONRY INC	50092552						\$8.54							
REALTY INVESTORS INC	50082898						\$1.02							
ROBERTO BONILLA CUSTO	50104497		\$2.75											
ROBINSON, JERALDINE	05033034	\$9.66	\$9.66	\$9.66	\$9.66		\$8.42							
ROBINSON, SHEILA ANN &	06039019A	\$29.07												
S & S PLUMBING	50101044		\$7.91	\$6.88										
S & S PLUMBING % SAMUE	248507	\$7.91												
SMITH, MARVIN D & SMIT	06054094	\$31.44	\$31.44	\$31.44	\$31.44									

Name	Tax Map N	2011	2010	2009	2008	2007	2006	2005	2004	2003-A	2003	2002	2001	2000
SNYDER, DOROTHY L	06114092	\$20.37	\$20.37	\$20.37	\$20.37	\$20.69	\$20.69							
STARNES MARGARET H	50073018						\$2.01	\$2.12	\$2.16			\$3.20	\$3.52	
STRAING GRACIE M	50082038		\$3.12	\$3.12		\$3.70	\$3.70	\$3.36	\$3.70			\$2.41		
STRAING, GRACIE M	2026048	\$3.12												
STRAING, GRACIE M	05033081	\$6.92	\$6.92	\$6.92	\$6.92	\$3.78	\$3.78	\$3.78	\$3.78					
STRAING, GRACIE M	05033080	\$20.46	\$20.46	\$20.46	\$20.54	\$29.20	\$29.20	\$29.20	\$29.20		\$20.58	\$20.58	\$20.58	\$4.38
TARLTON, AMANDA C	06054036	\$24.85	\$24.85											
TORRENCE MELVIN CONCR	50060184		\$8.10	\$7.04	\$6.12									
TORRENCE MELVIN CONCR	200231240	\$8.10												
TORRENCE, MELVIN & TOR	05033045	\$7.45	\$7.45	\$7.45	\$7.45	\$3.78	\$3.78	\$3.78						
TORRENCE, REGINAL C/O	50070455						\$1.63							
TZMR RECORDS	2182257	\$2.75												
WADDELL, LONNIE J	05033070											\$19.51	\$19.51	\$19.51
WAXHAW ALL TILE	50099231				\$6.88									
WENDY GREENE AND ASSO	50093112						\$12.13	\$9.59						
WENTZ-BROWN, AMANDA	06039011A		\$32.40	\$32.40	\$32.40	\$13.32	\$13.32	\$13.32	\$13.32		\$7.95	\$7.95	\$7.95	\$7.95
WHITE, ERIC DARRYL	05033028	\$28.27	\$23.71	\$23.71	\$6.16									
WILLIAMS, RUTH & HUSBA	05033179	\$19.11	\$19.11	\$19.11	\$19.11	\$27.35	\$27.35	\$27.35	\$27.35		\$17.64	\$17.64		
WILLIS, GENE E JR	06114054				\$18.13									
Total		\$702.37	\$638.87	\$634.35	\$515.29	\$378.78	\$355.80	\$290.33	\$243.56		\$143.32	\$479.42	\$169.16	\$103.25

Agenda Item

7/10/14

Town of Mineral Springs

FINANCE REPORT MAY 2014

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

July 10, 2014

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Cash Flow Report FY2013 YTD

7/1/2013 Through 5/31/2014

6/12/2014

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Category Description	7/1/2013- 5/31/2014
INCOME	
Dup Prop Tax	
Receipts	214.37
Refunds	-214.37
TOTAL Dup Prop Tax	0.00
Franchise	
Cable	3,005.00
Util	107,840.00
TOTAL Franchise	110,845.00
Interest Income	1,548.65
Other Inc	
Festival 2014	1,045.00
Zoning	9,135.00
TOTAL Other Inc	10,180.00
Prop Tax 2013	
Receipts 2013	
Int	120.84
Tax	63,008.56
TOTAL Receipts 2013	63,129.40
TOTAL Prop Tax 2013	63,129.40
Prop Tax Prior Years	
Prop Tax 2001	
Receipts 2001	
Int	8.32
Tax	1.95
TOTAL Receipts 2001	10.27
TOTAL Prop Tax 2001	10.27
Prop Tax 2002	
Receipts 2002	
Int	47.26
Tax	24.45
TOTAL Receipts 2002	71.71
Refunds 2002	
Int	-7.16
TOTAL Refunds 2002	-7.16
TOTAL Prop Tax 2002	64.55
Prop Tax 2003	
Annexation 2003	
Receipts 2003	
Int	4.22
Tax	5.25
TOTAL Receipts 2003	9.47
TOTAL Annexation 2003	9.47
Receipts 2003	
Int	177.87
Tax	130.57
TOTAL Receipts 2003	308.44
TOTAL Prop Tax 2003	317.91
Prop Tax 2004	

Cash Flow Report FY2013 YTD

7/1/2013 Through 5/31/2014

6/12/2014

Page 2

Category Description	7/1/2013- 5/31/2014
Receipts 2004	
Int	374.73
Tax	258.09
TOTAL Receipts 2004	632.82
Refunds 2004	
Int	-12.59
TOTAL Refunds 2004	-12.59
TOTAL Prop Tax 2004	620.23
Prop Tax 2005	
Receipts 2005	
Int	289.89
Tax	265.71
TOTAL Receipts 2005	555.60
TOTAL Prop Tax 2005	555.60
Prop Tax 2006	
Receipts 2006	
Int	276.42
Tax	258.94
TOTAL Receipts 2006	535.36
TOTAL Prop Tax 2006	535.36
Prop Tax 2007	
Receipts 2007	
Int	254.14
Tax	231.80
TOTAL Receipts 2007	485.94
TOTAL Prop Tax 2007	485.94
Prop Tax 2008	
Receipts 2008	
Int	315.15
Tax	343.76
TOTAL Receipts 2008	658.91
Refunds 2008	
Int	-18.03
TOTAL Refunds 2008	-18.03
TOTAL Prop Tax 2008	640.88
Prop Tax 2009	
Receipts 2009	
Int	319.17
Tax	484.55
TOTAL Receipts 2009	803.72
Refunds 2009	
Int	-18.18
TOTAL Refunds 2009	-18.18
TOTAL Prop Tax 2009	785.54
Prop Tax 2010	
Receipts 2010	
Int	287.87
Tax	543.81
TOTAL Receipts 2010	831.68
Refunds 2010	

Cash Flow Report FY2013 YTD

7/1/2013 Through 5/31/2014

6/12/2014

Page 3

Category Description	7/1/2013- 5/31/2014
Int	-11.71
TOTAL Refunds 2010	-11.71
TOTAL Prop Tax 2010	819.97
Prop Tax 2011	
Receipts 2011	
Int	305.72
Tax	556.70
TOTAL Receipts 2011	862.42
Refunds 2011	
Int	-14.24
TOTAL Refunds 2011	-14.24
TOTAL Prop Tax 2011	848.18
Prop Tax 2012	
Receipts 2012	
Int	28.11
Tax	441.17
TOTAL Receipts 2012	469.28
TOTAL Prop Tax 2012	469.28
TOTAL Prop Tax Prior Years	6,153.71
Sales Tax	
Cable TV	10,249.35
Natural Gas Excise	133.00
Refunds	
State	459.88
TOTAL Refunds	459.88
Sales & Use Dist	13,866.35
telecommunications	3,016.00
TOTAL Sales Tax	27,724.58
Veh Tax	
Coll	
2003	-0.08
2005	-0.02
2006	0.00
2007	-0.02
2008	-0.01
2009	-0.12
2010	-0.30
2011	-0.51
2012	-6.36
2013	-113.04
TOTAL Coll	-120.46
Int 2003	2.23
Int 2005	0.44
Int 2006	0.17
Int 2007	0.53
Int 2008	0.22
Int 2009	2.26
Int 2010	4.58
Int 2011	5.54
Int 2012	30.38

Cash Flow Report FY2013 YTD

7/1/2013 Through 5/31/2014

6/12/2014

Page 4

Category Description	7/1/2013- 5/31/2014
Int 2013	51.66
Tax 2003	2.53
Tax 2005	0.60
Tax 2006	0.25
Tax 2007	0.90
Tax 2008	0.45
Tax 2009	5.99
Tax 2010	15.13
Tax 2011	29.18
Tax 2012	395.01
Tax 2013	5,370.14
TOTAL Veh Tax	5,797.73
TOTAL INCOME	225,379.07
EXPENSES	
Uncategorized	0.00
Ads	1,089.96
Attorney	4,077.08
Audit	4,500.00
Capital Outlay	
Beautification	2,283.33
TOTAL Capital Outlay	2,283.33
Community	
Donation	800.00
Greenway	1,841.43
Maint	4,566.83
Special Events	42.57
TOTAL Community	7,250.83
Dues	5,757.00
Elections	2,094.67
Emp	
Benefits	
Dental	803.00
Life	554.40
NCLGERS	8,530.81
Vision	154.00
TOTAL Benefits	10,042.21
Bond	550.00
FICA	
Med	1,371.81
Soc Sec	5,865.81
TOTAL FICA	7,237.62
Payroll	1,293.66
SUI	401.76
Work Comp	858.64
TOTAL Emp	20,383.89
Ins	3,714.38
Newsletter	
Post	280.58
Printing	623.26

Cash Flow Report FY2013 YTD

7/1/2013 Through 5/31/2014

6/12/2014

Page 5

Category Description	7/1/2013- 5/31/2014
TOTAL Newsletter	903.84
Office	
Bank	2.36
Clerk	28,407.52
Council	6,600.00
Deputy Clerk	6,994.00
Equip	726.95
Finance Officer	26,343.52
Maint	
Materials	541.90
Service	7,702.25
TOTAL Maint	8,244.15
Mayor	4,400.00
Misc	264.08
Post	762.22
Supplies	2,088.46
Tel	6,782.51
Util	4,852.56
TOTAL Office	96,468.33
Planning	
Administration	
Contract	1,548.92
Salaries	24,562.70
TOTAL Administration	26,111.62
Land Use Plan	200.00
Survey	91.81
TOTAL Land Use Plan	291.81
Misc	463.30
TOTAL Planning	26,866.73
Street Lighting	1,585.98
Tax Coll	
Bill	
Services	215.00
TOTAL Bill	215.00
Contract	954.00
Post	18.33
Sal	1,650.00
TOTAL Tax Coll	2,837.33
Training	
Officials	225.00
Staff	1,065.00
TOTAL Training	1,290.00
Travel	3,368.96
TOTAL EXPENSES	184,472.31
TRANSFERS	
FROM Check Min Spgs	120,000.00
FROM MM Sav ParkSterling	20,000.00
TO Check Min Spgs	-20,000.00
TO MM Sav ParkSterling	-120,000.00

Cash Flow Report FY2013 YTD

7/1/2013 Through 5/31/2014

6/12/2014

Page 6

Category Description	7/1/2013- 5/31/2014
TOTAL TRANSFERS	0.00
OVERALL TOTAL	40,906.76

Account Balances History Report

(Includes unrealized gains)

As of 5/31/2014

7/1/2014

Page 1

Account	6/29/2013 Balance	6/30/2013 Balance	7/31/2013 Balance	8/31/2013 Balance	9/30/2013 Balance	10/31/2013 Balance	11/30/2013 Balance
ASSETS							
Cash and Bank Accounts							
Check Min Spgs	23,394.88	23,394.88	22,910.28	11,652.11	25,984.57	18,312.06	19,459.62
Copper Run Escrow	66,669.94	66,678.16	66,686.66	66,695.15	66,703.37	66,711.87	66,720.10
Estates at Soen Escrow	28,236.34	28,239.83	28,243.42	28,247.02	28,250.51	28,254.10	28,257.59
MM Sav Min Spgs	10,559.98	10,559.98	10,560.88	10,561.78	10,562.65	10,563.55	10,564.42
MM Sav ParkSterling	470,860.03	470,976.14	451,096.00	451,210.95	481,323.21	481,445.86	481,564.59
NCCMT_Cash	1,000.09	1,000.10	1,000.11	1,000.11	1,000.11	1,000.11	1,098.35
TOTAL Cash and Bank Accounts	600,721.26	600,849.09	580,497.35	569,367.12	613,824.42	606,287.55	607,664.67
Other Assets							
State Revenues Receivable	0.00	56,695.51	54,804.08	53,206.17	0.00	0.00	0.00
TOTAL Other Assets	0.00	56,695.51	54,804.08	53,206.17	0.00	0.00	0.00
TOTAL ASSETS	600,721.26	657,544.60	635,301.43	622,573.29	613,824.42	606,287.55	607,664.67
LIABILITIES							
Other Liabilities							
Accounts Payable	0.00	1,525.71	0.00	0.00	0.00	0.00	0.00
Escrows	94,382.00	94,382.00	94,382.00	94,382.00	94,382.00	94,382.00	94,382.00
TOTAL Other Liabilities	94,382.00	95,907.71	94,382.00	94,382.00	94,382.00	94,382.00	94,382.00
TOTAL LIABILITIES	94,382.00	95,907.71	94,382.00	94,382.00	94,382.00	94,382.00	94,382.00
OVERALL TOTAL	506,339.26	561,636.89	540,919.43	528,191.29	519,442.42	511,905.55	513,282.67

Account Balances History Report

(Includes unrealized gains)

As of 5/31/2014

7/1/2014

Page 2

Account	12/31/2013 Balance	1/31/2014 Balance	2/28/2014 Balance	3/31/2014 Balance	4/30/2014 Balance	5/31/2014 Balance
ASSETS						
Cash and Bank Accounts						
Check Min Spgs	22,742.99	27,527.81	21,400.31	38,329.53	26,466.81	16,793.50
Copper Run Escrow	66,728.60	66,737.10	66,744.78	66,753.28	66,761.51	66,770.02
Estates at Soen Escrow	28,261.19	28,264.79	28,268.04	28,271.64	28,275.13	28,278.73
MM Sav Min Spgs	10,565.32	10,566.22	10,567.03	10,567.93	10,568.80	10,568.80
MM Sav ParkSterling	541,694.70	541,832.74	541,957.45	572,098.26	572,239.35	572,385.17
NCCMT_Cash	1,098.35	1,098.35	1,271.32	2,129.41	2,129.43	2,129.43
TOTAL Cash and Bank Accounts	671,091.15	676,027.01	670,208.93	718,150.05	706,441.03	696,925.65
Other Assets						
State Revenues Receivable	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Other Assets	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS	671,091.15	676,027.01	670,208.93	718,150.05	706,441.03	696,925.65
LIABILITIES						
Other Liabilities						
Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
Escrows	94,382.00	94,382.00	94,382.00	94,382.00	94,382.00	94,382.00
TOTAL Other Liabilities	94,382.00	94,382.00	94,382.00	94,382.00	94,382.00	94,382.00
TOTAL LIABILITIES	94,382.00	94,382.00	94,382.00	94,382.00	94,382.00	94,382.00
OVERALL TOTAL	576,709.15	581,645.01	575,826.93	623,768.05	612,059.03	602,543.65

Mineral Springs Monthly Revenue Summary 2013-2014

TOWN OF MINERAL SPRINGS									
REVENUE SUMMARY 2013-2014									
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November
Property Tax - prior	\$ 3,000.00	\$ (3,153.71)	\$ 6,153.71	205.1%	\$ 347.41	\$ 624.50	\$ 439.08	\$ 1,655.69	\$ 585.84
Property Tax - 2013	\$ 64,280.00	\$ 1,150.60	\$ 63,129.40	98.2%	\$ -	\$ 183.70	\$ 3,143.68	\$ 2,489.46	\$ 10,659.93
Dupl. Property Tax	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Franchise Taxes: cable	\$ 2,400.00	\$ (605.00)	\$ 3,005.00	125.2%	\$ -	\$ 764.00	\$ -	\$ -	\$ 768.00
Franchise Taxes: utility	\$ 180,000.00	\$ 72,160.00	\$ 107,840.00	59.9%	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Gross Receipts Tax	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 1,200.00	\$ (348.65)	\$ 1,548.65	129.1%	\$ 132.86	\$ 127.94	\$ 124.84	\$ 135.64	\$ 131.32
Sales Tax	\$ 45,600.00	\$ 17,875.42	\$ 27,724.58	60.8%	\$ -	\$ -	\$ 1,743.46	\$ 1,549.14	\$ 2,031.07
Vehicle Taxes	\$ 4,800.00	\$ (997.73)	\$ 5,797.73	120.8%	\$ -	\$ 400.58	\$ 494.80	\$ 439.96	\$ 693.88
Zoning Fees	\$ 3,000.00	\$ (6,135.00)	\$ 9,135.00	304.5%	\$ 275.00	\$ 125.00	\$ 625.00	\$ 775.00	\$ 500.00
Other	\$ -	\$ (1,045.00)	\$ 1,045.00		\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 304,280.00	\$ 78,900.93	\$ 225,379.07	74.1%	\$ 755.27	\$ 2,225.72	\$ 6,570.86	\$ 7,044.89	\$ 15,370.04
	December	January	February	March	April	May	June	June a/r	
Property Tax - prior	\$ 377.98	\$ 55.35	\$ 282.18	\$ 1,604.57	\$ 90.76	\$ 90.35			
Property Tax - 2013	\$ 18,225.12	\$ 17,779.36	\$ 7,397.53	\$ 1,683.69	\$ 890.82	\$ 676.11			
Dupl. Property Tax	\$ -	\$ -	\$ 61.17	\$ (6.21)	\$ (54.96)	\$ -			
Franchise Taxes: cable	\$ -	\$ -	\$ 779.00	\$ -	\$ -	\$ 694.00			
Franchise Taxes: utility	\$ 60,148.00	\$ -	\$ -	\$ 47,692.00	\$ -	\$ -			
Fund Balance Approp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Gross Receipts Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Interest	\$ 143.11	\$ 151.04	\$ 136.45	\$ 153.82	\$ 153.70	\$ 157.93			
Sales Tax	\$ 8,120.52	\$ 1,361.57	\$ 1,581.96	\$ 8,560.44	\$ 1,305.62	\$ 1,470.80			
Vehicle Taxes	\$ 657.57	\$ 1,091.81	\$ 493.44	\$ 543.25	\$ 473.53	\$ 508.91			
Zoning Fees	\$ 625.00	\$ 385.00	\$ 450.00	\$ 2,985.00	\$ 1,990.00	\$ 400.00			
Other	\$ -	\$ -	\$ -	\$ 100.00	\$ 575.00	\$ 370.00			
Totals	\$ 88,297.30	\$ 20,824.13	\$ 11,181.73	\$ 63,316.56	\$ 5,424.47	\$ 4,368.10	\$ -	\$ -	\$ -

Mineral Springs Budget Comparison 2013-2014

TOWN OF MINERAL SPRINGS									
BUDGET COMPARISON 2013-2014 (Includes amendments 2013-01, 2013-02. & 2013-03)									
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November
Advertising	\$ 1,800.00	\$ 710.04	\$ 1,089.96	60.6%	\$ -	\$ -	\$ 171.63	\$ -	\$ -
Attorney	\$ 9,600.00	\$ 5,522.92	\$ 4,077.08	42.5%	\$ 300.00	\$ 1,077.08	\$ 300.00	\$ 300.00	\$ 300.00
Audit	\$ 4,500.00	\$ -	\$ 4,500.00	100.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Community Projects	\$ 19,900.00	\$ 12,649.17	\$ 7,250.83	36.4%	\$ 78.12	\$ -	\$ -	\$ 1,180.98	\$ -
Contingency	\$ 700.00	\$ 700.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Dues	\$ 5,825.00	\$ 68.00	\$ 5,757.00	98.8%	\$ 1,050.00	\$ 65.00	\$ -	\$ -	\$ -
Elections	\$ 4,200.00	\$ 2,105.33	\$ 2,094.67	49.9%	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Overhead	\$ 24,600.00	\$ 4,216.11	\$ 20,383.89	82.9%	\$ 2,574.13	\$ 2,253.39	\$ 1,761.97	\$ 1,731.28	\$ 1,751.66
Fire Department	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance	\$ 4,500.00	\$ 785.62	\$ 3,714.38	82.5%	\$ 3,714.38	\$ -	\$ -	\$ -	\$ -
Newsletter	\$ 2,400.00	\$ 1,496.16	\$ 903.84	37.7%	\$ -	\$ -	\$ -	\$ -	\$ 457.24
Office	\$ 113,304.00	\$ 16,835.67	\$ 96,468.33	85.1%	\$ 9,961.20	\$ 8,288.77	\$ 9,777.35	\$ 8,493.99	\$ 8,051.52
Planning & Zoning	\$ 37,776.00	\$ 10,909.27	\$ 26,866.73	71.1%	\$ 2,575.00	\$ 2,238.65	\$ 2,271.35	\$ 2,255.00	\$ 2,255.00
Street Lighting	\$ 2,200.00	\$ 614.02	\$ 1,585.98	72.1%	\$ -	\$ 157.61	\$ 157.61	\$ 157.94	\$ -
Tax Collection	\$ 3,700.00	\$ 862.67	\$ 2,837.33	76.7%	\$ 150.00	\$ 223.36	\$ 247.33	\$ 237.57	\$ 375.18
Training	\$ 3,000.00	\$ 1,710.00	\$ 1,290.00	43.0%	\$ -	\$ 650.00	\$ -	\$ 225.00	\$ -
Travel	\$ 4,200.00	\$ 831.04	\$ 3,368.96	80.2%	\$ 1,069.90	\$ -	\$ 632.49	\$ -	\$ 802.32
Capital Outlay	\$ 50,075.00	\$ 47,791.67	\$ 2,283.33	4.6%	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 304,280.00	\$ 119,807.69	\$ 184,472.31	60.6%	\$ 21,472.73	\$ 14,953.86	\$ 15,319.73	\$ 14,581.76	\$ 13,992.92
Off Budget:									
Tax Refunds									
Interfund Transfers									
Total Off Budget:			\$ -		\$ -				

Mineral Springs Budget Comparison 2013-2014

Appropriation dept	December	January	February	March	April	May	June	June a/p
Advertising	\$ 114.42	\$ -	\$ 42.29	\$ 419.40	\$ 213.92	\$ 128.30		
Attorney	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00		
Audit	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	\$ -		
Community Projects	\$ 674.88	\$ 642.23	\$ 1,385.91	\$ 1,175.83	\$ 938.88	\$ 1,174.00		
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Dues	\$ 3,501.00	\$ 170.00	\$ 45.00	\$ 100.00	\$ -	\$ 826.00		
Elections	\$ 2,094.67	\$ -	\$ -	\$ -	\$ -	\$ -		
Employee Overhead	\$ 1,813.49	\$ 1,089.66	\$ 2,597.25	\$ 1,759.52	\$ 2,039.91	\$ 1,011.63		
Fire Department	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Newsletter	\$ -	\$ 343.35	\$ -	\$ -	\$ -	\$ 103.25		
Office	\$ 8,231.26	\$ 8,983.39	\$ 8,641.57	\$ 8,914.23	\$ 9,315.26	\$ 7,809.79		
Planning & Zoning	\$ 2,255.00	\$ 2,619.70	\$ 1,926.60	\$ 2,255.00	\$ 4,003.92	\$ 2,211.51		
Street Lighting	\$ 320.48	\$ 160.24	\$ 158.15	\$ 158.15	\$ 158.15	\$ 157.65		
Tax Collection	\$ 423.55	\$ 417.49	\$ 261.78	\$ 176.27	\$ 163.45	\$ 161.35		
Training	\$ -	\$ 415.00	\$ -	\$ -	\$ -	\$ -		
Travel	\$ -	\$ 747.21	\$ -	\$ 117.04	\$ -	\$ -		
Capital Outlay	\$ 642.07	\$ -	\$ 1,641.26	\$ -	\$ -	\$ -		
	\$ 24,870.82	\$ 15,888.27	\$ 16,999.81	\$ 15,375.44	\$ 17,133.49	\$ 13,883.48	\$ -	\$ -
Off Budget:								
Tax Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Interfund Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -					

May Cash Flow Report

5/1/2014 Through 5/31/2014

6/12/2014

Page 1

Category Description	5/1/2014- 5/31/2014
INCOME	
Franchise	
Cable	694.00
TOTAL Franchise	694.00
Interest Income	157.93
Other Inc	
Festival 2014	370.00
Zoning	400.00
TOTAL Other Inc	770.00
Prop Tax 2013	
Receipts 2013	
Int	28.43
Tax	647.68
TOTAL Receipts 2013	676.11
TOTAL Prop Tax 2013	676.11
Prop Tax Prior Years	
Prop Tax 2007	
Receipts 2007	
Int	0.20
Tax	9.80
TOTAL Receipts 2007	10.00
TOTAL Prop Tax 2007	10.00
Prop Tax 2012	
Receipts 2012	
Int	4.00
Tax	76.35
TOTAL Receipts 2012	80.35
TOTAL Prop Tax 2012	80.35
TOTAL Prop Tax Prior Years	90.35
Sales Tax	
Sales & Use Dist	1,470.80
TOTAL Sales Tax	1,470.80
Veh Tax	
Coll	
2010	-0.13
2011	-0.11
2012	-0.15
2013	-14.93
TOTAL Coll	-15.32
Int 2010	1.94
Int 2011	1.26
Int 2012	1.16
Int 2013	6.80
Tax 2010	6.50
Tax 2011	6.09
Tax 2012	8.78
Tax 2013	491.70
TOTAL Veh Tax	508.91
TOTAL INCOME	4,368.10

May Cash Flow Report

5/1/2014 Through 5/31/2014

6/12/2014

Page 2

Category Description	5/1/2014- 5/31/2014
EXPENSES	
Ads	128.30
Attorney	300.00
Community	
Greenway	161.50
Maint	1,012.50
TOTAL Community	1,174.00
Dues	826.00
Emp	
Benefits	
Dental	73.00
Life	50.40
Vision	14.00
TOTAL Benefits	137.40
Bond	100.00
FICA	
Med	125.89
Soc Sec	538.31
TOTAL FICA	664.20
Payroll	110.03
TOTAL Emp	1,011.63
Newsletter	
Printing	103.25
TOTAL Newsletter	103.25
Office	
Bank	-4.85
Clerk	2,451.52
Council	600.00
Deputy Clerk	697.50
Finance Officer	2,263.52
Maint	
Materials	26.66
Service	485.00
TOTAL Maint	511.66
Mayor	400.00
Misc	43.77
Post	23.12
Supplies	169.46
Tel	513.54
Util	140.55
TOTAL Office	7,809.79
Planning	
Administration	
Salaries	2,119.70
TOTAL Administration	2,119.70
Land Use Plan	
Survey	91.81
TOTAL Land Use Plan	91.81
TOTAL Planning	2,211.51

May Cash Flow Report

5/1/2014 Through 5/31/2014

6/12/2014

Page 3

Category Description	5/1/2014- 5/31/2014
Street Lighting	157.65
Tax Coll	
Contract	11.35
Sal	150.00
TOTAL Tax Coll	161.35
TOTAL EXPENSES	13,883.48
OVERALL TOTAL	-9,515.38

Register Report

5/1/2014 Through 5/31/2014

7/1/2014

Page 1

Date	Num	Description	Memo	Category	Amount
5/1/2014	EFT	American Commun...Service Charge Re...	Office:Bank		31.45
5/2/2014	EFT	Debit Card (Lowe's) Kiosk Installation ...	Community:Greenway		-6.76
5/4/2014	EFT	Debit Card (Lowe's) Kiosk Installation ...	Community:Greenway		-15.02
5/7/2014	EFT...	Debit Card (Office ... Folders, Envelopes	Office:Supplies		-30.38
		Flyer Paper	Ads		-13.88
5/9/2014	EFT	Debit Card (Lowe's) Kiosk Installation ...	Community:Greenway		-14.73
5/11/2014	EFT	Debit Card (Lowe's) Trailhead Deck Ext...	Community:Greenway		-112.49
5/12/2014	4238	City Of Charlotte {... I/N MD-14001504 ...	Dues		-826.00
5/12/2014	4239	Sign Pro	I/N 10952 town ba...	Community:Maint	-412.50
5/12/2014	4240	Xerox Corporation	I/N 073689057 (FY...	Office:Supplies	-41.78
5/12/2014	4241	Taylor & Sons Mo...	I/N 1823 5/14 (FY2...	Office:Maint:Service	-290.00
5/12/2014	4242	Jan-Pro Cleaning ...	I/N 25109 Janitoria...	Office:Maint:Service	-195.00
5/12/2014	4243	Verizon Wireless	221474588-00001 ...	Office:Tel	-87.40
5/12/2014	4244	Old Republic Suret...	W150129841 Tax ...	Emp:Bond	-100.00
5/12/2014	4245	Clark, Griffin & Mc...	I/N 4414 5/14 (FY2...	Attorney	-300.00
5/12/2014	4246	Ken Newell	Welcome Signs 1/...	Community:Maint	-600.00
5/12/2014	4247	Union County Publi...	84361*00 (FY2013)	Office:Util	-16.16
5/12/2014	4248	The Enquirer-Jour...	30065439 (FY2013)	Ads	-114.42
5/12/2014	EFT...	Union County	Prop Tax 2013:Receipts 2013:Tax		647.68
			Prop Tax 2013:Receipts 2013:Int		28.43
			Prop Tax Prior Years:Prop Tax 2012:...		76.35
			Prop Tax Prior Years:Prop Tax 2012:...		4.00
			Tax Coll:Contract		-11.35
			Veh Tax:Tax 2013		21.72
			Veh Tax:Int 2013		1.74
			Veh Tax:Coll:2013		-0.35
			Veh Tax:Tax 2012		8.78
			Veh Tax:Int 2012		1.16
			Veh Tax:Coll:2012		-0.15
			Veh Tax:Tax 2011		6.09
			Veh Tax:Int 2011		1.26
			Veh Tax:Coll:2011		-0.11
			Veh Tax:Tax 2010		6.50
			Veh Tax:Int 2010		1.94
			Veh Tax:Coll:2010		-0.13
5/13/2014	EFT	Debit Card (Food L...Meeting and kitche...	Office:Supplies		-50.89
5/15/2014	EFT	NC Department of ... 3/14 (FY2013)	Sales Tax:Sales & Use Dist		1,470.80
5/19/2014	EFT	Point And Pay	Permit - Moreno (F... Other Inc:Zoning		25.00
5/22/2014	EFT	Debit Card (Postm... Address verificatio...	Office:Post		-23.12
5/24/2014	EFT	Debit Card (Minera... Lawnmower Gas (...	Community:Greenway		-9.00
5/24/2014	EFT	Debit Card (Office... Paper (FY2013)	Newsletter:Printing		-52.17
5/24/2014	EFT	Debit Card (Lowe's) Gas can, "Stabil" (...	Office:Maint:Materials		-26.66
5/25/2014	EFT	Debit Card (Minera... Trimmer & Chains...	Community:Greenway		-3.50
5/27/2014	4249	Duke Power	1819573779 (old s... Office:Util		-23.99
5/27/2014	4250	Duke Power	1803784140 (FY20...Office:Util		-100.40
5/27/2014	4251	Duke Power	2035221941 (FY20...Street Lighting		-157.65
5/27/2014	4252	Windstream	061345970 (FY201...Office:Tel		-62.88
5/27/2014	4253	Windstream	061348611 (FY201...Office:Tel		-274.55
5/27/2014	4254	School Of Govern...	I/N IN45734 Open ... Office:Misc		-43.77
5/27/2014	425...	Forms & Supply, Inc.	Office:Supplies		-46.41

Register Report

5/1/2014 Through 5/31/2014

7/1/2014

Page 2

Date	Num	Description	Memo	Category	Amount
				Newsletter:Printing	-51.08
5/27/2014	4256	Verizon Wireless	221474588-00001 ...	Office:Tel	-88.71
5/27/2014	425...	Municipal Insuranc...		Emp:Benefits:Life	-50.40
				Emp:Benefits:Dental	-73.00
				Emp:Benefits:Vision	-14.00
5/29/2014	EFT...	Advantage Payroll	Salary 5/14	Office:Clerk	-2,451.52
			Supplement 5/14	Office:Clerk	0.00
			Hours 5/14	Office:Deputy Clerk	-697.50
			Salary 5/14	Office:Finance Officer	-2,263.52
			Salary 5/14	Office:Mayor	-400.00
			Salary 5/14	Office:Council	-600.00
			Salary 5/14	Planning:Administration:Salaries	-2,119.70
			Salary 5/14	Tax Coll:Sal	-150.00
				Emp:FICA:Soc Sec	-538.31
				Emp:FICA:Med	-125.89
5/29/2014	EFT	Debit Card (Office ...	Envelopes (FY2013)	Planning:Land Use Plan:Survey	-91.81
5/30/2014	EFT	Advantage Payroll ...	5/14 (FY2013)	Emp:Payroll	-110.03
5/30/2014	DE...	Deposit		Prop Tax Prior Years:Prop Tax 2007:...	0.20
				Prop Tax Prior Years:Prop Tax 2007:...	9.80
5/30/2014	DE...	Deposit	NCVTS April	Veh Tax:Tax 2013	474.81
			NCVTS April	Veh Tax:Int 2013	5.06
			Refunds April	Veh Tax:Tax 2013	-4.83
			Commission April	Veh Tax:Coll:2013	-14.81
			Deposit Interest	Veh Tax:Coll:2013	0.23
				Other Inc:Zoning	375.00
				Other Inc:Festival 2014	370.00
			1st Qtr 2014	Franchise:Cable	694.00
5/30/2014	EFT	American Commun...Service Charge 5/1...		Office:Bank	-26.60
TOTAL 5/1/2014 - 5/31/2014					-9,673.31
TOTAL INFLOWS					4,262.00
TOTAL OUTFLOWS					-13,935.31
NET TOTAL					-9,673.31

May 2014

Revenue Details

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DATE 4/30/14
TIME 12:04:00
USER PHH

UNION COUNTY
COLLECTIONS BY RGCD/REV UNIT/YR-DATE RANGE
DEPOSIT DATE RANGE: 4/01/2014 THRU 4/30/2014
REPORT GROUP: 100 REAL AND PERSONAL
REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

PAGE 29
PROG# CL2138

TAXES, ASSESSMENTS						
YEAR	& MISC. CHARGES	LATE LIST	INTEREST	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION
2012	76.35		4.00	80.35	1.21	79.14
2013	646.34	1.34	28.43	676.11	10.14	665.97
TOTAL	722.69	1.34	32.43	756.46	11.35	745.11

DATE 4/30/14
TIME 12:04:00
USER PHH

UNION COUNTY
COLLECTIONS BY RGCD/REV UNIT/YR-DATE RANGE
DEPOSIT DATE RANGE: 4/01/2014 THRU 4/30/2014
REPORT GROUP: 200 REGISTERED VEHICLE
REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

PAGE 53
PROG# CL2138

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION
2010	6.50		1.94	8.44	.13	8.31
2011	6.09		1.26	7.35	.11	7.24
2012	8.78		1.16	9.94	.15	9.79
2013	21.72		1.74	23.46	.35	23.11
TOTAL	43.09		6.10	49.19	.74	48.45

Invoice Date	Invoice Number	Description	Invoice Amount
05/08/2014	200.1-14/04	Tax/Fee/Int - APR14	\$48.45
05/08/2014	100.1-14/04	Tax/Fee/Int - APR14	\$745.11

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00035020	05/12/2014	793.56



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 05/12/2014 00035020

This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act.

\$793.56

Pay Seven Hundred Ninety Three Dollars and 56 cents *****

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**



7800 Crescent Executive Dr
Charlotte, NC 28217

5/6/2014

Town of Mineral Springs
P.O. Box 600
Mineral Springs, NC 28108-0600

In accordance with the terms of the franchise agreement between Town of Hemby Bridge and Time Warner Cable, enclosed is breakdown for this year's payments.

Month	Revenue	Rate	Fee remitted by Qtr
January	\$4,169	5.00%	
Februray	\$4,640	5.00%	
March	\$5,071	5.00%	\$694.00
April	\$2,841	5.00%	
May	\$0	5.00%	
June	\$0	5.00%	\$142.00
July	\$0	5.00%	
August	\$0	5.00%	
September	\$0	5.00%	\$0.00
October	\$0	5.00%	
November	\$0	5.00%	
December	\$0	5.00%	\$0.00
Total			\$836.00

Any Questions related to this payment can be directed to:

Email address - TWC.TASRoyalties@TWCable.com (Please include "Franchise Fees" in the Subject Line)

Phone number 1-866-892-8923

Thanks!

Michelle Gaissert

Check Date: May/06/2014

Vendor Number: 0000032211

Check No. 0004085099

Payment Handling: TS

Invoice Number	Invoice Date	Business Unit	Voucher ID	Gross Amount	Discount Taken	Paid Amount	
FF42734Q114	May/01/2014	14010	00849456	694.00	0.00	694.00	
<i>Return to TAS_MG:Town of Mineral Springs Q1 2014 fee</i>							
				Total Gross Amount	Total Discounts	Total Paid Amount	
0004085099				May/06/2014	\$694.00	\$0.00	\$694.00

THE FACE OF THIS CHECK HAS A COLORED BACKGROUND



TIME WARNER CABLE
 SHARED SERVICE CENTER
 7800 CRESCENT EXECUTIVE DRIVE
 CHARLOTTE, NC 28217
 1-866-892-8923

THE BANK OF NEW YORK MELLON 0004085099
 Pittsburgh, PA
 60-160/433

Date May/06/2014 Pay Amount \$694.00***

Pay ****SIX HUNDRED AND NINETY-FOUR AND XX / 100 DOLLAR****

NOT VALID AFTER 180 DAYS

To The Order Of TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS, NC 28108-0600

Willie J. Clark

CMJ

THE ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON THE BACK.

HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.

0004085099 043301601 008 5083

NCVTO5 - - - NCVT Tax Receipt Distribution - - - ---Date--- --Time-- Page
 Member Name: ncvtf1404 For the month ending: 04/30/2014 05/09/2014 10:12:22 1

R/G M/I	Entity	VndNo-R	Inv No	Tax&Fee Amt	IntOnly Amt	Cmn Amt	Net Amt	Sts
400 001	Union County	0-0		1,119,246.40	9,817.95	34,105.51-	1,094,958.84	No Chk
400 015	Stallings Fire Tax	638-	NCVT1404-1	3,289.46	27.97	101.26-	3,216.17	
400 020	Stallings Fire Tax	440-	NCVT1404-1	6,500.76	53.08	198.53-	6,355.31	
400 023	Hemby Bridge Fire Tax	310-	NCVT1404-1	10,648.53	102.42	332.66-	10,418.29	
400 026	Wesley Chapel Fire Tax	636-	NCVT1404-1	6,901.51	59.95	222.44-	6,739.02	
400 028	Waxhaw Fire Tax	634-	NCVT1404-1	4,939.76	41.93	156.11-	4,825.58	
400 100	Monroe Schools	0-0		.00	.00	.00	.00	No Chk
400 101	Village of Marvin	1832-	NCVT1404-1	2,361.05	16.59	76.64-	2,301.00	
400 190		0-	NCVT1404-1	.00	.00	.00	.00	
400 200	City of Monroe	103-7	NCVT1404-1	147,391.43	1,302.60	4,224.40-	144,469.63	
400 222	Monroe Downtown Service District	103-7	NCVT1404-2	125.98	1.28	3.75-	123.51	
400 300	Town of Wingate	4064-	NCVT1404-1	4,932.49	56.93	140.96-	4,848.46	
400 400	Town of Marshville	5861-	NCVT1404-1	7,604.51	57.37	200.76-	7,461.12	
400 500	Town of Waxhaw	8268-	NCVT1404-1	31,272.31	288.99	997.71-	30,563.59	
400 600	Town of Indian Trail	2924-	NCVT1404-1	49,456.89	435.27	1,513.37-	48,378.79	
400 700	Town of Stallings	4860-2	NCVT1404-1	26,691.63	224.71	833.04-	26,083.30	
400 800	Town of Weddington	7518-	NCVT1404-1	5,671.19	48.46	184.45-	5,535.20	
400 900	Village of Lake Park	1833-	NCVT1404-1	5,979.07	65.26	191.62-	5,852.71	
400 930	Town of Fairview	19458-	NCVT1404-1	618.37	6.50	18.65-	606.22	
400 950	Town of Hemby Bridge	11531-	NCVT1404-1	.00	.00	.00	.00	
400 970	Village of Wesley Chapel	9262-	NCVT1404-1	1,059.18	11.40	33.63-	1,036.95	
400 980	Town of Unionville	11530-	NCVT1404-1	1,011.96	8.82	29.64-	991.14	
400 990	Town of Mineral Springs	10870-	NCVT1404-1	474.81	5.06	14.81-	465.06	
400 999	County Schools	0-0		.00	.00	.00	.00	No Chk

-----User Keyed Amounts-----		-----		-----		-----	
Interest Amount..:	.00						
-----Costs-----		A/P Totals.....:	316,930.89	2,814.59	9,474.43-	310,271.05	
Billing Cost.....:	34,973.72	No A/P Totals.....:	1,119,246.40	9,817.95	34,105.51-	1,094,958.84	
Credit Card Cost..:	8,606.22	Refund Totals.....:	.00	.00	.00	.00	
Debit Card Cost..:	.00						

Total Costs.....:	43,579.94	Grand Totals.....:	1,436,177.29	12,632.54	43,579.94-	1,405,229.89	

- - - E N D - - -



North Carolina Vehicle Tax System

NCVTS Finance Report

Report Date 5/9/2014 9:31:43 AM

April																		
Billing Information						Collections				Credit/Debit Card Cost Allocation					Total Collections/Uncollected			
Jurisdiction	Nbr Vehicles	Renewal/LRP /Issue Net Values	Renewal/Issue Levy	LRP Levy	Gross Levy	Renewal/Issue Collections	LRP Collections	Net Collections	% Collected	Billing Cost %	Collections By Credit Card	Cost %	Collection by Debit Card	Cost %	Interest Collected	Total Net Collections	LRP Uncollected	
001	17,577	\$169,909,625	\$987,869.60	\$137,315.68	\$1,125,185.28	\$983,193.19	\$136,053.21	\$1,119,246.40	99.47%	77.93%	\$497,577.23	79.58%	\$0.00	0.00%	\$9,817.95	\$1,129,064.35	\$1,262.47	
015	1,059	\$9,239,036	\$2,967.15	\$336.32	\$3,303.47	\$2,953.14	\$336.32	\$3,289.46	99.57%	0.22%	\$1,537.77	0.24%	\$0.00	0.00%	\$27.97	\$3,317.43	\$0.00	
020	1,487	\$15,282,931	\$5,827.75	\$720.09	\$6,547.84	\$5,800.45	\$700.31	\$6,500.76	99.28%	0.45%	\$2,914.63	0.46%	\$0.00	0.00%	\$53.08	\$6,553.84	\$19.78	
023	1,930	\$20,246,206	\$9,387.59	\$1,274.56	\$10,662.15	\$9,373.97	\$1,274.56	\$10,648.53	99.87%	0.74%	\$5,341.63	0.85%	\$0.00	0.00%	\$102.42	\$10,750.95	\$0.00	
026	1,930	\$28,649,583	\$6,047.74	\$862.51	\$6,910.25	\$6,039.00	\$862.51	\$6,901.51	99.87%	0.48%	\$3,935.87	0.62%	\$0.00	0.00%	\$59.95	\$6,961.46	\$0.00	
028	1,294	\$12,803,092	\$4,427.33	\$516.36	\$4,943.69	\$4,423.40	\$516.36	\$4,939.76	99.92%	0.34%	\$2,603.80	0.41%	\$0.00	0.00%	\$41.93	\$4,981.69	\$0.00	
100	1,570	\$10,953,597	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	
101	310	\$4,720,773	\$2,225.85	\$136.89	\$2,362.74	\$2,224.16	\$136.89	\$2,361.05	99.92%	0.16%	\$1,402.58	0.22%	\$0.00	0.00%	\$16.59	\$2,377.64	\$0.00	
190	0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	
200	2,845	\$24,321,551	\$123,282.00	\$25,301.64	\$148,583.64	\$122,089.79	\$25,301.64	\$147,391.43	99.19%	10.26%	\$46,130.38	7.37%	\$0.00	0.00%	\$1,302.60	\$148,694.03	\$0.00	
222	4	\$62,990	\$125.98	\$0.00	\$125.98	\$125.98	\$0.00	\$125.98	100.00%	0.00%	\$42.80	0.00%	\$0.00	0.00%	\$1.28	\$127.26	\$0.00	
300	207	\$1,264,729	\$4,153.10	\$1,075.96	\$5,229.06	\$4,148.30	\$784.19	\$4,932.49	94.32%	0.34%	\$1,522.89	0.24%	\$0.00	0.00%	\$56.93	\$4,989.42	\$291.77	
400	229	\$1,595,865	\$6,799.38	\$1,060.95	\$7,860.33	\$6,599.22	\$1,005.29	\$7,604.51	96.74%	0.52%	\$1,146.76	0.18%	\$0.00	0.00%	\$57.37	\$7,661.88	\$55.66	
500	811	\$9,202,211	\$28,004.50	\$3,286.94	\$31,291.44	\$27,985.37	\$3,286.94	\$31,272.31	99.93%	2.17%	\$17,169.09	2.74%	\$0.00	0.00%	\$288.99	\$31,561.30	\$0.00	
600	2,641	\$26,793,694	\$43,541.40	\$6,112.82	\$49,654.22	\$43,429.57	\$6,027.32	\$49,456.89	99.60%	3.44%	\$22,436.17	3.58%	\$0.00	0.00%	\$435.27	\$49,892.16	\$85.50	
700	1,117	\$12,449,371	\$24,300.35	\$2,483.76	\$26,784.11	\$24,207.87	\$2,483.76	\$26,691.63	99.65%	1.85%	\$13,286.08	2.12%	\$0.00	0.00%	\$224.71	\$26,916.34	\$0.00	
800	829	\$10,905,937	\$5,148.17	\$533.71	\$5,681.88	\$5,137.48	\$533.71	\$5,671.19	99.81%	0.39%	\$3,361.15	0.53%	\$0.00	0.00%	\$48.46	\$5,719.65	\$0.00	
900	248	\$2,599,582	\$5,205.83	\$773.24	\$5,979.07	\$5,205.83	\$773.24	\$5,979.07	100.00%	0.41%	\$3,354.05	0.53%	\$0.00	0.00%	\$65.26	\$6,044.33	\$0.00	
930	370	\$3,091,788	\$535.50	\$83.74	\$619.24	\$534.63	\$83.74	\$618.37	99.85%	0.04%	\$262.08	0.04%	\$0.00	0.00%	\$6.50	\$624.87	\$0.00	
950	114	\$921,641	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	
970	546	\$6,430,621	\$927.25	\$134.30	\$1,061.55	\$924.88	\$134.30	\$1,059.18	99.77%	0.07%	\$562.85	0.09%	\$0.00	0.00%	\$11.40	\$1,070.58	\$0.00	
980	579	\$5,059,816	\$900.50	\$122.68	\$1,023.18	\$889.28	\$122.68	\$1,011.96	98.90%	0.07%	\$373.43	0.05%	\$0.00	0.00%	\$8.82	\$1,020.78	\$0.00	
990	235	\$1,883,400	\$448.56	\$32.30	\$480.86	\$442.51	\$32.30	\$474.81	98.74%	0.03%	\$237.27	0.03%	\$0.00	0.00%	\$5.06	\$479.87	\$0.00	
999	16,007	\$158,956,028	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	
Totals			\$1,262,125.53	\$182,164.45	\$1,444,289.98	\$1,255,728.02	\$180,449.27	\$1,436,177.29	99.44%	99.91%	\$625,198.51	99.88%	\$0.00	0.00%	\$12,632.54	\$1,448,809.83	\$1,715.18	



North Carolina Vehicle Tax System

NCVTS Net Distribution Report

Report Date 4/8/2014 10:41:32 AM

Jurisdiction	Levy Type	Levy (\$)	Interest (\$)	Net Adj Interest (\$)	Other (\$)	Net Levy (\$)	Tax Jurisdiction	Total Refunded
		(None)	(None)	(None)	(None)	(None)		
	REFUND	(None)	(None)	(None)	\$8,210.97	\$8,210.97		
001	TAX	\$1,091,668.21	\$9,527.56	(23.75)	(None)	\$1,095,816.74	Union County	(\$5379.03)
015	TAX	\$3,044.20	\$25.20	(None)	(None)	\$3,063.00	Springs VFD	(\$6.40)
020	TAX	\$6,671.00	\$55.15	0.70	(None)	\$6,729.54	Stallings VFD	\$3.39
023	TAX	\$10,336.11	\$94.83	(0.36)	(None)	\$10,410.75	Hemby Bridge VFD	(\$20.19)
026	TAX	\$6,503.36	\$52.56	(0.13)	(None)	\$6,550.11	Wesley Chapel VFD	(\$5.81)
028	TAX	\$5,176.96	\$55.29	(None)	(None)	\$5,204.93	Waxhaw VFD	(\$27.32)
101	TAX	\$2,010.86	\$16.11	(None)	(None)	\$2,045.24	Village of Marvin	\$18.27
200	TAX	\$135,543.21	\$1,051.92	(9.13)	(None)	\$134,496.08	City of Monroe	(\$2099.05)
200	VEHICLE FEE	\$13,640.00	\$111.38	(0.25)	(None)	\$13,661.13	City of Monroe	(\$90.25)
222	TAX	\$114.80	\$1.58	(None)	(None)	\$112.30	Monroe DTSD	(\$4.08)
300	TAX	\$4,469.91	\$51.37	(None)	(None)	\$4,521.28	Town of Wingate	(None)
400	TAX	\$5,745.96	\$64.78	(None)	(None)	\$5,769.70	Town of Marshville	(\$41.04)
500	TAX	\$32,767.38	\$365.40	(None)	(None)	\$32,846.89	Town of Waxhaw	(\$285.89)
600	TAX	\$48,151.45	\$439.51	(0.82)	(None)	\$48,518.95	Town of Indian Trail	(\$72.01)
700	TAX	\$26,523.35	\$207.64	2.08	(None)	\$26,719.04	Town of Stallings	(\$11.95)
800	TAX	\$5,283.41	\$45.85	(0.52)	(None)	\$5,342.59	Town of Weddington	\$13.33
900	TAX	\$5,044.91	\$57.61	(None)	(None)	\$5,093.20	Village of Lake Park	(\$9.32)
930	TAX	\$596.57	\$6.22	(None)	(None)	\$602.79	Town of Fairview	(None)
970	TAX	\$914.75	\$6.75	(0.07)	(None)	\$918.37	Village of Wesley Ch	(\$3.13)
980	TAX	\$931.91	\$6.68	(None)	(None)	\$936.48	Town of Unionville	(\$2.11)
990	TAX	\$410.85	\$4.43	(None)	(None)	\$410.45	Town of Min. Springs	(\$4.83)
Total		\$1,405,549.16	\$12,247.82	(\$32.25)	\$8,210.97	\$1,417,980.53		(\$8027.42)
					<<<<<			
					\$183.55	Overpmt		

Report Parameters

Jurisdiction	% Total Collections	Deposit Interest	Tax District
1	0.7767	\$ 275.89	Union County
015	0.0022	\$ 0.77	Springs VFD
020	0.0047	\$ 1.69	Stallings VFD
023	0.0074	\$ 2.61	Hemby Bridge VFD
026	0.0046	\$ 1.64	Wesley Chapel VFD
028	0.0037	\$ 1.31	Waxhaw VFD
100	-	\$ -	Monroe Schools
101	0.0014	\$ 0.51	Village of Marvin
190	-	\$ -	Mint Hill
200	0.1061	\$ 37.70	City of Monroe
222	0.0001	\$ 0.03	Monroe Downtown Service District
300	0.0032	\$ 1.13	Town of Wingate
400	0.0041	\$ 1.45	Town of Marshville
500	0.0233	\$ 8.28	Town of Waxhaw
600	0.0343	\$ 12.17	Town of Indian Trail
700	0.0189	\$ 6.70	Town of Stallings
800	0.0038	\$ 1.34	Town of Weddington
900	0.0036	\$ 1.27	Village of Lake Park
930	0.0004	\$ 0.15	Town of Fairview
950	-	\$ -	Town of Hemby Bridge
970	0.0007	\$ 0.23	Village of Wesley Chapel
980	0.0007	\$ 0.24	Town of Unionville
990	0.0003	\$ 0.10	Town of Mineral Springs
999	-	\$ -	County Schools
Totals	1.00	\$ 355.20	

March Int.

Jurisdiction	March Funds	% Total Collections	Deposit Interest
1	\$ 1,119,246.40	0.7793	\$ 300.31
015	\$ 3,289.46	0.0023	\$ 0.88
020	\$ 6,500.76	0.0045	\$ 1.74
023	\$ 10,648.53	0.0074	\$ 2.86
026	\$ 6,901.51	0.0048	\$ 1.85
028	\$ 4,939.76	0.0034	\$ 1.33
100	\$ -	-	\$ -
101	\$ 2,361.05	0.0016	\$ 0.63
190	\$ -	-	\$ -
200	\$ 147,391.43	0.1026	\$ 39.55
222	\$ 125.98	0.0001	\$ 0.03
300	\$ 4,932.49	0.0034	\$ 1.32
400	\$ 7,604.51	0.0053	\$ 2.04
500	\$ 31,272.31	0.0218	\$ 8.39
600	\$ 49,456.89	0.0344	\$ 13.27
700	\$ 26,691.63	0.0186	\$ 7.16
800	\$ 5,671.19	0.0039	\$ 1.52
900	\$ 5,979.07	0.0042	\$ 1.60
930	\$ 618.37	0.0004	\$ 0.17
950	\$ -	-	\$ -
970	\$ 1,059.18	0.0007	\$ 0.28
980	\$ 1,011.96	0.0007	\$ 0.27
990	\$ 474.81	0.0003	\$ 0.13
999	\$ -	-	\$ -
Totals	\$ 1,436,177.29	1.00	\$ 385.35

March Int. \$ 385.35

County of Union, Monroe, NC 28112

Check Number: 00440597

Invoice Date	Invoice Number	Description	Invoice Amount
05/15/2014	1409-NCVTS*R	REFUNDS THRU NCVTS	-\$4.60
05/15/2014	NCVT1404-1	NCVT TAX/FEE/INT - APRIL 2014	\$465.06

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00440597	05/15/2014	460.46

Remove this portion

THIS DOCUMENT HAS A VOID PANTOGRAPH, MICROPRINTING AND AN ARTIFICIAL WATERMARK.



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Branch Banking and Trust Company

10870

05/15/2014

00440597

66-112
531

This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act.

VOID 60 DAYS FROM DATE OF ISSUE

\$460.46

Pay Four Hundred Sixty Dollars and 46 cents *****

To The
Order Of

TOWN OF MINERAL SPRINGS
 E. ANDREWS-HINSON, TAX COLLECT
 PO BOX 600
 MINERAL SPRINGS NC 28108

Chairman Board of Commissioners

Finance Director

MP

MP

⑈00440597⑈ ⑆053101121⑆ 0005102369108⑈

**TOWN OF MINERAL SPRINGS
PETITION FOR ZONING TEXT AMENDMENT**

Petition Number P14-03 Date of Petition 6/18/2014

1. Petitioner's Name Michael and Suzanne Devine
Address 8709 Wingard Rd
Waxhaw NC 28173
Phone 704 843-2095

(Attach a separate sheet showing name, address, and phone of any co-petitioners)

2. State the exact nature of text change desired. Please make references to sections, page number, etc. Please make specific references to language that you desire deleted and/or language you desire to be added or to be put in place of deleted language. Interrelated changes may be made a part of the same application. Any change that is not interrelated to this change shall require a separate application. An example of an interrelated change is where a change in one section causes the need to change another section. If you need additional space, attach additional page(s).

We are requesting a text change to 4.19 Barns.
We would like to build a barn that is 2520
square ft. The caretakers quarters above the barn
is where we will live until we eventually build
a separate house. At that time this could be
used by someone helping us with the farm.
The town states the quarters can't exceed 1200
square ft. We would be building a care taker
unit that is 2465 square feet. We would ask the
planning board and town council to please consider this
change.

Michael Devine Suzanne Devine 6/18/2014
SIGNATURE OF APPLICANT DATE

Application Processing Fee: Attach Check Made Payable to Town of Mineral Springs in the amount of \$250.00.

(To be Filled Out by the Zoning Administrator)

Reviewed by Planning Board on June 23, 2014. Action of Planning Board

The planning board unanimously recommended an alternate text amendment (with staff input), which allows for living quarters to be located over a barn that does not exceed 2,500 square feet. In addition, the definition to "Caretakers Quarters" specifies the dwelling unit is to be located over an approved barn. It also allows the property owner to be the occupant of the dwelling.

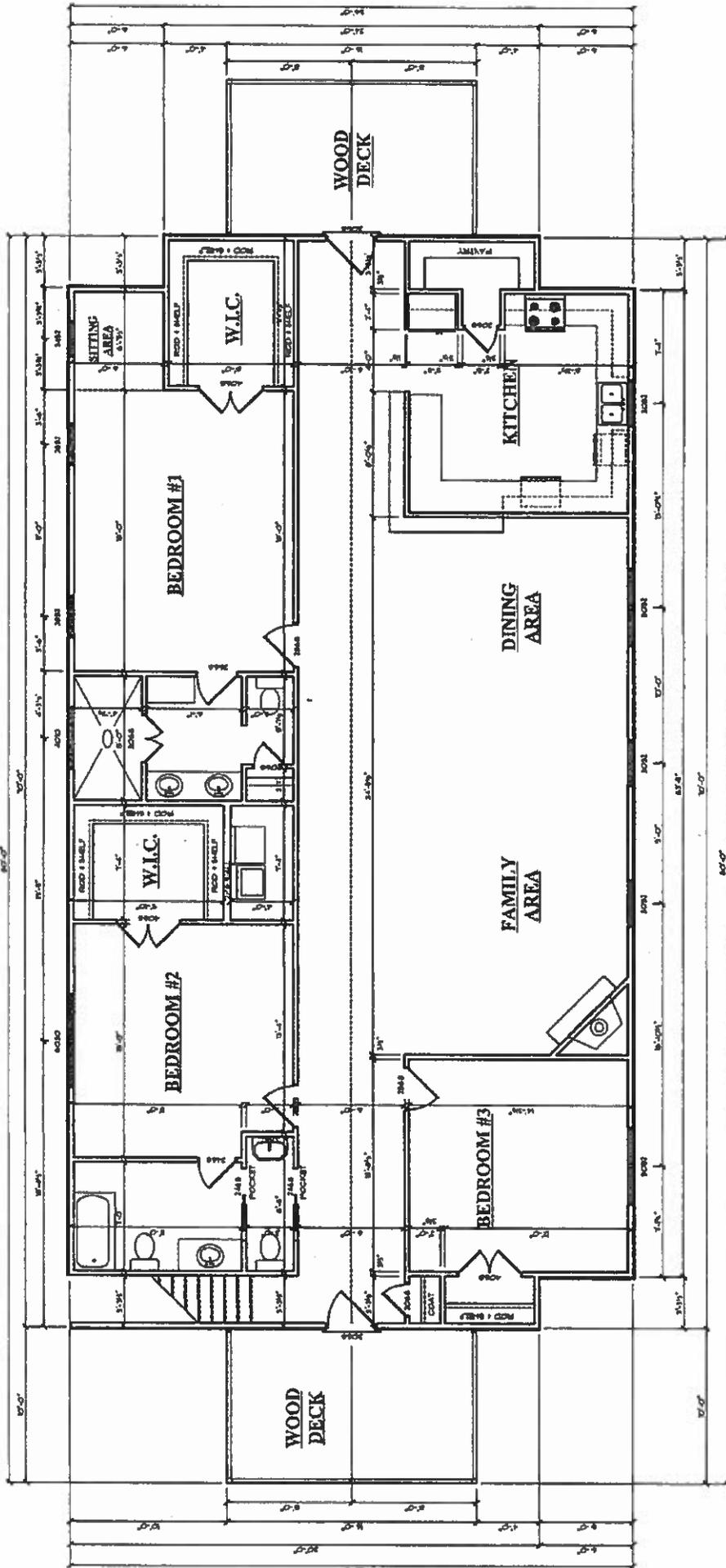
Reviewed by Town Council on July 10, 2014. Action of Town Council

Public Hearing Notice Filed in The Enquirer Journal on
(Name of Newspaper)

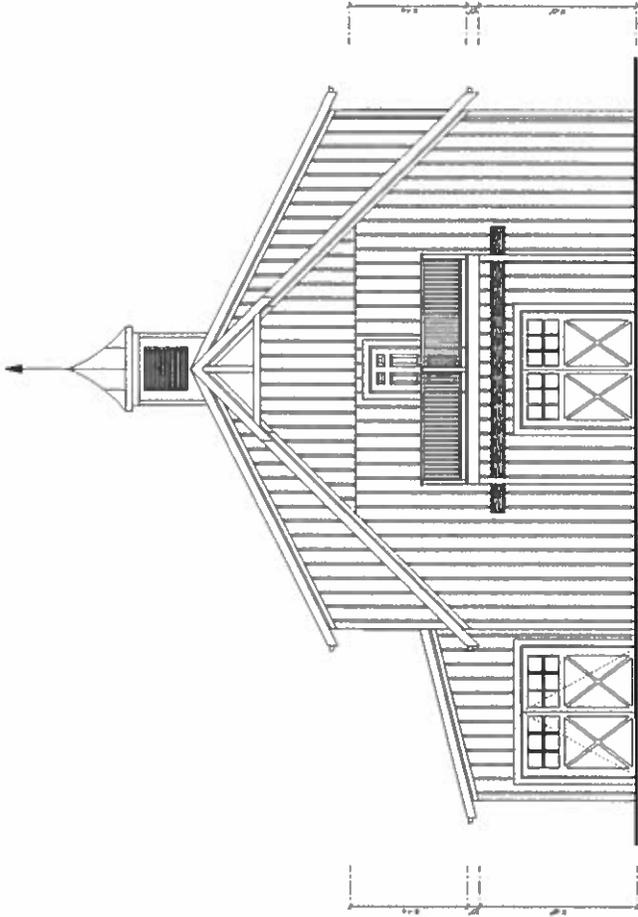
June 29, 2014 and July 6, 2014 (Attach newspaper affidavit)
(Date(s) Notice was Published)

Town Council Public Hearing Held on July 10, 2014.

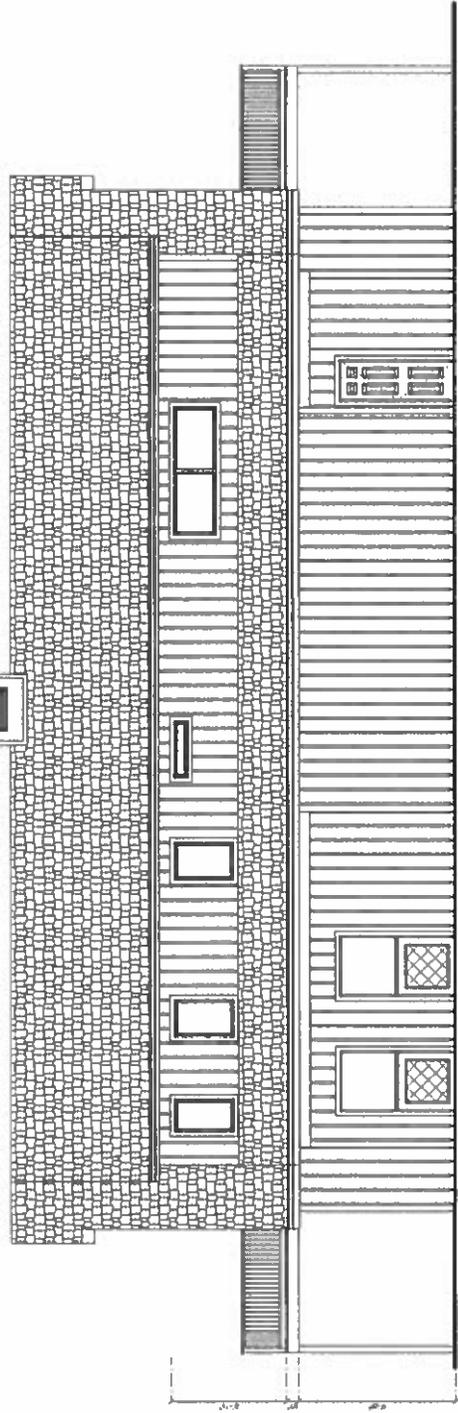
Action by Town Council after Public Hearing



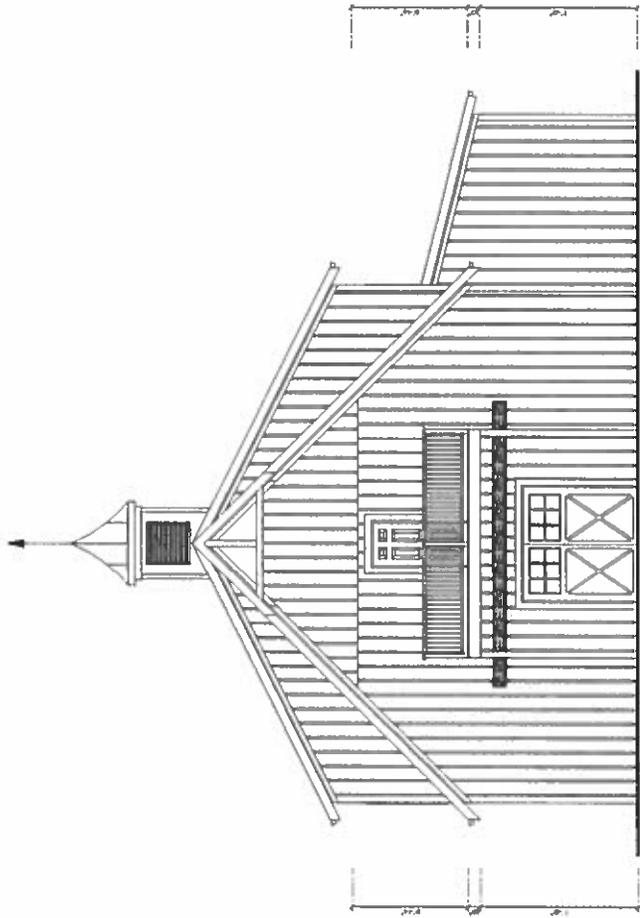
SECOND FLOOR PLAN
SCALE: 1/4" = 1'-0"



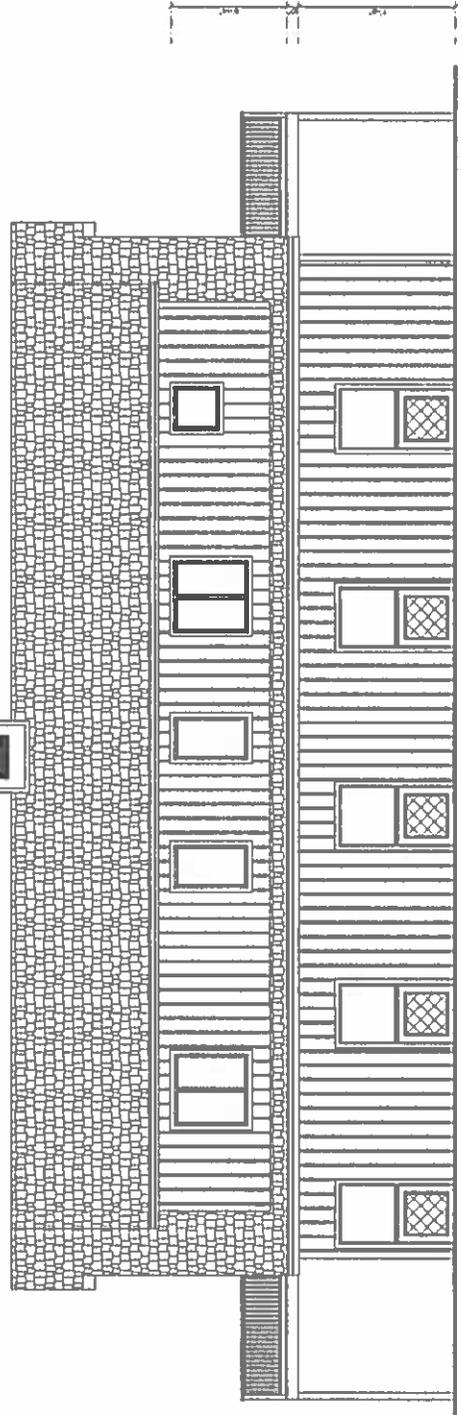
FRONT ELEVATION
SCALE: 1/8" = 1'-0"



SIDE ELEVATION



REAR ELEVATION
SCALE: 1/8" = 1'-0"



RIGHT ELEVATION
SCALE: 1/8" = 1'-0"

NOTICE OF PUBLIC HEARING

The public will take notice that the Town Council of the Town of Mineral Springs will hold a Public Hearing on Thursday, July 10, 2014 at 7:30 p.m. at the Mineral Springs Town Hall located at 3506 S. Potter Road to consider text amendments to Article 2 (amend caretaker quarters definition) and Article 5 (addition of caretaker quarters in the table of uses) of the Mineral Springs Zoning Ordinance. The general public is invited to the public hearing to make comment. For specific questions regarding the text amendments, please contact Zoning Administrator Vicky Brooks at (704) 289-5331. A copy of the proposed text amendments may be viewed on the town's website at www.mineralspringsnc.com or will be made available upon request. The Town Council reserves the right to adopt the text amendments following the close of the public hearing, based on input received at the hearing.

The Town of Mineral Springs does not discriminate on the basis of disability. If you need an auxiliary aid or service or other accommodations in order to attend or fully participate at this meeting, please contact the Deputy Town Clerk at (704) 243-0505 ext. 222 as far in advance of the meeting as possible so that your request can be considered.

By: Vicky Brooks, CZO

Title: Zoning Administrator

June 29, 2014; July 6, 2014

TOWN OF MINERAL SPRINGS TOWN COUNCIL

STATEMENT OF REASONABLENESS AND CONSISTENCY

Zoning Ordinance Article 2 – Definitions And Article 5 – Table of Uses

In reference to the proposed text amendments to Article 2 and Article 5 of the Mineral Springs Zoning Ordinance.

The Mineral Springs Town Council hereby declares the proposed text amendments to be “**reasonable**” as they allow a larger dwelling unit for a caretaker quarters to accommodate a larger scale equestrian/agricultural use.

The Mineral Springs Town Council hereby declares the proposed text amendments to be “**consistent**” with the Mineral Springs Land Use Plan adopted October 12, 2006 and the Vision Plan contained therein, by continuing the vision of equestrian/agricultural uses within the town.

APPROVED by the Mineral Springs Town Council this the 10th day of July, 2014.

Frederick Becker III, Mayor

Witness:

Vicky A. Brooks, CZO

ZONING ORDINANCE ARTICLE 2

Amend the following:

Caretaker Quarters.

A dwelling unit ***located over an approved barn*** which houses an individual or family who is employed by the primary user of the property ***or is the property owner*** to oversee and protect the daily operations of the property and structure(s). Such dwelling unit shall not be used for any purpose other than as a caretaker unit. The total square footage of the dwelling unit shall not exceed ~~4,200~~ **2,500** square feet.

ZONING ORDINANCE ARTICLE 5 – TABLE OF USES

Add the following:

MINERAL SPRINGS TABLE OF USES

June 2013

USE	SUPPLEMENTAL REGULATION / FINDING SECTION NUMBER OR ARTICLE	PARKING REQUIREMENT FOUND IN SECTION 9.1.8	AR	RR	RA40	RA20	R20	B-2	B-4	LI	MUD
<i>Caretaker Quarters</i>			<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>				<u>C</u>

X- Permitted By Right
C - Conditional Use Permit Required
s - Supplemental Regulations
Apply (see Column 2)



June 30, 2014

Rick Becker, Mayor
Town of Mineral Springs
3506 South Potter Road

Mayor Becker and Council Members,

On behalf of the Turning Point Board of Directors, staff and most importantly, the clients, I want to thank the Town of Mineral Springs for your continued support to victims of domestic violence in Union County. Turning Point provides safe shelter to women and their dependent children as they work to break free from abuse and live independent, violence free lives. We cannot thank Mineral Springs enough for the ongoing support of \$1500.00 for the 2014/2015 fiscal year.

Lisa Bratton will be attending the July 10th Council meeting and doing a presentation on behalf of Turning Point. Again, we apologize for missing the June meeting, but cannot thank you enough for your generous support to Turning Point.

Lisa Bratton is looking forward to seeing each of you at your July 10th Council meeting.

Respectfully,

Denise Davis
Co-Interim Executive Director

2014-2015 BUDGET ANALYSIS

I. Appropriations

Administrative & General Government

Advertising **\$1,800.00**

Included are required notifications of public hearings and special meetings involving the town council, planning board, and board of adjustment, and advertising in the 2015 Queen's Cup Race Program. This appropriation is unchanged from last year.

Attorney **\$9,600.00**

This appropriation includes \$3,600.00 for retainer and general expense, and remains the same as last year's appropriation.

Audit **\$4,800.00**

This amount has been agreed to by Robert M. Burns, CPA, and is a \$300 increase over last year.

Community Projects **\$24,000.00**

This appropriation is to be used for projects intended to benefit the quality of life in Mineral Springs, including landscaping, maintenance, and beautification. Funds are also allocated for charitable contributions to community organizations. This appropriation has been increased by \$4,100 over last year's appropriation, reflecting an additional \$600 allocated to greenway maintenance and \$3,500 to the September 6, 2014 festival.

Contingency **\$3,000.00**

This appropriation is intended to cover small unforeseen expenses in miscellaneous categories which might arise during the fiscal year. The contingency appropriation will not necessarily be expended.

Dues **\$6,275.00**

Chamber of Commerce	\$300.00
Centralina COG	\$750.00
Institute of Government	\$300.00
NC League of Municipalities	\$3,600.00
Charlotte Regional Transp. Planning Org.	\$850.00
Other organizations	\$475.00

Elections **\$600.00**

Our election contract with the county is estimated to be \$600.00, based on previous years' assessments. There is no municipal election in November 2014.

Employee Overhead**\$25,300.00**

Includes Scheduled bonds for Tax Collector at \$100.00, Finance Officer at \$450.00, workers compensation at \$1,200.00, and standard payroll obligations consisting of FICA, Medicare, and payroll processing. In addition, employee dental, vision, and life insurance are estimated at \$1,650, and our required contribution to the NC Local Governmental Employees' Retirement System is estimated at \$10,500.

Fire Protection**\$12,000.00**

Our regular annual payment to the Mineral Springs Volunteer Fire and Rescue Department remains \$10,000, and our Fire Suppression Agreement with the Waxhaw Volunteer Fire Department includes an annual payment of \$2,000.00.

Insurance**\$4,500.00**

This appropriation covers the premium for our General Liability, Public Officials' Liability, and Property policy. Property coverage includes both the Town Hall and the old agriculture building.

Newsletter**\$2,400.00**

The newsletter, first appearing quarterly in April 2002, should continue publication during fiscal year 2014-2015 at an estimated printing and mailing cost of \$800 per issue.

Office**\$117,804.00**

We are proposing increasing the clerk's base salary to \$32,232 and the finance officer's base salary to \$29,772, representing a 3% cost-of-living increase. The clerk's FY2013-14 salary had previously been increased to \$31,296 after the FY2013-14 budget was adopted. Council has re-authorized the part-time position of deputy clerk/office assistant for at least 12 hours per week, and has increased the hourly rate for that position by 3% to \$15.45/hr. This hourly rate is subject to change at the discretion of Council. This position has been budgeted at \$10,500 allowing for flexibility in the number of hours worked. Council members' salaries will remain \$100.00 per month for FY2014-15, and the mayor's salary will remain \$400.00 per month. Proposed expenditures for most routine office expenses and town hall overhead remain the same as last year. Projected expenditures for postage are up \$200 for FY2014-15. Town hall maintenance services are up by \$1,000; we have been using the town hall for over five years, and some additional cleaning and building system maintenance are anticipated.

Planning**\$42,876.00**

Council has recommended increasing the planning director/zoning administrator's salary by 3% to \$27,876. The FY2013-14 salary for that position had previously been increased to \$27,060 after the FY2013-14 budget was adopted. The proposed \$2,000.00 appropriation for contract services associated with providing assistance with administration, either from Centralina Council of Governments or another planning consultant, remains the same as last year's. Also included in that appropriation is an amount of approximately \$1,000 to cover an interlocal agreement with Union County for joint funding of the Urban Forester position. There is a \$2,000 allowance for ordinance revisions and modifications and a \$3,000 allowance for a park and greenway plan (the same as last year for both), and a \$3,000.00 allowance for miscellaneous expenditures,

including clerical and mapping services. Finally, last year's \$2,000 appropriation for land use plan updates has been increased to \$5,000.

Street Lighting

\$4,000.00

This appropriation covers the cost of providing roadway lighting in the downtown area. This amount has been increased by \$1,800, reflecting an interest on the part of Council in providing additional street lights on Potter Road near the Highway 75 intersection. The long-awaited county sewer line currently under construction is expected to increase activity downtown, and additional street lighting will enhance public safety in that area.

Tax Collection

\$3,750.00

Mineral Springs will continue operating under contract with Union County for property tax collection at a cost of 1.5% of the gross collections, which has worked very well for the town. Total commissions to Union County for FY 2014-15 are estimated at \$1,500; each year, there is a bit more prior-year tax to be collected which will incur additional commission. The current deputy clerk position will continue to include delinquent tax collection, and is estimated to consume \$1,800 in hourly pay. The costs of postage and billing are dropping as more of the delinquent tax balance is reduced and are estimated at \$450 reflecting a decreasing amount of correspondence and delinquent billing.

Training

\$3,000.00

Ongoing training sessions for the governing board, citizen boards, and staff are offered throughout the year by the Institute of Government, the NC League of Municipalities, and other professional organizations.

Travel Expenses

\$3,600.00

Included are expenses for travel to off-site training sessions, and any necessary meals and overnight accommodations. Also included are reimbursements for expenses incurred by council and staff in the course of ordinary business. These costs "spiked" last year, requiring a budget amendment to cover them. The appropriation is being increased by \$600 over last year's initial appropriation.

Capital

Capital Outlay

\$47,955.00

These funds are designated for capital needs such as major equipment purchases, furniture and fixtures, and improvements to real property.

II. Estimated Revenues

Utility and Cable TV franchise taxes

\$193,200.00

Electric franchise distributions have increased steadily, and are expected to increase slightly next year. As for cable television, although most of this revenue source has been redesignated as a sales tax by the state, a small amount of cable television billing is still considered a franchise tax. Cable franchise income is expected to be close to last year's.

Interest Earned **\$1,200.00**

Short-term interest rates have remained very low due to Federal Reserve policy, and are expected to remain as low as 0.15% throughout FY2014-15. Although the amount of funds on deposit in interest-bearing accounts continues to increase, several potential capital projects may reduce those balances over the course of next fiscal year, keeping projected interest income close to last year's.

Other **\$3,500.00**

Includes zoning and subdivision fees, estimated at \$3,000. A few miscellaneous payments and fees are still expected. Also, additional sponsorship and space rental income is expected for the September festival. Zoning receipts exceeded what was forecast last year, but we expect zoning activity to revert to its more typical level.

2014 Property Tax Receipts **\$65,290.00**

The estimated tax base, based on data from the Union County Assessor's office is \$260,814,298. In addition, we estimate that our Public Service Property tax base will be \$5,666,639.

The revenue estimate was arrived at as follows:

County Estimate	\$260,814,298
Public Service Property (est.)	\$5,666,639
Total tax base	\$266,480,937

Tax rate: \$0.025/\$100 assessed valuation

Total levy: \$66,620.23

Estimated collection rate: 98.0% → \$65,287.83

Property Taxes, prior years **\$3,000.00**

We will receive some 2011 and 2012 delinquent tax payments from Union County, and our delinquent tax collector will continue to collect payments for tax years 2004 through 2010. As required by state law, we will cease collection efforts for taxes prior to 2004, a combined balance of approximately \$985.00.

Sales Taxes **\$46,470.00**

Based on current fiscal year performance and accounting for anticipated economic conditions, the estimated breakdown is as follows:

Cable TV sales tax	\$20,295.00
Natural Gas excise tax	\$600.00
General sales and use tax	\$19,715.00
Telecommunications sales tax	\$5,860.00
Total	\$46,470.00

Vehicle taxes **\$4,600.00**

Vehicle taxes, collected both directly by Union County and indirectly via the new state Vehicle Tax System, are expected to be slightly under last year's budgeted amount.

**CONSERVATION
by
DESIGN**

Town of Mineral Springs
Zoning Administrator
Vicky Brooks
P O Box 600
Mineral Springs, NC 28108
704-289-5331
704-243-1705 FAX
msvickybrooks@aol.com
www.mineralspringsnc.com

MEMO

To: Town Council
From: Vicky Brooks
Date: July 3, 2014
Re: Meeting Format

Last month the council asked that a couple questions be posted on the Clerk's List Serve. Ms. Janet Ridings posted the following questions:

1. Where in the agenda do you allow resident participation?
2. Where is public comments in your agenda and why?
3. Does it work where it is presently?

Municipality	Resident Participation	Where are public comments	Does this work	Comments
Marvin	Public comments and council does not respond	One of the first orders of business following the Pledge	Yes	It would be less considerate to have comments at the end as the residents would have to sit through the entire meeting
Reidsville	Other than public hearing, only during public comments	¾ of the way down the agenda before the city manager's report and council members reports	A chronic complainer complained that it wasn't earlier in the meeting, but no one else complained	Meetings are held in the afternoon, so there is not a problem of it being late in the evening

Municipality	Resident Participation	Where are public comments	Does this work	Comments
Boiling Spring Lakes	Public comments	Item #3 for regular meeting (three minute limit – subject must be specific to items listed as new or old business) – a monthly citizen forum where the public can speak about anything without a time limit		Citizen forum should have a time limit as some folks get up and talk for ½ hour
Oak Ridge	Public comments	At the beginning and at the end of the meeting – no time limit for the entire public comment period		A neighboring town moved their public comment period from the end closer to the beginning because of residents complaining that if they wanted to speak on an item the council planned to act on at that meeting, by the time they were allowed to speak the action would have already taken place
Hertford County	Public comments	Alternate monthly from the beginning to the end of the meeting		
Davidson County	Agenda Attached			
Lewisville	Public forum and public comments	Agenda Attached		
Town of Oriental	Public comments	After consent agenda – 3 minute time limit		If it is a hotly contested issue, the mayor advises that he would not entertain similar comments, rather, one person should be designated as spokesperson for the group
CFPUA	Public comments	Beginning of the meeting – four minute limit (lenient)		Occasionally someone is allowed to speak within the meeting about a particular item that applies to them or a board member has asked for that person's

Municipality	Resident Participation	Where are public comments	Does this work	Comments
				comments
Town of Zebulon	Public comments	Beginning of the meeting – total 15 minutes allotted	Yes	
Henderson	Two public comment periods	One for items on the agenda before council considers those items and one for non-agenda items after all other business has been conducted		Agenda attached
Matthews	Public input	Beginning of the meeting – four minute limit per speaker	Yes	People appreciate being able to give their opinion before a vote is taken – occasionally people will want to speak after hearing discussion, but they either wait until the next meeting or speak to the board right after that meeting or send emails the next day -
Elkin	Public hearings and public comment – the mayor allows citizens to speak/ask questions if something comes up during the regular meeting section (this rarely happens)	The first portion of the agenda	Yes	There is not a lot of citizen participation unless there is a “hot topic” on the agenda
Town of Richlands	Public comments	Toward the end of the meeting	Yes	
Town of Mayodan	Public comments – do not allow resident participation	First item on the agenda after any scheduled public hearings	Yes	It gives the council the opportunity to add the item to the agenda if they so desire as a new business or old business item
Town of Hope Mills	Public comments	Right after presentations and public hearings		The reasoning for having it at the beginning of the meeting is so that if

Municipality	Resident Participation	Where are public comments	Does this work	Comments
				there is a particular item that the board may be discussing or voting on, the citizens can address the board before they discuss/vote
Town of Oak Island	Public comments	After approval of the agenda		Meetings are probably too long to put public comments at the end
City of Fayetteville	Public forum	Beginning of the meeting – 3 minute time limit per speaker with a 30 minute maximum time for the public forum	Yes	
City of Raleigh	Requests and Petitions of Citizens	Residents are placed on the agenda (meetings are held twice a month)	Yes	No complaints
Town of Butner	Public hearings and public comments	Agenda Item #6, which is near the top – three to five minute time limit	Yes	
Granite Quarry	Public comments	Beginning of agenda		
Town of Wilson Mills	Public forums	One at the beginning and one at the end after all business, but before any closed session – three minute time limit	Yes	Some citizens wanted to comment at the beginning, then leave if they weren't interested in anything else on the agenda and some wanted to comment at the end after the council discussed new business items
Town of Fletcher	Public comments	Beginning and end – three minute time limit		If a resident asks to be put on the agenda they are told that they can speak during the public comment period – residents are not put on the agenda

Municipality	Resident Participation	Where are public comments	Does this work	Comments
City of Salisbury	Public comments	Near the end of the agenda		They found that many times once citizens had a chance to hear the presentation/discussion it satisfied many of their questions. On the second meeting of the month public comments are placed toward the end of the agenda prior to the manager's comments which allows the manager to respond to any public comments that need a response
Town of North Wilkesboro	Public comments	Item #7 – five minute time limit	Yes	Anyone who wants to speak during a meeting must sign up for public comments – citizens are not allowed to just randomly speak throughout the meeting



AGENDA

DAVIDSON COUNTY BOARD OF COMMISSIONERS

Tuesday, January 14, 2014

7:00 PM

Commissioners' Meeting Room
913 Greensboro Street
Lexington, NC 27292

1. CALL TO ORDER
 - 1.a. Agenda Summary - January 14, 2014
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION
 - 4.a. Recognition & Award of Teaching Scholarships
 - 4.b. Recognize Dr. Fred Mock for Years of Service by Chairman Larry Potts
5. REGISTER FOR PUBLIC ADDRESS
6. ADOPTION OF AGENDA
7. PUBLIC ADDRESS
8. PUBLIC HEARING
 - 8.a. Public Hearing - Project Bart
9. ITEMS FOR DECISION/INFORMATION - Consent
 - 9.a. Approval of Minutes - December 5, 2013, December 10, 2013, and January 2, 2014, Board of Commissioners' Meetings and December 9, 2013, Zoning Public Hearing
 - 9.b. Opportunity to Apply for Second Two Million Dollar REDLG Loan Through Energy United
 - 9.c. Reappointments - Scholarship Fund Advisory Committee
 - 9.d. Old Davidson County Courthouse Funds Agreement by Chuck Frye, Davidson County Attorney
 - 9.e. Reclassify 1 Sheriff Sergeant Authorization to Sheriff Detention Sergeant by Jim Tysinger, HR Director

NOTE: Anyone with disabilities who needs an accommodation to participate in the meeting should Notify the County Manager's Office at 336-242-2200 at least 24 hours prior to the meeting

- 9.f. Appointment of Scott Isley to the Senior Services Advisory Board by Thessia Everhart-Roberts, Senior Services Director
- 9.g. Tax Report of Refunds by Joe Silver, Tax Administrator
- 9.h. BUDGET AMENDMENTS
 - 9.h.a. Budget Amendments - Assistant County Manager
 - 9.h.2. Budget Amendments - Senior Services
 - 9.h.3. Budget Amendments - Cooperative Extension
 - 9.h.4. Budget Amendments - Social Services
 - 9.h.5. Budget Amendments for the Health Department
- 10. ITEMS FOR DECISION/INFORMATION - Deliberation
 - 10.a. Approval of Surveillance Cameras for Parking Lots, by Jim Price, Risk Manager
 - 10.b. Request to Schedule Public Hearing - Community Development Block Grant (CDBG) - Second Hearing
 - 10.c. Select Commissioner Representative for Bond Referendum Committee by Chairman Larry Potts
 - 10.d. SRO Middle School Officer Request by Sheriff David Grice
 - 10.e. Inspections Department Job Study
 - 10.f. Town of Midway Street Lighting by Ryan Ross, Town Manager for Midway
 - 10.g. AAA Demographics by PTRC Area on Aging by Blair Barton-Percival, PTRC AAA Director
 - 10.h. Request to Schedule Public Hearing - Solid Waste Enforcement Authorization by Guy Cornman, Planning Director
 - 10.i. Request to Schedule Public Hearing - Lolly Wolly Doodle Close-Out
- 11. CLOSED SESSION
 - 11.a. Closed Session - Attorney/Client
 - 11.2. Closed Session - Personnel
- 12. ADJOURNMENT

Lewisville Town Council
Regular Meeting Agenda
May 8, 2014 - 7:30 p.m.
Town Hall - 6510 Shallowford Road - Room 110

I. Call to Order

- A. Invocation: Mayor Dan Pugh
- B. Pledge of Allegiance: Council Member Ed Smith
- C. Roll Call
- D. Adoption of Agenda

II. Consent Agenda

A. Consent Agenda Items for Action:

- 1. Resolution 2014022 -- Acceptance and Approval of Monthly Financials for March 2014
- 2. Approval of Council Briefing and Action Minutes - April 3, 2014
- 3. Approval of Council Meeting Minutes - April 10, 2014
- 4. Approval of Council Budget Meeting Minutes - April 17, 2014
- 5. Approval of Closed Session Meeting Minutes - April 10, 2014
- 6. Resolution 2014016 - Time Warner Cable Southeast, LLC consent to transfer control to Comcast

III. Public Forum

- A. Citizens should register with the Town Clerk and limit their comments to three (3) minutes.
- B. Written comment forms are also available.

IV. New Business

- A. Resolution 2014021 - setting a public hearing on Thursday, June 12, 2014 to receive public comment on the 2014-2015 FY budget
- B. Ordinance 2014024 -- Allowing Surry-Yadkin Electric Membership Corporation to provide electric service
- C. Resolution 2014024 - Authorizing the Mayor to approve the draft agreement between the Town of Lewisville, the City of Winston-Salem, and City/County Utilities Commission
- D. Ordinance 2014025 -- amending Budget Ordinance 2013013 in the amount of \$3,500.00 to replace the condensor unit and indoor coil on HVAC at the Community Center with a 10-year warranty

V. Administrative Reports

- A. Upcoming Events at Shallowford Square and Town Holidays
- B. Town Hall Day - Wednesday, June 4, 2014 - Raleigh, NC

VI. For the Good of the Order:

- A. Public Comments
 - 1. Citizens should limit their comments to three (3) minutes.
 - 2. Written comment forms are also available.
- B. Council Comments
- C. Adjournment

Town of Mineral Springs Citizen Comment Sheet

Purpose: To allow citizens to share their views, complaints, or questions in written form.

Question, comment or criticism:

Is there a solution that you would like to propose?

Would you like the mayor, council or staff (circle one) to contact you to address the problem?

Yes _____ No _____

If so, how should we contact you? _____

Name: _____

Address: _____

Phone: _____ Email: _____

What is the best time to reach you? _____

Are there other government services you find confusing or think could be improved?
Please describe.

Have you had previous contact with the Town of Mineral Springs?

If so, were you satisfied? _____
