

Town of Mineral Springs
Electronic Meeting via Zoom – Meeting ID# 762 323 8311
Town Council
Public Hearing / Regular Meeting
June 11, 2020 ~ 7:30 PM
Agenda

ATTENTION: Due to COVID-19 and for the personal safety of the public, town employees, and town council, this meeting will be conducted virtually. In order to comply with the open meetings law, the town is providing you with the ability to attend this meeting virtually via Zoom by calling one of the following numbers 1-346-248-7799 US (Houston), 1-669-900-6833 US (San Jose), 1-929-205-6099 US (New York), 1-301-715-8592 US, or 1-312-626-6799 US (Chicago) or visiting <https://us02web.zoom.us/j/7623238311>. The meeting ID# is 762 323 8311 for either method (phone or web).

1. Opening

The meeting will be called to order and roll call will be conducted.

2. Public Hearing – 2020-2021 Budget

ATTENTION: Public Hearing comments will be taken virtually via Zoom as described above. If you wish to sign up to speak at this public hearing, please contact Town Clerk Vicky Brooks at 704-289-5331 (text or voice) or by email at msvickybrooks@aol.com by 2:00 p.m. June 11, 2020. Written comments will be taken until June 12, 2021 at 8:00 p.m. Written comments can be submitted by mail at P.O Box 600 – Mineral Springs, NC 28108 or emailed to msvickybrooks@aol.com.

The council will consider adopting the 2020-2021 Budget Ordinance in a special virtual meeting to be held on Thursday, June 18, 2020 at 7:30 p.m.

3. Public Comments

The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

ATTENTION: Public comments will be taken virtually via Zoom as described above. If you wish to sign up to speak at this meeting, please contact Town Clerk Vicky Brooks at 704-289-5331 (text or voice) or by email at msvickybrooks@aol.com by 2:00 p.m. June 11, 2020.

4. Consent Agenda

- A. May 14, 2020 Regular Meeting Minutes
- B. April 2020 Tax Collector's Report
- C. April 2020 Finance Report

5. Consideration of a Resolution (R-2020-05) to Adopt the Cabarrus Stanly Union Regional Hazard Mitigation Plan

The council will consider a resolution adopting the Cabarrus Stanly Union Regional Hazard Mitigation Plan.

6. **Consideration of Approving an Interlocal Agreement with Union County**
The council will consider approving an Interlocal Agreement with Union County for the critical intersection analysis to study certain traffic intersections in Union County.
7. **Consideration of 2019-2020 Nonprofit Contributions**
The council will consider the 2019-2020 nonprofit contributions.
8. **Consideration of a Budget Amendment for Fiscal Year 2019-2020**
The council will consider approving a Budget Amendment (O-2019-04) for Fiscal Year 2019-2020.
9. **Staff Updates**
The staff will update the council on any developments that may affect the town.
10. **Other Business**
11. **Adjournment**

**AN ORDINANCE TO ESTABLISH A BUDGET
FOR FISCAL YEAR 2020-2021
O-2019-05**

BE IT ORDAINED by the Council of the Town of Mineral Springs, North Carolina, the following:

Section I. Appropriations. The following amounts are hereby approved in the General Fund for the operation of the Town government and its activities for the fiscal year beginning 7/1/2020 and ending 6/30/2021, in accordance with a Chart of Accounts to be established for the Town:

ADMINISTRATIVE & GENERAL GOVERNMENT:	\$329,075.00
Advertising	\$1,800.00
Attorney	\$9,600.00
Audit	\$4,730.00
Charities and Agencies	\$10,825.00
Community Projects	\$30,800.00
Contingency	\$3,000.00
Employee Overhead	\$32,500.00
Fire Protection	\$12,000.00
Intergovernmental	\$15,000.00
Office and Administrative	\$149,844.00
Planning and Zoning	\$48,276.00
Street Lighting	\$1,600.00
Tax Collection	\$1,900.00
Training	\$3,000.00
Travel	\$4,200.00
CAPITAL:	\$22,405.00
Capital outlay	\$22,405.00
TOTAL APPROPRIATIONS:	\$351,480.00

Section II. Estimated Revenues. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning 7/1/2020 and ending 6/30/2021:

Property taxes	\$67,810.00
Interest	\$5,825.00
Other income	\$3,000.00
Sales taxes	\$264,410.00
Vehicle taxes	\$7,935.00
Zoning fees	\$2,500.00
TOTAL ESTIMATED REVENUES:	\$351,480.00

Section III. Property Tax Levy. A tax in the amount of \$0.025 per \$100.00 of assessed valuation is hereby levied on property within the Town of Mineral Springs which was listed for property taxes in Union County, North Carolina as of January 1, 2020.

ADOPTED this 11th day of June 2020. Witness my hand and official seal:

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Clerk

REVENUES				\$ 351,480
<i>TOTAL INCOME</i>				<i>\$ 351,480</i>
Property Taxes			\$ 67,810	
Current Year	\$ 67,210			
Prior Years	\$ 600			
Interest			\$ 5,825	
Other Income			\$ 3,000	
Festival	\$ 1,800			
Miscellaneous	\$ 1,200			
Sales Tax			\$ 264,410	
Alcoholic Beverage	\$ 13,015			
Electricity	\$ 207,000			
General Sales & Use	\$ 21,400			
Natural Gas Excise	\$ 1,095			
Telecommunications	\$ 3,200			
Video Programming	\$ 18,700			
Vehicle Taxes			\$ 7,935	
Zoning Fees			\$ 2,500	

EXPENDITURES				\$ 351,480
<i>ADMINISTRATIVE & GENERAL GOVERNMENT</i>				<i>\$ 329,075</i>
Advertising			\$ 1,800	
Attorney			\$ 9,600	
Audit			\$ 4,730	
Charities & Agencies			\$ 10,825	
Community			\$ 30,800	
Beautification, Maintenance	\$ 6,300			
Newsletter	\$ 2,500			
Special events	\$ 15,000			
Festival	\$ 10,000			
AMG	\$ 4,000			
Misc	\$ 1,000			
Park & Greenway Maint	\$ 7,000			
Contingency			\$ 3,000	
Elections			\$ -	
Employee Overhead (FICA, work comp, bonds)			\$ 32,500	
Fire Protection			\$ 12,000	
Intergovernmental			\$ 15,000	
Intersection Study	\$ 5,000			
Construction Match	\$ 10,000			

Office				\$	149,844
Salary: Clerk	\$	38,496			
Salary: Deputy Clerk/Assistant	\$	11,500			
Salary: Finance Officer	\$	35,556			
Salary: Mayor	\$	4,800			
Salary: Council	\$	10,800			
Dues	\$	7,000			
Insurance	\$	4,000			
Records Management	\$	5,092			
Equipment & durable items	\$	2,400			
Supplies	\$	4,000			
Postage (General)	\$	1,000			
Telephone, Internet	\$	7,200			
Reserve/Misc	\$	1,000			
Town Hall Maintenance	\$	12,000			
Supplies	\$	2,000			
Services	\$	10,000			
Utilities	\$	5,000			
Planning				\$	48,276
Zoning Ord. & Planning	\$	5,000			
Zoning Administration	\$	35,276			
Salary	\$	33,276			
Contract	\$	2,000			
Land Use Planning	\$	5,000			
Reserve/Misc	\$	3,000			
Street Lighting				\$	1,600
Tax Collection				\$	1,900
Salary	\$	300			
Contract (Union County)	\$	1,600			
Postage	\$	-			
Billing	\$	-			
Training				\$	3,000
Boards	\$	1,000			
Officials	\$	1,000			
Staff (Clerk, TC, FO)	\$	1,000			
Travel Expenses				\$	4,200
<i>CAPITAL</i>				\$	<i>22,405</i>
Capital Outlay				\$	22,405

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Regular Meeting
May 14, 2020 ~ 7:30 PM

Minutes Draft

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session in a virtual meeting via ZOOM, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, May 14, 2020.

Present: Mayor Frederick Becker III, Mayor Pro Tem Valerie Coffey, Councilman Jerry Countryman, Councilwoman Janet Critz, Councilwoman Lundeen Cureton, Councilwoman Bettylyn Krafft, Councilwoman Peggy Neill, Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin, and Deputy Town Clerk Janet Ridings.

Absent: None.

Visitors: None.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of May 14, 2020 to order at 7:37 p.m.

1. **Opening**

- Town Clerk Vicky Brooks did the roll call of those present [as shown above].

2. **Consent Agenda**

- **Councilwoman Coffey** made a ***motion*** to approve the consent agenda, which contained the following:
 - A. April 9, 2020 Regular Meeting Minutes
 - B. March 2020 Tax Collector's Report
 - C. March 2020 Finance Report

and Councilwoman Neill seconded. The motion passed unanimously as follows:

*Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Neill
Nays: None*

3. **Public Comments**

- There were no public comments; no requests for public comments were received via text or email.

4. **Consideration of Authorizing the Zoning Administrator/Planner to Sign Letters of Support and Local Match Assistance for the 2020 BUILD Planning Grant Application**

- Mayor Becker explained the memos were self-explanatory and the information came from Bjorn Hansen. Mayor Becker noted the town council was not committing any money at this time, although they were committing their intent to support it financially (if it proceeds) to the fiscal year 2022/2023. Ms. Brooks mentioned she was on a Webex meeting the other day with Mr. Hansen and others involved in the stormwater and it showed the Mineral Springs share to be \$4,000 instead of what it shows on the documents shown in the agenda packet. Ms. Brooks suggested they keep that in mind when they make their motion, if they made a motion. Mayor Becker clarified the letter would say \$4,000. Ms. Brooks responded yes and added the county wanted “kind of” a commitment, even though the council can’t “commit” those funds, but it won’t be until the 2021-2022 or 2022-2023 budget before the funds would come out. Therefore, Ms. Brooks believed Mr. Hansen was just wanting the council to say “yes, we are supporting it.
- **Councilwoman Critz made a motion to combine those two, to change the figure to \$4,000, and to send the letter of commitment and Councilwoman Cureton seconded.** Mayor Becker clarified those letters would be signed by Ms. Brooks. *The motion passed unanimously as follows:*

*Ayes: Coffey, Countryman, Cureton, Critz, Krafft, and Neill
Nays: None*

5. **Consideration of Adopting a Resolution (R-2020-04) of Support for the 2020 BUILD Grant Application**

- Mayor Becker explained the second vote on the BUILD grant application would be to adopt the Resolution of Support.
- **Councilwoman Neill made a motion to adopt the Resolution of Support for the 2020 BUILD Grant Application and Councilwoman Coffey seconded.** *The motion passed unanimously as follows:*

*Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Neill
Nays: None*

- The resolution is as follows:

**TOWN OF MINERAL SPRINGS
Resolution of Support for a Better Utilizing Investments to
Leverage Development (BUILD) Grant Application**

R-2020-04

WHEREAS, the US Department of Transportation is soliciting grant applications for transportation investments through its BUILD program; and

WHEREAS, Union County is one of the fastest growing counties in North Carolina and projected to grow by nearly 50,000 people per decade through 2050; and

WHEREAS, Union County regularly experiences road closures and damage due to flooding and other storm events; and

WHEREAS, these road closures impact safety, economic activity, and overall quality of life; and

WHEREAS, stormwater issues do not respect political boundaries, and are best addressed in a cooperative manner; and

WHEREAS, Union County has coordinated with 10 municipalities, two counties, and two state departments of transportation to lead a study to analyze stormwater and transportation issues in a multi-disciplinary and holistic manner, called "Building a Resilient Carolinas."

NOW, THEREFORE BE IT RESOLVED that the Mineral Springs Town Council does hereby adopt this resolution supporting an application for a BUILD grant to study and identify improvements to the transportation and stormwater systems to reduce stormwater impacts on a study area of approximately 300,000 people across two states.

ADOPTED this the 14th day of May, 2020.

Frederick Becker III, Mayor

Attest: _____
Vicky Brooks, Town Clerk

6. **Consideration of Allowing Nonprofits to Submit Written Requests**

- Mayor Becker explained the town has received one written request (for no specific dollar amount) and that this is an unusual nonprofit situation. Mayor Becker has suggested, because Zoom meetings are not the easiest to conduct and we are not counting on an in-person meeting, that if the council intends to do these contributions (and they seem fairly committed to these four specific organizations) that Ms. Brooks and himself will speak with them to get them to be very specific this year on a compact description of the Mineral Springs citizens that are being serviced (not by name specifically), but how many clients does Turning Point have, how many activities has Council on Aging conducted, etc. Have them give a very brief summary, they usually have that in their presentations, just get it to the town in advance and it will be in the agenda packet, which will streamline the process for approvals this year. Mayor Becker thought these four particular nonprofits are very established ones and their 501C3's are not in jeopardy, so he thought the council had a little flexibility with just getting a written statement from them. Mayor Becker asked for council guidance.
- **Councilwoman Critz made a motion that we allow the non-profits to submit written requests.** Mayor Becker clarified that would just be for the four nonprofits specified in the agenda. **Councilman Countryman seconded the motion made by Councilwoman Critz. The motion passed unanimously as follows:**

Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Neill
Nays: None

7. **Consideration of the 2019-2020 Budget Amendment**

- Mayor Becker explained the budget amendment was a clerical one, the overhead figures are going to be about \$140 and some change above what has been budgeted for the employee overhead for FICA, payroll processing, ORBIT pension, and benefits. In order to meet the final payment for the fiscal year, the council will need a budget amendment of \$200. The funds will be taken out of Contingency and moved to Employee Overhead; therefore, there is no change in the appropriations of the total amount of the budget.

- **Councilwoman Neill** made a **motion** to approve Ordinance 2019-03: 2019-2020 Budget Amendment and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Neill
Nays: None

- The budget amendment is as follows:

STATE OF NORTH CAROLINA
TOWN OF MINERAL SPRINGS

**AN ORDINANCE AMENDING THE BUDGET OF
THE TOWN OF MINERAL SPRINGS
FOR THE FISCAL YEAR 2019-2020
O-2019-03**

WHEREAS, NC G.S. 159-15 authorizes a municipal governing board to amend the annual budget ordinance at any time after the ordinance's adoption;

NOW, THEREFORE BE IT ORDAINED by the Council of the Town of Mineral Springs, North Carolina, the following:

SECTION 1. **Appropriations and Amounts.** Amendment #2019-01:

	INCREASE		DECREASE
Employee Overhead	\$200		\$200
		Contingency	
Total	\$200	Total	\$200

SECTION 2. **Effective Date.** This ordinance is effective upon adoption.

ADOPTED this 14th day of May, 2020. Witness my hand and official seal:

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Clerk

8. Consideration of the 2020-2021 Budget and Calling for a Public Hearing

- Mayor Becker noted there was a correction in the budget message on page 2 that Councilwoman Coffey pointed out to him, the second to last paragraph says \$2264,410.00 and it should say \$264,410.00. Mayor Becker stated any additional publications of the budget will be corrected and there were no changes in the figures in the ordinance or in the breakdown.
- Mayor Becker explained there would be some complications on calling for the budget hearing electronically. The council can call for the budget hearing electronically, Ms. Brooks can post notice of the hearing as an electronic hearing and state the Zoom

meeting number in the published notice, but there is a complication that the legislature has thrown into it where there is a catch-all omnibus state of emergency law. If you have an electronic public hearing you must allow for written comment from the time the public hearing is announced and published to 24 hours after it is held. Mayor Becker stated it was a strange requirement, but it was clearly in the statute. Frayda Bluestein (from the School of Government) addressed this in her blog. Someone had weighed in and said “the way the wording of the first sentence of the statute is, it looks like you could call for the public hearing, thereafter or something”, but Ms. Bluestein said, “they very specifically added this 24-hour period after the public hearing is held, why would they put that in place to make you collect public comment after you already adopted the subject of the public hearing.” Ms. Bluestein’s belief was (while subject to interpretation) that it needed to be observed, so with the abundance of caution it puts the council in a little bind, because it means the budget can’t be adopted at the same meeting that the public hearing is held. The council will have to wait at least 24 hours to see if any additional public comments come in writing to Ms. Brooks and then the council can choose to incorporate that or not. The council will have to hold a special meeting to adopt the budget.

- Attorney Griffin offered he thought that was not historically uncommon, then after the public hearing the council makes a decision later. This gives the council time to digest what has been submitted at the public hearing and then two days to a week later the council meets to adopt, reject, or modify the budget.
- Councilwoman Critz stated she agreed with Attorney Griffin and she agreed with the assessment that in the event that the council can’t meet, but if she was interpreting the phasing and processes of group meetings, she was thinking by June the council could have a meeting in town hall and practice social distancing possibly with masks.
- Attorney Griffin suggested the council could plan as they have outlined tonight, it might be an electronic meeting where you don’t adopt the budget that night, but you have public comments. The council does want to hear public comment and have time to digest what they have said before they make a quick decision on a multi-thousand-dollar budget.
- Councilwoman Critz commented in the event that the council might be able to actually have a real meeting as opposed to a virtual meeting and track social distancing wearing masks and things like that. Attorney Griffin asked what if 25 people showed up for the public hearing. Councilwoman Critz responded that would be where the problem would come in and she didn’t know if the council would want to make an allowance for that. Mayor Becker explained that government functions were already exempt from the mass gathering section of the Executive Order, so they could have an in-person meeting right now if they wanted to, but in the interest of council and public safety we have chosen to do the electronic meetings. Councilwoman Critz suggested if the council wanted to meet, they could have people wait outside and just let so many in at a time. Attorney Griffin responded they could, but how was the council going to pick and choose among the public to hear. Councilwoman Critz responded the council would let people in, but no more than 10 at a time if there is more than 10, so they could practice social distancing. Mayor Becker noted they would be missing parts of the meeting if you only had 10 people in the chamber and then there were 10 people in the parking lot who were not allowed

to participate in the public meeting. Attorney Griffin commented the council could meet in person and permit the public to meet by electronic means.

- After more discussion, the council decided to have an electronic public hearing / meeting and then call for a special meeting to officially adopt the budget. Ms. Brooks will publicize the meeting per statute.
- **Councilwoman Krafft made a motion to call for a public hearing on June 11, 2020 by electronic means at 7:30 p.m. and Councilman Countryman seconded. The motion passed unanimously as follows:**

*Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill
Nays: None*

- **Councilwoman Krafft made a motion to call for a special meeting electronically on June 18th at 7:30 p.m. for the purpose of considering and adopting the budget ordinance and Councilwoman Critz seconded. The motion passed unanimously as follows:**

*Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill
Nays: None*

9. Consideration of Appointing a Board of Adjustment Member

- Ms. Brooks explained she spoke with Michael Rutland, basically begging him to come back to the board of adjustment, because we only have five members and no alternates. A meeting is scheduled for the 28th and there will not be enough members if somebody does not show up. Michael Rutland will go back on the board of adjustment as an alternate if the council is willing to put him back on.
- **Councilman Countryman made a motion to re-appoint Michael Rutland as an Alternate on the Board of Adjustment and Councilwoman Coffey seconded. The motion passed unanimously as follows:**

*Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill
Nays: None*

10. 7th Annual Festival Discussion

- Councilwoman Critz stated she thought with everything that everyone had on their plate and the uncertainty that exists that it would be to everyone's best interest to let this go for this year. Councilwoman Neill agreed. Mayor Becker noted that he had a Zoom meeting with the Union County Parks and Recreation Focus Group, which includes some of the bigger towns like Indian Trail and Waxhaw who have their own Parks and Recreation Departments that run their events and they have big events in those towns. They have not specifically cancelled anything out to September or October, but they have cancelled all events throughout the summer. Mayor Becker explained he was hoping to get better guidance. Mayor Becker commented that was his input, but we certainly were not way out of the realm of other people's thoughts if we were to operate at an abundance of caution. Councilman Countryman commented he was in agreement of suspending the festival for this year. You've got too many "what ifs" between now and then, even to get people to commit, certainly

to commit financially. Councilman Countryman continued he thought the town could live since they went through the 20th Anniversary one, which was a biggie, so we can live through this and be better organized if they so desire for 2021. Councilwoman Critz commented she thought the council was all pretty much in agreement. Mayor Becker asked if anyone wanted to weigh in; Councilwomen Cureton or Krafft have not said anything. Councilwoman Cureton responded that she agreed the festival should be postponed for this year. Councilwoman Coffey responded the consensus already had the vote in the fact that it will not happen, so there was no need to comment further for her. Councilwoman Krafft agreed.

- Ms. Brooks informed the council that a band was hired and a nonrefundable deposit of \$800 was made; we can cancel and not have to pay the rest of the money, but we will lose the \$800. Councilwoman Coffey commented that means we are having a party in the parking lot for a couple of hours. Councilwoman Krafft added she would bring all the kid's stuff and they can do water guns and toss. Mayor Becker stated he was thinking about that as people were having discussion, Ms. Brooks hasn't talked to them yet, but it struck him that this band is probably going to be in existence in the following year and he suspected that they would probably let the deposit ride if they were hired for 2021. Ms. Brooks responded that she suspected that they would not, because as with everyone else in this day and time they are desperate for money, they are not getting paid because they can't perform. Ms. Brooks didn't think they would let that slide and she suspected this band was going places and the town probably would not be able to get them next year, because they may be too busy for a "little ole festival." Councilwoman Coffey commented "we are having a party in the parking lot." Ms. Brooks agreed but pointed out the town would have to pay them the rest of the money if they come. Councilwoman Critz asked about the rest of the money. Ms. Brooks responded the rest of the money was \$800. Councilwoman Critz commented that would be a really expensive parking lot party as much as she would hate (being a thrifty minded person) to consider losing \$800 to be. Councilwoman Critz was not considering that to be cavalier at all, but she thought in light of everything else and the hardship that would come into play with last minute decision that would have to be made, she thought in the big scheme of it all, it was worth the loss. Councilwoman Critz suggested that Ms. Brooks negotiate with them and they may give a little bit back, we are certainly not the only ones dealing with these obstacles. Mayor Becker added that they are very friendly, so you just don't know. Ms. Brooks commented if the board was willing to face the potential loss of \$800 and that they assume we get nothing and we don't even get a commitment for 2021, that was the worst that could happen. If Jukebox Rehab says "nope, you forfeit your deposit and we are not coming in 2021, because we are going to be in Nashville", that is the worst that could happen. Ms. Brooks wanted to make sure the council knew that was what they were voting on if they festival was postponed or cancelled. Councilwoman Coffey commented she thought that it had already been voiced that there won't be a festival, that vote was already in place. Mayor Becker responded the council didn't do a recorded vote yet, but he got her point. Councilwoman Coffey responded, "we don't have a recorded vote, but it's recorded, because I wrote it down as everybody said."

- ***Councilwoman Critz made a motion to cancel the 7th Annual Festival for this year and that Ms. Brooks will try to negotiate with the band, but even if we lose the entirety***

of the \$800, it's an acceptable loss and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, Krafft and Neill
Nays: None

- Ms. Brooks stated there were a couple of refunds that need to be made: Pelican's and a craft vendor that has already signed up.

11. **Staff Updates**

- There were no staff updates.

12. **Other Business**

- There was no other business.

13. **Adjournment**

- **Councilwoman Coffey** made a **motion** to adjourn and **Councilwoman Cureton** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Neill
Nays: None

- The meeting was adjourned at 8:22 p.m.
- The next regular meeting will be on Thursday, June 11, 2020 at 7:30 p.m. via Zoom.

Respectfully submitted by:

Vicky A. Brooks, CMC, NCCMC, Town Clerk

Frederick Becker III, Mayor

APRIL 2020
TOWN OF MINERAL SPRINGS
PERCENTAGE REPORT

APRIL 30, 2020 REGULAR TAX	2020	2019	2018	2017	2016	2015
BEGINNING CHARGE	826.73	67890.03	67,284.39	65,386.57	61537.39	62152.5
TAX CHARGE						
PUBLIC UTILITIES CHARGES						
DISCOVERIES	894.91					
NON-DISCOVERIES						
RELEASES						
TOTAL CHARGE	1,721.64	67,890.03	67,284.39	65,386.57	61,537.39	62,152.50
BEGINNING COLLECTIONS		67,140.53	67,174.83	65,310.97	61,470.26	62,120.45
COLLECTIONS - TAX		83.05	15.46			
COLLECTIONS - INTEREST		1.40	1.02			
TOTAL COLLECTIONS	-	67,223.58	67,190.29	65,310.97	61,470.26	62,120.45
BALANCE OUTSTANDING	1,721.64	666.45	94.10	75.60	67.13	32.05
PERCENTAGE OF REGULAR	0.00%	99.02%	99.86%	99.88%	99.89%	99.95%
COLLECTION FEE 1.5 %		1.27	0.25	-	-	-

Mineral Springs Prior Years Property Tax Report April 2020

April 30, 2020	2011	2010		
BEGINNING CHARGE	\$64,878.42	\$64,737.60		
PUBLIC UTILITIES	\$1,319.20	\$1,251.60		
MINIMAL RELEASES	(\$145.21)	(\$152.88)		
DISCOVERIES	\$61.82	\$321.61		
ABATEMENTS (RELEASES)	(\$301.25)	(\$473.88)		
TOTAL CHARGE	\$65,812.98	\$65,684.05		
PREVIOUS COLLECTIONS	\$65,746.65	\$65,625.75		
PREVIOUS BALANCE DUE	\$38.65	\$30.62		\$69.27
COLLECTIONS - TAX	\$19.11	\$19.11		\$38.22
COLLECTIONS - INTEREST/FEES	\$18.70	\$20.07		\$38.77
GROSS MONTHLY COLLECTIONS				\$76.99
MISC. ADJUSTMENTS				
TOTAL TAX COLLECTED TO DATE	\$65,765.76	\$65,644.86		
BALANCE OUTSTANDING	\$19.54	\$11.51		\$31.05
PERCENTAGE COLLECTED	99.93%	99.94%		

Mineral Springs Unpaid Property Taxes - Real and Personal as of April 30, 2020

Name	Tax Map Number	2011	2010	Total
CAROLINA STREET SUPPLY	50103059		\$6.88	
CAROLINA STREET SUPPLY, SHEPPARD JONATHAN	848391	\$6.88		
COOMBER CUSTOM MASONRY LLC	1812652	\$10.44		
FATHER & SON PAINTERS	50093623		\$2.41	
MATHENY, VERNA	455325	\$2.22		
METHENY, VERNA	50094323		\$2.22	
Total		\$19.54	\$11.51	\$31.05

Town of Mineral Springs

FINANCE REPORT

April 2020

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

June 11, 2020

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Cash Flow Report FY2019 YTD

7/1/2019 through 4/30/2020

5/18/2020

Page 1

Category	7/1/2019- 4/30/2020
INCOME	
Interest Income	7,014.84
Other Inc	
Class Action Settlement	4.93
Copy Charges	2.00
Festival 2019	
Sponsor	1,090.00
Vendor	405.00
TOTAL Festival 2019	1,495.00
Festival 2020	
Vendor	25.00
TOTAL Festival 2020	25.00
Sales Tax Refunds	4,817.66
Zoning	2,505.00
TOTAL Other Inc	8,849.59
Prop Tax 2019	
Receipts 2019	
Int	89.67
Tax	67,128.36
TOTAL Receipts 2019	67,218.03
TOTAL Prop Tax 2019	67,218.03
Prop Tax Prior Years	
Prop Tax 2010	
Receipts 2010	
Int	47.04
Tax	45.86
TOTAL Receipts 2010	92.90
TOTAL Prop Tax 2010	92.90
Prop Tax 2011	
Receipts 2011	
Int	42.51
Tax	43.11
TOTAL Receipts 2011	85.62
TOTAL Prop Tax 2011	85.62
Prop Tax 2012	
Receipts 2012	
Int	12.71
Tax	19.11
TOTAL Receipts 2012	31.82
TOTAL Prop Tax 2012	31.82
Prop Tax 2013	
Receipts 2013	
Int	10.99
Tax	19.11
TOTAL Receipts 2013	30.10
TOTAL Prop Tax 2013	30.10
Prop Tax 2014	
Receipts 2014	
Int	11.53
Tax	25.80

Cash Flow Report FY2019 YTD

7/1/2019 through 4/30/2020

5/18/2020

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Category	7/1/2019- 4/30/2020
TOTAL Receipts 2014	37.33
TOTAL Prop Tax 2014	37.33
Prop Tax 2015	
Receipts 2015	
Int	9.22
Tax	40.41
TOTAL Receipts 2015	49.63
TOTAL Prop Tax 2015	49.63
Prop Tax 2016	
Receipts2016	
Int	27.32
Tax	95.72
TOTAL Receipts2016	123.04
TOTAL Prop Tax 2016	123.04
Prop Tax 2017	
Receipts2017	
Int	6.76
Tax	137.70
TOTAL Receipts2017	144.46
TOTAL Prop Tax 2017	144.46
Prop Tax 2018	
Receipts	
Int	17.78
Tax	211.28
TOTAL Receipts	229.06
TOTAL Prop Tax 2018	229.06
TOTAL Prop Tax Prior Years	823.96
Sales Tax	
Cable TV	9,919.48
Electricity	109,596.91
Natural Gas Excise	195.49
Sales & Use Dist	17,240.32
telecommunications	1,720.42
TOTAL Sales Tax	138,672.62
Veh Tax	
Int 2019	56.34
Tax 2019	6,015.25
TOTAL Veh Tax	6,071.59
TOTAL INCOME	228,650.63
EXPENSES	
Ads	281.09
Attorney	3,999.17
Audit	4,730.00
Capital Outlay	
Beautification	1,467.81
TOTAL Capital Outlay	1,467.81
Charities & Agencies	1,800.00
Community	
Greenway	488.84
Maint	3,366.11

Cash Flow Report FY2019 YTD

7/1/2019 through 4/30/2020

5/18/2020

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Category	7/1/2019- 4/30/2020
Newsletter	
Post	322.37
Printing	923.77
TOTAL Newsletter	1,246.14
Parks & Rec	
Park	2,985.09
TOTAL Parks & Rec	2,985.09
Special Events	
Festival	6,546.42
Misc	285.14
Services	4,000.00
TOTAL Special Events	10,831.56
TOTAL Community	18,917.74
Elections	2,799.26
Emp	
Benefits	
Dental	880.00
Fees	25.00
Life	592.20
NCLGERS	10,668.33
Vision	154.00
TOTAL Benefits	12,319.53
Bond	550.00
FICA	
Med	1,506.86
Soc Sec	6,441.90
TOTAL FICA	7,948.76
Payroll	1,585.25
Work Comp	2,038.50
TOTAL Emp	24,442.04
Office	
Bank	7.00
Clerk	30,963.10
Council	9,000.00
Deputy Clerk	9,022.68
Dues	6,811.68
Equip	674.40
Finance Officer	24,339.42
Regular	4,257.96
TOTAL Finance Officer	28,597.38
Ins	3,209.67
Maint	
Materials	2,127.61
Service	9,875.00
TOTAL Maint	12,002.61
Mayor	4,000.00
Misc	363.40
Post	15.80
Records	4,944.00
Supplies	2,827.18
Tel	6,050.12

Cash Flow Report FY2019 YTD

7/1/2019 through 4/30/2020

5/18/2020

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Category	7/1/2019- 4/30/2020
Util	4,077.32
TOTAL Office	122,566.34
Planning	
Administration	
Contract	1,117.91
Salaries	26,758.48
TOTAL Administration	27,876.39
Misc	744.99
Ordinance Changes	6,566.70
TOTAL Planning	35,188.08
Street Lighting	870.61
Tax Coll	
Contract	1,207.22
Sal	250.00
TOTAL Tax Coll	1,457.22
Training	
Officials	50.00
Staff	424.00
TOTAL Training	474.00
Travel	1,925.90
TOTAL EXPENSES	220,919.26
 TRANSFERS	
FROM Check Min Spgs	81,195.00
FROM McNeely Farms Escrow	21,378.63
FROM MM Sav ParkSterling	30,000.00
TO Check Min Spgs	-51,378.63
TO MM Sav ParkSterling	-60,000.00
TO Escrows	-21,195.00
TOTAL TRANSFERS	0.00
 OVERALL TOTAL	7,731.37

Account Balances History Report - As of 4/30/2020

(Includes unrealized gains)

5/18/2020

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Account	6/29/2019 Balance	6/30/2019 Balance	7/31/2019 Balance	8/31/2019 Balance	9/30/2019 Balance	10/31/2019 Balance	11/30/2019 Balance
ASSETS							
Cash and Bank Accounts							
Check Min Spgs	37,358.03	37,208.20	21,115.09	7,241.27	47,410.39	34,322.89	30,701.35
McNeely Farms Escrow	21,332.34	21,340.52	21,348.76	21,355.19	21,360.63	21,365.17	21,369.41
MM Sav ParkSterling	584,711.65	585,249.91	565,814.96	556,293.05	556,765.52	557,238.39	557,655.17
NCCMT_Cash	2,322.61	2,326.88	2,331.27	2,335.31	2,339.12	2,342.67	2,345.64
South State CD	202,931.19	202,931.19	202,931.19	203,939.50	203,939.50	203,939.50	204,773.32
TOTAL Cash and Bank Accounts	848,655.82	849,056.70	813,541.27	791,164.32	831,815.16	819,208.62	816,844.89
Other Assets							
State Revenues Receivable	0.00	61,231.60	58,271.20	56,077.07	0.00	0.00	0.00
TOTAL Other Assets	0.00	61,231.60	58,271.20	56,077.07	0.00	0.00	0.00
TOTAL ASSETS	848,655.82	910,288.30	871,812.47	847,241.39	831,815.16	819,208.62	816,844.89
LIABILITIES							
Other Liabilities							
Accounts Payable	692.76	3,793.75	692.76	692.76	692.76	692.76	692.76
Escrows	21,195.00	21,195.00	21,195.00	21,195.00	21,195.00	21,195.00	21,195.00
TOTAL Other Liabilities	21,887.76	24,988.75	21,887.76	21,887.76	21,887.76	21,887.76	21,887.76
TOTAL LIABILITIES	21,887.76	24,988.75	21,887.76	21,887.76	21,887.76	21,887.76	21,887.76
OVERALL TOTAL	826,768.06	885,299.55	849,924.71	825,353.63	809,927.40	797,320.86	794,957.13

Account Balances History Report - As of 4/30/2020

(Includes unrealized gains)

5/18/2020

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Account	12/31/2019 Balance	1/31/2020 Balance	2/29/2020 Balance	3/31/2020 Balance	4/30/2020 Balance
ASSETS					
Cash and Bank Accounts					
Check Min Spgs	43,225.14	45,949.95	39,002.29	81,775.94	65,760.24
McNeely Farms Escrow	21,374.09	21,378.63	0.00	0.00	0.00
MM Sav ParkSterling	618,095.18	618,566.16	618,993.22	619,364.62	619,491.89
NCCMT_Cash	2,348.61	2,351.52	2,354.22	2,356.04	2,356.83
South State CD	204,773.32	204,773.32	205,628.99	205,628.99	205,628.99
TOTAL Cash and Bank Accounts	889,816.34	893,019.58	865,978.72	909,125.59	893,237.95
Other Assets					
State Revenues Receivable	0.00	0.00	0.00	0.00	0.00
TOTAL Other Assets	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS	889,816.34	893,019.58	865,978.72	909,125.59	893,237.95
LIABILITIES					
Other Liabilities					
Accounts Payable	692.76	692.76	692.76	692.76	692.76
Escrows	21,195.00	21,195.00	0.00	0.00	0.00
TOTAL Other Liabilities	21,887.76	21,887.76	692.76	692.76	692.76
TOTAL LIABILITIES	21,887.76	21,887.76	692.76	692.76	692.76
OVERALL TOTAL	867,928.58	871,131.82	865,285.96	908,432.83	892,545.19

Mineral Springs Monthly Revenue Summary 2018-2019

TOWN OF MINERAL SPRINGS									
REVENUE SUMMARY 2019-2020									
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November
Property Tax - prior	\$ 1,000.00	\$ 176.04	\$ 823.96	82.4%	\$ -	\$ 107.73	\$ 90.01	\$ 7.50	\$ 11.36
Property Tax - 2019	\$ 67,830.00	\$ 611.97	\$ 67,218.03	99.1%	\$ -	\$ 7.54	\$ 1,456.37	\$ 4,020.52	\$ 9,721.30
Dupl. Property Tax	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Gross Receipts Tax	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 8,500.00	\$ 1,485.16	\$ 7,014.84	82.5%	\$ 584.68	\$ 1,496.87	\$ 481.72	\$ 480.96	\$ 1,257.81
Sales Tax - Electric	\$ 209,000.00	\$ 99,403.09	\$ 109,596.91	52.4%	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax - Sales & Use	\$ 23,100.00	\$ 5,859.68	\$ 17,240.32	74.6%	\$ -	\$ -	\$ 2,167.69	\$ 2,132.80	\$ 2,194.05
Sales Tax - Other Util.	\$ 25,300.00	\$ 13,464.61	\$ 11,835.39	46.8%	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax - Alc. Bev.	\$ 13,045.00	\$ 13,045.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicle Taxes	\$ 7,550.00	\$ 1,478.41	\$ 6,071.59	80.4%	\$ -	\$ 866.75	\$ -	\$ 1,270.89	\$ 575.74
Zoning Fees	\$ 2,500.00	\$ (30.00)	\$ 2,530.00	101.2%	\$ 250.00	\$ 75.00	\$ 450.00	\$ 495.00	\$ 100.00
Other	\$ 3,000.00	\$ (3,319.59)	\$ 6,319.59	210.7%	\$ 240.00	\$ 742.00	\$ 400.00	\$ 65.00	\$ 50.00
Totals	\$ 360,825.00	\$ 132,174.37	\$ 228,650.63	63.4%	\$ 1,074.68	\$ 3,295.89	\$ 5,045.79	\$ 8,472.67	\$ 13,910.26
	December	January	February	March	April	May	June	June a/r	
Property Tax - prior	\$ 97.25	\$ 88.36	\$ 25.34	\$ 138.20	\$ 258.21				
Property Tax - 2019	\$ 25,972.75	\$ 17,882.38	\$ 5,814.20	\$ 1,478.15	\$ 864.82				
Dupl. Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -				
Fund Balance Approp.	\$ -	\$ -	\$ -	\$ -	\$ -				
Gross Receipts Tax	\$ -	\$ -	\$ -	\$ -	\$ -				
Interest	\$ 447.66	\$ 478.43	\$ 1,285.43	\$ 373.22	\$ 128.06				
Sales Tax - Electric	\$ 61,052.54	\$ -	\$ -	\$ 48,544.37	\$ -				
Sales Tax - Sales & Use	\$ 2,172.00	\$ 2,209.34	\$ 2,188.79	\$ 2,227.85	\$ 1,947.80				
Sales Tax - Other Util.	\$ 6,101.43	\$ -	\$ -	\$ 5,733.96	\$ -				
Sales Tax - Alc. Bev.	\$ -	\$ -	\$ -	\$ -	\$ -				
Vehicle Taxes	\$ 712.88	\$ 705.19	\$ 591.00	\$ 675.41	\$ 673.73				
Zoning Fees	\$ 180.00	\$ 350.00	\$ 325.00	\$ 270.00	\$ 35.00				
Other	\$ -	\$ 3,310.55	\$ 1,507.11	\$ 4.93	\$ -				
Totals	\$ 96,736.51	\$ 25,024.25	\$ 11,736.87	\$ 59,446.09	\$ 3,907.62	\$ -	\$ -	\$ -	

Mineral Springs Budget Comparison 2018-2019

TOWN OF MINERAL SPRINGS									
BUDGET COMPARISON 2019-2020									
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November
Advertising	\$ 1,800.00	\$ 1,518.91	\$ 281.09	15.6%	\$ -	\$ 223.88	\$ -	\$ -	\$ 57.21
Attorney	\$ 9,600.00	\$ 5,600.83	\$ 3,999.17	41.7%	\$ 300.00	\$ 300.00	\$ 300.00	\$ 1,039.17	\$ 300.00
Audit	\$ 4,730.00	\$ -	\$ 4,730.00	100.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Charities & Agencies	\$ 10,500.00	\$ 8,700.00	\$ 1,800.00	17.1%	\$ -	\$ -	\$ -	\$ -	\$ -
Community Projects	\$ 28,300.00	\$ 9,382.26	\$ 18,917.74	66.8%	\$ 5,004.94	\$ 3,291.21	\$ 3,857.08	\$ 1,574.95	\$ 211.32
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Overhead	\$ 29,900.00	\$ 5,457.96	\$ 24,442.04	81.7%	\$ 4,437.67	\$ 2,870.88	\$ 1,108.27	\$ 3,492.72	\$ 2,250.27
Elections	\$ 3,100.00	\$ 300.74	\$ 2,799.26	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Protection	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	\$ 15,000.00	\$ 15,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
Office & Administrative	\$ 146,944.00	\$ 24,377.66	\$ 122,566.34	83.4%	\$ 20,527.24	\$ 16,418.97	\$ 9,923.83	\$ 10,650.43	\$ 10,267.78
Planning & Zoning	\$ 52,304.00	\$ 17,115.92	\$ 35,188.08	67.3%	\$ 5,774.67	\$ 3,289.37	\$ 5,124.23	\$ 3,891.42	\$ 2,692.00
Street Lighting	\$ 1,600.00	\$ 729.39	\$ 870.61	54.4%	\$ -	\$ 108.69	\$ 108.69	\$ 108.69	\$ -
Tax Collection	\$ 1,950.00	\$ 492.78	\$ 1,457.22	74.7%	\$ 25.00	\$ 50.99	\$ 49.92	\$ 122.83	\$ 189.51
Training	\$ 3,000.00	\$ 2,526.00	\$ 474.00	15.8%	\$ 175.00	\$ -	\$ -	\$ 199.00	\$ 100.00
Travel	\$ 4,200.00	\$ 2,274.10	\$ 1,925.90	45.9%	\$ 205.00	\$ 827.25	\$ -	\$ -	\$ 205.90
Capital Outlay	\$ 32,897.00	\$ 31,429.19	\$ 1,467.81	4.5%	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 360,825.00	\$ 139,905.74	\$ 220,919.26	61.2%	\$ 36,449.52	\$ 27,381.24	\$ 20,472.02	\$ 21,079.21	\$ 16,273.99
Off Budget:									
Tax Refunds					\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers					\$ -	\$ -	\$ -	\$ -	\$ -
Total Off Budget:			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

Mineral Springs Budget Comparison 2018-2019

Appropriation dept	December	January	February	March	April	May	June	June a/p
Advertising	\$ -	\$ -	\$ -	\$ -	\$ -			
Attorney	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 560.00			
Audit	\$ 3,074.50	\$ -	\$ 1,655.50	\$ -	\$ -			
Charities & Agencies	\$ -	\$ 1,500.00	\$ 300.00	\$ -	\$ -			
Community Projects	\$ 811.42	\$ 2,219.70	\$ 210.95	\$ 417.84	\$ 1,318.33			
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -			
Employee Overhead	\$ 2,121.10	\$ 2,415.13	\$ 2,402.09	\$ 2,268.02	\$ 1,075.89			
Elections	\$ 2,799.26	\$ -	\$ -	\$ -	\$ -			
Fire Protection	\$ -	\$ -	\$ -	\$ -	\$ -			
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -			
Office & Administrative	\$ 9,899.32	\$ 10,691.52	\$ 9,783.30	\$ 10,399.24	\$ 14,004.71			
Planning & Zoning	\$ 3,809.91	\$ 2,692.00	\$ 2,692.00	\$ 2,692.00	\$ 2,530.48			
Street Lighting	\$ 108.69	\$ 218.47	\$ 108.69	\$ -	\$ 108.69			
Tax Collection	\$ 437.31	\$ 316.38	\$ 130.20	\$ 71.32	\$ 63.76			
Training	\$ -	\$ -	\$ -	\$ -	\$ -			
Travel	\$ 403.55	\$ -	\$ -	\$ 150.80	\$ 133.40			
Capital Outlay	\$ -	\$ 1,467.81	\$ -	\$ -	\$ -			
Totals	\$ 23,765.06	\$ 21,821.01	\$ 17,582.73	\$ 16,299.22	\$ 19,795.26	\$ -	\$ -	\$ -
Off Budget:								
Tax Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interfund Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Off Budget:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

April Cash Flow Report - Apr 2020

4/1/2020 through 4/30/2020

5/18/2020

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Category	4/1/2020- 4/30/2020
INCOME	
Interest Income	128.06
Other Inc	
Festival 2020	
Vendor	25.00
TOTAL Festival 2020	25.00
Zoning	10.00
TOTAL Other Inc	35.00
Prop Tax 2019	
Receipts 2019	
Int	30.48
Tax	834.34
TOTAL Receipts 2019	864.82
TOTAL Prop Tax 2019	864.82
Prop Tax Prior Years	
Prop Tax 2010	
Receipts 2010	
Int	20.07
Tax	19.11
TOTAL Receipts 2010	39.18
TOTAL Prop Tax 2010	39.18
Prop Tax 2011	
Receipts 2011	
Int	18.70
Tax	19.11
TOTAL Receipts 2011	37.81
TOTAL Prop Tax 2011	37.81
Prop Tax 2012	
Receipts 2012	
Int	12.71
Tax	19.11
TOTAL Receipts 2012	31.82
TOTAL Prop Tax 2012	31.82
Prop Tax 2013	
Receipts 2013	
Int	10.99
Tax	19.11
TOTAL Receipts 2013	30.10
TOTAL Prop Tax 2013	30.10
Prop Tax 2014	
Receipts 2014	
Int	9.83
Tax	20.67
TOTAL Receipts 2014	30.50
TOTAL Prop Tax 2014	30.50
Prop Tax 2015	
Receipts 2015	
Int	6.08
Tax	15.38
TOTAL Receipts 2015	21.46

April Cash Flow Report - Apr 2020

4/1/2020 through 4/30/2020

5/18/2020

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Category	4/1/2020- 4/30/2020
TOTAL Prop Tax 2015	21.46
Prop Tax 2016	
Receipts2016	
Int	4.71
Tax	17.23
TOTAL Receipts2016	21.94
TOTAL Prop Tax 2016	21.94
Prop Tax 2017	
Receipts2017	
Tax	22.10
TOTAL Receipts2017	22.10
TOTAL Prop Tax 2017	22.10
Prop Tax 2018	
Receipts	
Int	2.58
Tax	20.72
TOTAL Receipts	23.30
TOTAL Prop Tax 2018	23.30
TOTAL Prop Tax Prior Years	258.21
Sales Tax	
Sales & Use Dist	1,947.80
TOTAL Sales Tax	1,947.80
Veh Tax	
Int 2019	7.41
Tax 2019	666.32
TOTAL Veh Tax	673.73
TOTAL INCOME	3,907.62
EXPENSES	
Attorney	560.00
Community	
Maint	675.00
Parks & Rec	
Park	643.33
TOTAL Parks & Rec	643.33
TOTAL Community	1,318.33
Emp	
Benefits	
Dental	80.00
Life	31.08
Vision	14.00
TOTAL Benefits	125.08
FICA	
Med	151.78
Soc Sec	648.88
TOTAL FICA	800.66
Payroll	150.15
TOTAL Emp	1,075.89
Office	
Clerk	2,928.10
Council	900.00

April Cash Flow Report - Apr 2020

4/1/2020 through 4/30/2020

5/18/2020

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Category	4/1/2020- 4/30/2020
Deputy Clerk	977.96
Dues	917.68
Equip	83.77
Finance Officer	2,704.38
Maint	
Materials	235.91
Service	3,553.00
TOTAL Maint	3,788.91
Mayor	400.00
Misc	149.90
Supplies	442.78
Tel	542.21
Util	169.02
TOTAL Office	14,004.71
Planning	
Administration	
Salaries	2,530.48
TOTAL Administration	2,530.48
TOTAL Planning	2,530.48
Street Lighting	108.69
Tax Coll	
Contract	38.76
Sal	25.00
TOTAL Tax Coll	63.76
Travel	133.40
TOTAL EXPENSES	19,795.26
OVERALL TOTAL	-15,887.64

Register Report - Apr 2020

4/1/2020 through 4/30/2020

5/18/2020

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Date	Num	Description	Memo	Category	Clr	Amount
4/1/2020	EFT	Debit Card (Zoom)	I/N 13918935Virtual ...	Office:Misc	R	-149.90
4/3/2020	5847	Playground Guardian	I/N 12020 Playgroun...	Community:Parks & Rec:Park	R	-429.00
4/3/2020	5848	Verizon Wireless	221474588-00001 (...	Office:Tel	R	-103.39
4/3/2020	5849	R.C.S., Inc.	I/N 113538 Park Re...	Community:Parks & Rec:Park	R	-200.00
4/3/2020	5850	Quadient, Inc.	I/N 57465495 Posta...	Office:Equip	R	-83.77
4/4/2020	EFT	Debit Card (CVS)	Lysol Spray (FY2019)	Office:Maint:Materials	R	-6.93
4/8/2020	EFT	Debit Card (Dell)	Clerk PC Warranty ...	Office:Supplies	R	-374.96
4/9/2020	5851	Union County Public...	84361*00 (FY2019)	Office:Util	R	-32.64
4/9/2020	5852	Union County Public...	91052*00 (FY2019)	Community:Parks & Rec:Park	R	-14.33
4/9/2020	5853	Clark, Griffin & McC...	I/N 7175 Easement r...	Attorney		-260.00
4/9/2020	5854	Taylor & Sons Mowi...	I/N 004 04/20 (FY20...	Office:Maint:Service	R	-365.00
4/9/2020	5855	Xerox Corporation	I/N 099866259 (FY2...	Office:Supplies	R	-67.82
4/13/2020	5856	Bucket, Mop, And Br...	I/N CTBCom-1296 j...	Office:Maint:Service	R	-188.00
4/13/2020	5857	Tony Belk	Paint Old School Bld...	Office:Maint:Service	R	-3,000.00
4/13/2020	EFT...	Union County	FY2019	Prop Tax 2019:Receipts 2019:Tax	R	834.34
			FY2019	Prop Tax 2019:Receipts 2019:Int	R	30.48
			FY2019	Prop Tax Prior Years:Prop Tax 2018:R...	R	20.72
			FY2019	Prop Tax Prior Years:Prop Tax 2018:R...	R	2.58
			FY2019	Prop Tax Prior Years:Prop Tax 2017:R...	R	18.18
			FY2019	Prop Tax Prior Years:Prop Tax 2017:R...	R	3.92
			FY2019	Prop Tax Prior Years:Prop Tax 2016:R...	R	17.23
			FY2019	Prop Tax Prior Years:Prop Tax 2016:R...	R	4.71
			FY2019	Prop Tax Prior Years:Prop Tax 2015:R...	R	15.38
			FY2019	Prop Tax Prior Years:Prop Tax 2015:R...	R	6.08
			FY2019	Prop Tax Prior Years:Prop Tax 2014:R...	R	20.67
			FY2019	Prop Tax Prior Years:Prop Tax 2014:R...	R	9.83
			FY2019	Prop Tax Prior Years:Prop Tax 2013:R...	R	19.11
			FY2019	Prop Tax Prior Years:Prop Tax 2013:R...	R	10.99
			FY2019	Prop Tax Prior Years:Prop Tax 2012:R...	R	19.11
			FY2019	Prop Tax Prior Years:Prop Tax 2012:R...	R	12.71
			March 2020 (FY2019)	Tax Coll:Contract	R	-15.69
4/13/2020	EFT	Debit Card (AOL)	AOL Troubleshootin...	Office:Tel	R	-7.99
4/15/2020	EFT	NC Department of R...	Sales & Use 2/20 (F...	Sales Tax:Sales & Use Dist	R	1,947.80
4/17/2020	EFT	Debit Card (Lowe's)	Lexan (FY2019)	Office:Maint:Materials	R	-198.51
4/20/2020	5858	Ken Newell	Welcome Signs 1/2-...	Community:Maint		-675.00
4/20/2020	5859	City Of Charlotte {C...	I/N MD-20001348 C...	Office:Dues	R	-917.68
4/20/2020	5860	Duke Power	1803784140 (FY2019)	Office:Util	R	-109.28
4/20/2020	5861	Duke Power	1819573779 (Old Sc...	Office:Util	R	-27.10
4/20/2020	5862	Duke Power	2035221941 (FY2019)	Street Lighting	R	-108.69
4/20/2020	5863	Clark, Griffin & McC...	I/N 7184 4/20 (FY20...	Attorney		-300.00
4/20/2020	5864	Windstream	061348611 (FY2019)	Office:Tel	R	-327.50
4/27/2020	EFT...	Union County {NCV...	NCVTS 2003 FY2019	Veh Tax:Tax 2019	R	668.86
			NCVTS 2003 FY2019	Veh Tax:Int 2019	R	7.41
			Refunds 2002 FY2019	Veh Tax:Tax 2019	R	-2.54
			Collection 2003 FY2...	Tax Coll:Contract	R	-23.07
4/29/2020	EFT...	Paychex	Salary 4/20 (FY2019)	Office:Clerk	R	-2,928.10
			Supplement 4/20 (F...	Office:Clerk	R	0.00
			Hours 4/20 (FY2019)	Office:Deputy Clerk	R	-977.96
			Salary 4/20 (FY2019)	Office:Finance Officer	R	-2,704.38
			Salary 4/20 (FY2019)	Office:Mayor	R	-400.00
			Salary 4/20 (FY2019)	Office:Council	R	-900.00

Register Report - Apr 2020

4/1/2020 through 4/30/2020

5/18/2020

Page 2

Date	Num	Description	Memo	Category	Clr	Amount
			Salary 4/20 (FY2019)	Planning:Administration:Salaries	R	-2,530.48
			Salary 4/20 (FY2019)	Tax Coll:Sal	R	-25.00
			FY2019	Emp:FICA:Soc Sec	R	-648.88
			FY2019	Emp:FICA:Med	R	-151.78
4/29/2020	5865	Verizon Wireless	221474588-00001 (...)	Office:Tel		-103.33
4/29/2020	5866	Frederick Becker III	1/20 - 2/20 reimburs...	Travel	R	-133.40
4/29/2020	586...	Municipal Insurance ...	5/20 (FY2019)	Emp:Benefits:Life		-52.08
			5/20 (FY2019)	Emp:Benefits:Dental		-80.00
			5/20 (FY2019)	Emp:Benefits:Vision		-14.00
4/30/2020	EFT	Paychex Fees	Fees 4/20 (FY2019)	Emp:Payroll	R	-150.15
4/30/2020	DE...	Deposit	#19018 (FY2019)	Prop Tax Prior Years:Prop Tax 2011:R...	R	19.11
			#19018 (FY2019)	Prop Tax Prior Years:Prop Tax 2011:R...	R	18.70
			#19018 (FY2019)	Prop Tax Prior Years:Prop Tax 2010:R...	R	19.11
			#19018 (FY2019)	Prop Tax Prior Years:Prop Tax 2010:R...	R	20.07
4/30/2020	DE...	Deposit	FY2019	Other Inc:Festival 2020:Vendor	R	25.00
			FY2019	Other Inc:Zoning	R	10.00
			FY2019	Emp:Benefits:Life	R	21.00
4/30/2020	EFT	Debit Card (Lowe's)	Post Caps, Gloves (...)	Office:Maint:Materials		-30.47
4/1/2020 - 4/30/2020						-16,015.70

TOTAL INFLOWS 3,803.10

TOTAL OUTFLOWS -19,818.80

NET TOTAL -16,015.70

April 2020

Revenue Details

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NC Sales & Use Distribution

February 2020 Collections

Summary

MUNICIPALITY	ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ART 44 *524	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
UNION (AD VALOREM)	1,727,454.99	1,111,946.51	919,289.91	-	8.33	300,043.33	-	-	(253,780.82)	3,804,962.25
FAIRVIEW	755.83	486.52	402.22	-	-	131.28	-	-	483.63	2,259.48
HEMBY BRIDGE	-	-	-	-	-	-	-	-	-	-
INDIAN TRAIL	63,890.61	41,125.78	34,000.30	-	0.31	11,097.22	-	-	40,881.72	190,995.94
LAKE PARK	5,738.86	3,694.05	3,054.01	-	0.03	996.79	-	-	3,672.13	17,155.87
MARSHVILLE	8,432.94	5,428.20	4,487.71	-	0.04	1,464.73	-	-	5,395.98	25,209.60
MARVIN	5,247.77	3,377.94	2,792.67	-	0.03	911.49	-	-	3,357.89	15,687.79
MINERAL SPRINGS	651.56	419.41	346.74	-	-	113.17	-	-	416.92	1,947.80
MINT HILL *	39.46	25.40	21.00	-	-	6.85	-	-	25.25	117.96
MONROE	193,458.00	124,527.09	102,951.44	-	0.93	33,601.91	-	-	123,788.05	578,327.42
STALLINGS *	34,208.48	22,019.68	18,204.53	-	0.16	5,941.70	-	-	21,888.99	102,263.54
UNIONVILLE	997.76	642.25	530.97	-	-	173.30	-	-	638.45	2,982.73
WAXHAW	66,278.16	42,662.63	35,270.87	-	0.32	11,511.92	-	-	42,409.44	198,133.34
WEDDINGTON *	10,423.10	6,709.25	5,546.80	-	0.05	1,810.40	-	-	6,669.44	31,159.04
WESLEY CHAPEL	1,495.22	962.46	795.70	-	0.01	259.71	-	-	956.74	4,469.84
WINGATE	4,995.06	3,215.28	2,658.20	-	0.02	867.60	-	-	3,196.19	14,932.35
TOTAL	2,124,067.80	1,367,242.45	1,130,353.07	-	10.23	368,931.40	-	-	-	4,990,604.95

**Jurisdiction Collection by Year
Union County
Date Distributed: 3/1/2020 to 3/31/2020**

990 - TOWN OF MINERAL SPRINGS

Year	Taxes, Assessments and Misc. Charges	Late List	Interest	Total Collected	Commission	Net of Commission
2012	19.11	0.00	12.71	31.82	0.48	31.34
2013	19.11	0.00	10.99	30.10	0.45	29.65
2014	20.67	0.00	9.83	30.50	0.46	30.04
2015	15.38	0.00	6.08	21.46	0.32	21.14
2016	17.15	0.08	4.71	21.94	0.33	21.61
2017	18.18	0.00	3.92	22.10	0.33	21.77
2018	20.65	0.07	2.58	23.30	0.35	22.95
2019	831.47	2.87	30.48	864.82	12.97	851.85
Total:	961.72	3.02	81.30	1,046.04	15.69	1,030.35
Grand Total:	961.72	3.02	81.30	1,046.04	15.69	1,030.35

Invoice Date	Invoice Number	Description	Invoice Amount
04/01/2020	2009 TAXES	TAX/FEE/INT-MARCH 2020	\$1,030.35

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00064645	04/13/2020	1,030.35



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 04/13/2020 00064645

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$1,030.35

Pay One Thousand Thirty Dollars and 35 cents *****

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00064645

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

NCVT15

NCVTS A/P Receipt Distribution
For the month Ending: 03/31/2020

Jurisdiction	Entitiy	Vendor #	Inv #	Tax & Fee Amt	Int Only Amt	Cmn Cst	Pending Refunds	Net Amt	Status/Check#
001	Union County	0		\$ 501,084.94	\$ 4,869.42	\$ (16,300.32)	(\$1,950.86)	\$ 487,703.18	No Check
003	Voter Approved Debt Tax	0		76,311.24	718.17	(2,482.09)	(\$290.54)	\$ 74,256.78	No Check
011	Countywide Fire Tax	0		30,676.73	284.18	(997.72)	(\$111.04)	\$ 29,852.15	No Check
012	Countywide EMS Taz	0		54,071.19	531.16	(1,759.04)	(\$217.65)	\$ 52,625.66	No Check
015	Springs Fire Tax	0		7,428.30	69.63	(249.63)	(\$15.39)	\$ 7,232.91	No Check
020	Stallings Fire Tax	0		10,002.34	86.86	(335.04)	\$6.16	\$ 9,760.32	No Check
023	Hemby Bridge Fire Tax	0		13,785.32	148.74	(449.58)	\$17.72	\$ 13,502.20	No Check
026	Wesley Chapel Fire Tax	0		14,440.98	125.70	(509.29)	(\$34.46)	\$ 14,022.93	No Check
028	Waxhaw Fire Tax	0		11,980.15	110.89	(413.13)	(\$24.66)	\$ 11,653.25	No Check
101	Village of Marvin	1832	VTFNAP2003-1	4,419.49	33.09	(157.66)	\$0.00	\$ 4,294.92	
200	City of Monroe	103-7	VTFNAP2003-1	254,722.87	1,776.54	(7,210.81)	(\$4,910.97)	\$ 244,377.63	
222	Monroe Downtown Service	103-7	VTFNAP2003-2	115.26	1.59	(3.86)	-	\$ 112.99	
300	Town of Wingate	4064	VTFNAP2003-1	11,317.09	65.21	(296.97)	\$0.00	\$ 11,085.33	
400	Town of Marshville	5861	VTFNAP2003-1	8,218.21	123.90	(223.62)	\$0.00	\$ 8,118.49	
500	Town of Waxhaw	8268	VTFNAP2003-1	94,939.92	632.20	(3,285.06)	(\$43.00)	\$ 92,244.06	
600	Town of Indian Trail	2924	VTFNAP2003-1	69,811.97	757.80	(2,253.42)	\$133.80	\$ 68,450.15	
700	Town of Stallings	4860-2	VTFNAP2003-1	34,662.99	274.23	(1,178.65)	(\$272.67)	\$ 33,485.90	
800	Town of Weddington	7518	VTFNAP2003-1	8,607.59	75.17	(293.00)	(\$15.12)	\$ 8,374.64	
900	Village of Lake Park	1833	VTFNAP2003-1	6,874.91	112.58	(233.35)	(\$16.87)	\$ 6,737.27	
930	Town of Fairview	19458	VTFNAP2003-1	875.10	9.99	(30.26)	(\$0.93)	\$ 853.90	
970	Village of Wesley Chapel	9262	VTFNAP2003-1	1,426.49	12.53	(49.13)	(\$8.24)	\$ 1,381.65	
980	Town of Unionville	11530	VTFNAP2003-1	1,156.41	9.61	(35.77)	\$0.00	\$ 1,130.25	
990	Town of Mineral Springs	10870	VTFNAP2003-1	668.86	7.41	(23.07)	(\$2.54)	\$ 650.66	
999	Schools	0		1,030,513.66	9,925.00	(33,522.24)	(\$3,997.61)	\$ 1,002,918.81	No Check
Total				\$ 2,248,112.01	\$ 20,761.60	\$ (72,292.71)	(\$11,754.87)	\$ 2,184,826.03	
						AP Total		\$ 481,297.84	

Invoice Date	Invoice Number	Description	Invoice Amount
03/31/2020	VTFNAP2003-1	CASH RECEIVED MAR 2020 & REFUN	\$650.66

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00064790	04/27/2020	650.66



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 04/27/2020 00064790

This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act.

\$650.66

Pay Six Hundred Fifty Dollars and 66 cents *****

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00064790

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

NCEM has indicated that we can move forward with adopting the
Cabarrus Stanly Union Regional Hazard Mitigation Plan

That means that the plan has passed review by NCEM and is close enough to meeting FEMA requirements that local jurisdictions can start formally adopting the plan before the old plan expires on June 18, 2020.

OPTION #1: Great! Our next Board meeting is (date), we'll get right on adopting the plan!

Option #2: That's great, but our City or County Council is not meeting during this COVID 19 outbreak. What are our options?



Great! I have attached a sample adoption resolution. Please get on your council agenda and present the plan for adoption as soon as feasible. Please let me know if I can provide assistance.

NOTE: The date that the first jurisdiction in the region adopts the plan becomes the new approval date for the regional plan.



That's OK, you have a couple of choices:

Choice #1: Wait until everything has calmed down to adopt. **However, please keep in mind that if you wait until after June 18 to adopt, your community will technically not be eligible for Hazard Mitigation Assistance funding** (Hazard Mitigation Grant Program, Pre-Disaster Mitigation, Flood Mitigation Assistance programs). That is only important if you plan to apply for any of that funding between now and when you adopt the plan (unlikely).

Choice #2: Check with your City or County attorney to see if you can formally adopt the plan without having to present it to your Board. All of the above information regarding timing of adoption applies here too.

FEMA Guidance States:

"While plan adoption usually occurs through a formal resolution, council minutes, consent agendas, or other forms of adoption are acceptable if allowed by local law."

I am happy to address any questions you might have about this.

TOWN OF MINERAL SPRINGS

RESOLUTION TO ADOPT THE CABARRUS STANLY UNION REGIONAL HAZARD MITIGATION PLAN

R-2020-05

WHEREAS, the Town of Mineral Springs is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, the Town of Mineral Springs desires to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from natural hazards; and

WHEREAS, it is the intent of the Mineral Springs Town Council to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the Mineral Springs Town Council to fulfill its obligation under North Carolina General Statutes, Chapter 166A: North Carolina Emergency Management Act and Section 322: Mitigation Planning, of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive state and federal assistance in the event of a declared disaster affecting the Town of Mineral Springs; and

WHEREAS, the Town of Mineral Springs, in coordination with Cabarrus, Stanly and Union Counties and the participating municipalities within those Counties has prepared a multi-jurisdictional hazard mitigation plan with input from the appropriate local and state officials; and

WHEREAS, the North Carolina Division of Emergency Management and the Federal Emergency Management Agency are reviewing the Cabarrus Stanly Union Regional Hazard Mitigation Plan for legislative compliance and will approve the plan pending the completion of local adoption procedures;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Mineral Springs hereby:

1. Adopts the Cabarrus Stanly Union Regional Hazard Mitigation Plan; and
2. Agrees to take such other official action as may be reasonably necessary to carry out the proposed actions of the Plan.

ADOPTED on this 11th day June, 2020.

Frederick Becker III, Mayor

ATTEST:

Vicky Brooks, CMC, NCCMC

STATE OF NORTH CAROLINA
COUNTY OF UNION

INTERLOCAL AGREEMENT

THIS AGREEMENT, is made and entered into this the ____ day of _____, 2020, by and between Union County (the “County”) and the Town of Mineral Springs (the “Municipality”) (hereinafter collectively referred to as the “Parties”).

W I T N E S S E T H:

WHEREAS, the County was awarded a grant from the Charlotte Regional Transportation Planning Organization (“CRTPO”) for a critical intersection analysis that will study certain traffic intersections in Union County, including certain intersection(s) in the Municipality, in order to consider future intersection improvements and other transit planning (the “Grant”); and

WHEREAS, the Grant will allow for a consultant to perform the critical intersection analysis study and produce a subsequent report (the “Study”); and

WHEREAS, CRTPO will give the County One Hundred Thousand Dollars (\$100,000) in reimbursed costs under the Grant, with an additional Twenty Five Thousand Dollars (\$25,000) required under the Grant as a local government required match (the “Match”); and

WHEREAS, County will contribute at least Sixteen Thousand, Five Hundred Dollars (\$16,500) toward the Match; and

WHEREAS, the Municipality has agreed to contribute Two Thousand, Five Hundred Dollars (\$2,500) toward the Match due to the Study including intersection(s) within the Municipality’s limits for study; and

WHEREAS, the County will engage a consultant to perform the Study, with CRTPO reimbursing the County through the Grant for the costs of the Study up to One Hundred Thousand Dollars (\$100,000); and

WHEREAS, this Agreement is made under the authority of N.C. Gen. Stat. § 160A-460 et seq.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements hereinafter set forth, the parties hereto do each contract and agree with the other as follows:

1. The term of this Agreement shall begin on mutual execution and shall continue through June 30, 2022. This Agreement may only be terminated upon expiration of the aforementioned term unless an amendment extending the term is executed by both parties to this Agreement. Notwithstanding the foregoing, the Parties may, by mutual written consent, terminate this Agreement at any time and for any reason.

2. After completion of the Study, and the County’s receipt of Grant funds from CRTPO, the County will invoice the Municipality Two Thousand, Five Hundred Dollars

(\$2,500) for its portion of the Match. Within thirty (30) days of receipt of such invoice, the Municipality shall pay the County the invoiced amount.

3. The County shall directly engage a consultant, selected by the County, to perform the Study. The Parties agree to work collaboratively with the consultant to provide any reasonably requested information and assistance needed for the Study. Upon completion of the Study, the County will ensure that the Municipality receives a copy of the Study.

4. This Agreement shall be effective as of July 1, 2020.

5. This Agreement may be amended at any time by mutual, written consent of the parties.

6. This Agreement may be signed in counterparts, each of which shall be an original, with the same effect as if the signatures thereto and hereto were upon the same instrument. The Parties hereto confirm that any facsimile copy, electronic copy, or photocopy of another party's executed counterpart of this Agreement (or its signature page thereof) will be deemed to be an executed original thereof.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year above written.

UNION COUNTY:

Attest: _____
Lynn West, Clerk to the Board

By: _____
William Mark Watson,
County Manager

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

Approved as to Legal Form: BTI

TOWN OF MINERAL SPRINGS:

Attest: _____
Clerk

By: _____
Mayor

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

MEMO

To: Mineral Springs Town Council
From: Rick Becker
Date: June 3, 2020
Subject: Non-profit Contributions

Last month, Council approved a motion to seek written requests for financial support (rather than personal appearances) from four of our regular non-profit partners: The American Red Cross, The Catawba Lands Conservancy, The Council on Aging in Union County, and Turning Point of Union County. I sent emails to the executive directors of each agency requesting some data and examples of how their agency directly benefits the citizens of Mineral Springs.

For comparison, here are the amounts of contributions to all agencies last year and so far this year:

	FY2018-19	FY2019-20
Western Union PTO (one-time capital project)	-	\$1,500
Common Heart – Literacy Spelling Bee	-	\$300
American Red Cross	\$2,000	
Catawba Lands Conservancy	\$2,500	
Council on Aging	\$2,000	
Turning Point	\$2,000	
Total	\$8,500	
Budget	\$10,300	\$10,500

If Council votes to fund these agencies at the same level as FY2018-19 the total “Charities” appropriation would be \$10,300 (including two additional contributions already paid out), which would be within the budget.



**American
Red Cross**

Southern Piedmont Chapter
125 Pedro St.
Suite E
Monroe, NC 28110

May 14, 2020

Mayor Rick Becker
Town Council Members
Town of Mineral Springs
Mineral Springs, NC

Dear Mayor Becker and Council,

Hello. I am not sure how your charitable giving looks this year, so thought I would send the letter and ask for guidance. Thank you for your consideration of funding for the American Red Cross in Union County. We are so thankful for key partnerships like the Town of Mineral Springs. We appreciate your past support, and respectfully request consideration of a \$2,000 donation to support our operating budget in the upcoming year. Our services are vital to disaster response, recovery and emergency preparedness for the citizens of Union County. In Union County, we serve with a variety of programming including: Disaster Response (family fires), Shelter operations, First Responder Support, Disaster and Preparedness Education, Blood Collections, Armed Forces Emergency Services, and Health and Safety training.

We realize as costs and demands for services increase, so does our budgetary requirements. The need for lifesaving blood or disaster services for our community never stops and we will not stop either.

Traditionally we have received about 30% of our yearly budget from United Way. With their recent change in focus, that number has dropped dramatically to only receiving designations. Additionally, 100% of our Board of Directors give financially to our organization – this has been the case for 18 straight years. We continue to strive to be a valuable service to our community and pledge continued good stewardship to our donors. We are not a federally or nationally supported organization but raise all of our funding locally. I look forward to updating you on our past year of operations.

Again, thank you for your thoughtful consideration of our funding request and we look forward to celebrating many more years of service in partnership with the Town of Mineral Springs.

Sincerely,

A handwritten signature in cursive script that reads "Sheila Crunkleton".

Sheila Crunkleton
Executive Director, Southern Piedmont Chapter
125 Pedro St, Suite E, Monroe, NC 28110
(704)283-7402



Turning Point 2020 Funding Request **Mineral Springs, NC**

Since 1985, Turning Point has been dedicated to ensuring that survivors of abuse and violence have a safe place to heal, work towards justice and protection, and gain the independent, violence-free lives they are worthy of. All that we do helps to further our mission to bring an end to domestic violence, sexual assault and child abuse in Union County.

Here are some updates about our work over the last year:

During the 2018-19 fiscal year, Turning Point's Domestic Violence shelter and outreach programs served 1,958 individuals. Our Tree House Children's Advocacy Center served 281 child sexual abuse survivors, and our Sexual Assault Resource Center served 77 sexual assault survivors. In addition, we provided the Empower Me child sexual abuse prevention program to 3,270 Union County public school elementary students, and educated 97 community members on how to recognize and respond to suspected child abuse through the Stewards of Children program.

While the 2019-20 school year was cut short, we were able to provide the Empower Me program to students at both Waxhaw Elementary and Kensington Elementary (in addition to two other schools in our county), and we provided our Teen Dating Violence prevention program and supported the Turning Point Teen Talk club at Parkwood High School (in addition to several other county high schools).

We are continuing to provide professional domestic violence and sexual assault counseling for women incarcerated at the Union County jail, and our HERO program for youths at the jail, as well. In the fall of 2019, we began providing our HERO program for children whose parents are currently incarcerated, and for children at afterschool programs in high risk neighborhoods.

During the 2018-19 fiscal year, we provided safe shelter and related services for 17 women and 12 children from the 28112, 28173, and 28108 zip codes, and provided our out of shelter services for 34 women and 80 children, and fielded 241 crisis calls from those zip codes. Our Sexual Assault Resource Center served 28 survivors, and our Tree House Children's Advocacy Center served 59 children from the above zip codes.

Turning Point humbly requests \$2,000 from the Town of Mineral Springs to be utilized for professional, trauma-focused counseling expenses for our adult and child clients. Since the COVID-19 pandemic began, we have seen our counseling expenses triple, as the trauma that our clients

have already endured is heightened by the uncertainty and fear that this pandemic has created. In addition, we have been told to anticipate a 40% increase in the number of domestic violence and child abuse cases we will see in the coming months, due to the isolation, economic uncertainty and stress this health crisis has caused.

We are so very grateful for your consideration. Thanks to the support of our incredible community partners, Turning Point will be here for the duration of this crisis and beyond, serving all who need us. We are truly blessed to partner with the Town of Mineral Springs, and are so appreciative of your support for our mission and the clients we serve every day.

Vicky Brooks

From: Bret Baronak <bret@catawbalands.org>
Sent: Wednesday, June 3, 2020 4:30 PM
To: Vicky Brooks
Cc: Mayor Rick Becker; Vanessa Covington; Bart Landess
Subject: Carolina Thread Trail Funding Request

Importance: High

Good Afternoon Mayor Becker and Ms. Brooks.

I hope you and your loved ones are doing well and staying healthy. As you are most likely aware, trails are as important as they've ever been given the Covid-19 pandemic with which we are dealing. Trails have become even more recognized as places where people can seek physical, mental, and spiritual well-being. Across our region, we have witnessed users of all backgrounds benefitting from the trail system. Perhaps it's solitude, family-bonding, sharing good times with friends – whatever the case, trails have become an important part of everyday lives.

I trust you are observing the same benefits and your citizens are recognizing the important role the Mineral Springs Greenway plays to enhancing quality of life.

2019 was another year of vigorous activity on the trail by CTT Volunteers on Mineral Springs Greenway -- 47 Volunteers provided 138 hours of service. This has an in-kind value of \$3,509. (national average \$25.43 x 138 hours). Additionally, Mayor Becker, I know you and Lynn Rivera have put in significant time aimed at looking after the trail. We thank you for your efforts and collaboration.

Additionally, throughout the CTT region, 2019 was a banner year for trail development as over 21 miles of new trail were completed for the benefit of the public.

CTT was also able to provide needed leveraging funding through our Trail Implementation Grant Program. In 2019 we awarded nearly \$750,000 in grants for trails within our "footprint". The aforementioned success is only achieved through strong community partnerships.

We are hopeful that you continue to view the work of the CTT in a positive light, especially as it relates to helping protect the Mineral Springs Greenway so it remains a community amenity for your residents and visitors to enjoy.

CTT looks forward to the continued partnership with Mineral Springs and is respectfully requesting the Town's annual allocation in the amount of \$2500.

Thank you so much for the work you do to bring attention to the importance of trails.

Please contact me with any questions.

Gratefully,
Bret

Bret Baronak, Director
Carolina Thread Trail
Led by the Catawba Lands Conservancy

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Charlotte, NC 28209
(704) 376-2556, ext 216
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MEMO

To: Mineral Springs Town Council
From: Rick Becker
Date: May 26, 2020
Subject: Budget Amendment for Employee Overhead Appropriation

Last month, Council adopted Budget Amendment 2019-01, transferring \$200 from “Contingency” to “Employee Overhead”.

An additional expenditure of \$100 for the Tax Collector’s bond is due prior to 6/30/2020, payable out of the “Employee Overhead” account, so I am requesting this budget amendment in order to cover that expenditure.

If this ordinance is approved, the FY2019-20 Budget Ordinance as amended will reflect a “Contingency” appropriation of \$2,700.00 and an “Employee Overhead” appropriation of \$30,200.00.

STATE OF NORTH CAROLINA
TOWN OF MINERAL SPRINGS

**AN ORDINANCE AMENDING THE BUDGET OF
THE TOWN OF MINERAL SPRINGS
FOR THE FISCAL YEAR 2019-2020
O-2019-04**

WHEREAS, NC G.S. 159-15 authorizes a municipal governing board to amend the annual budget ordinance at any time after the ordinance's adoption;

NOW, THEREFORE BE IT ORDAINED by the Council of the Town of Mineral Springs, North Carolina, the following:

SECTION 1. Appropriations and Amounts. Amendment #2019-02:

<u>INCREASE</u>		<u>DECREASE</u>	
Employee Overhead	\$100	Contingency	\$100
Total	\$100	Total	\$100

SECTION 2. Effective Date. This ordinance is effective upon adoption.

ADOPTED this 11th day of June, 2020. Witness my hand and official seal:

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Clerk