

**Town of Mineral Springs
Mineral Springs Town Hall
3506 Potter Road S ~ Mineral Springs
Mineral Springs Town Council
Regular Meeting
January 12, 2023 ~ 7:30 P.M.
AGENDA**

- 1. Opening**
The meeting will be called to order, an invocation will be delivered, and the Pledge of Allegiance will be recited.
- 2. Public Comments**
The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.
- 3. Consent Agenda – Action Item**
 - A. Approval of the December 8, 2022 Regular Meeting Minutes
 - B. Acceptance of the November 2022 Union County Tax Report
 - C. Acceptance of the November 2022 Finance Report
- 4. Selection of Council Members to Serve as the Delegate and Alternate to Centralina Council of Governments – Action Item**
The council will select a delegate and alternate to serve on the Centralina Council of Governments board. Currently Councilwoman Critz is serving as the delegate and Councilwoman Coffey is the alternate.
- 5. Selection of 10 of the 16 NCLM Proposed Goals and Consideration of Appointing a NCLM Voting Delegate – Action Item**
The council will discuss the selection of 10 of the 16 proposed NCLM goals and will consider appointing a voting delegate.
- 6. Consideration of Conducting a Work Session for Capital Funding and Meeting Protocols – Action Item**
The council will consider calling for a work session to discuss capital funding needs, meeting protocols, and town hall/grounds maintenance needs.
- 7. 2022 Zoning and Planning Report**
The council will be presented with a report covering the 2022 zoning and planning activities.
- 8. Consideration of an Outdoor Movie Night at Town Hall – Action Item**
The council will consider having an outdoor movie night at the Mineral Springs Town Hall, which would be provided by Union County Parks and Recreation. If approved, the council will select three (1st, 2nd, & 3rd choice) possible dates for the outdoor movie.
- 9. Staff Updates**
The staff will update the council on any developments that may affect the town.
- 10. Other Business**
- 11. Adjournment – Action Item**

**Draft Minutes of the
Mineral Springs Town Council
Regular Meeting
December 8, 2022 – 7:30 p.m.**

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall located at 3506 Potter Road S, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, December 8, 2022.

Present: Councilwoman Valerie Coffey, Councilwoman Janet Critz, Councilwoman Bettylyn Krafft, and Councilman Jim Muller.

Absent: Mayor Frederick Becker III, Mayor Pro Tem Jerry Countryman, and Councilwoman Lundeen Cureton.

Staff Present: Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin, and Administrative Assistant/Deputy Town Clerk Maurice Norman.

Visitors: None.

1. Opening

With a quorum present at 7:31 p.m. on December 8, 2022, Ms. Brooks called the Regular Town Council Meeting to order and explained due to the absence of Mayor Becker and Mayor Pro Tem Councilman Countryman, the town council would refer to G.S. 160A-70, which instructs the council to elect a council member to chair the meeting.

Councilwoman Critz nominated Councilwoman Coffey to chair the meeting and Councilman Muller seconded the nomination. The nomination vote passed unanimously. Ayes: Coffey, Critz, Krafft, and Muller. Nays: None.

Councilwoman Coffey (acting as chair) officially opened the meeting.

Councilwoman Critz delivered the invocation.

Pledge of Allegiance.

2. Public Comments

There were no public comments.

3. Consent Agenda – Action Item

Councilwoman Krafft motioned to approve the consent agenda containing the November 10, 2022 Regular Meeting Minutes, the October 2022 Union County Tax Report, the October 2022 Finance Report, and the 2023 Town Council Regular Meeting Schedule and Councilman Muller seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, and Muller. Nays: None.

4. Consideration of Approving an Agreement with Benchmark CMR, Inc. – Action Item

Ms. Brooks explained she had reached out to Benchmark to see if they had a service where she could call them and ask questions, such as a “Scope of Services” where they could help draft amendments to the ordinance or any type of zoning and subdivision service she felt they could assist her with. The fee for this service is \$95 per hour.

Councilman Muller asked if this would be a continuation of an existing service or a new agreement.

Councilwoman Critz stated she knew the present council was a quorum, but asked if it was a “majority”?

Ms. Brooks responded this would be a new service and yes, the council is a majority.

Councilwoman Krafft stated she did not see why not; \$95 an hour was not an outrageous amount of money for those types of service when Ms. Brooks felt like it was necessary.

Councilwoman Critz commented, "sure", she did not perceive Ms. Brooks needing to use it a lot, because she was smart anyway; she has been doing this a very long time.

Ms. Brooks responded it would be nice to have somebody...

Councilwoman Critz motioned to approve the agreement and additional services.

Councilwoman Coffey asked if there were any other comments.

Attorney Griffin explained he talked about this with the mayor and councilman. It's per hour and open ended. Attorney Griffin asked who was to suggest how many hours Ms. Brooks was going to use a month, who was going to make that determination. Attorney Griffin commented he knew the council trusted the zoning administrator, but from a legal perspective, he needed to raise that question.

Councilwoman Critz asked if the council should say "not to exceed a certain number of hours per month."

Attorney Griffin responded, "without approval of the council, I would think, because you've delegated this to her to make those decisions, and so it's up to you, are you going to bring this to the council each time".

Councilwoman Critz commented she would not know that.

Attorney Griffin suggested the council cap it per month, not that Ms. Brooks is not trustworthy and would never do anything wrong. Attorney Griffin stated he did want that to be clear.

Ms. Brooks commented the town does have "planning" as a budget item and as long as she was making sure it was in the budget.

Councilwoman Critz asked Ms. Brooks what she would foresee as a maximum and that if she needed to go past that she would get approval.

Councilman Muller added, "limited to stay within the budget of planning, not to exceed the planning budget without council approval."

Councilwoman Krafft commented she would feel more comfortable with a definitive number, so at least Ms. Brooks would know when she needed to ask.

Councilwoman Coffey asked Attorney Griffin if he was advising that there may be a need to say a maximum of two hours per month without...

Councilwoman Krafft suggested five maximum hours.

Councilwoman Critz suggested ten.

Ms. Brooks commented there could be a month where she would be bouncing several things off of Benchmark using several hours and then the next month, they would not be doing anything.

Councilwoman Coffey commented that Ms. Brooks would know better what her need was than any of the council, so they needed her...

Councilwoman Critz suggested the council could decide not to exceed 10 hours per month without additional...

Councilwoman Coffey asked for how many months.

Councilwoman Critz asked if this was a yearly contract or if it was open-ended.

Ms. Brooks responded it was open-ended.

Councilwoman Critz stated if Ms. Brooks needed more than 10 hours in a month, she would need additional council approval.

Ms. Brooks added “to also make sure that we’re staying within that planning budget”.

Councilwoman Critz amended her motion to include that it not exceed 10 hours per month or what is available in our planning budget without additional council approval and Councilman Muller seconded.

Councilwoman Krafft asked what the budgeted amount for the year was for planning.

Ms. Brooks responded she did not know the figure.

Councilwoman Coffey commented that figure was not available this evening, but the council would get back to Councilwoman Krafft on that.

Councilwoman Coffey called for a vote on the motion made by Councilwoman Critz. Ayes: Coffey, Critz, and Muller. Nays: Krafft.

Councilwoman Coffey clarified Councilwoman Krafft was in opposition.

Councilwoman Krafft responded, “just at the moment, I want to know what the number is.”

Councilwoman Critz commented, “it won’t carry if you do that”.

Councilwoman Krafft stated, “I just think that it’s important that we not, not that we have any question about trustworthiness or anything, but I think it’s imperative that we kind of stay within our number and we don’t know what that number is.”

Ms. Brooks commented she would find out what that number was; the budget was on the town website.

Councilwoman Krafft commented she just did not know the number off the top of her head, but thought it was important that the council have a grasp on it.

At a maximum of 10 hours at \$95 an hour it would be \$950 a month.

Councilwoman Coffey commented the council did not have the amount of work at this time and did not foresee that coming in the near future, but Ms. Brooks had always been an exceptional steward of the town’s money.

Councilman Muller commented Ms. Brooks was beyond reproach, but “heaven forbid, something was to happen and this being an open-ended contract,” he agreed the council should know the number.

Councilwoman Critz asked if the council could just say 10 hours (forget the budget part), knowing what that would be and that Ms. Brooks would have to come for council approval to exceed that, because she would not have the authority or the funds; therefore, it would sort of be self-limiting, as far as a maximum amount of money that could possible be spent in a one month period.

Councilwoman Krafft responded if everything was in a great world, she would go for that in a heartbeat, but “you don’t know what’s gonna happen to Vicky tomorrow.”

Councilwoman Critz commented Ms. Brooks was the only one with that authority, so if something happened to her... Councilwoman Critz asked Attorney Griffin if that was not correct.

Attorney Griffin responded he thought it was good sound public policy and transparency for the community to know that there is a limit set, that the council is in control of the budget and that it is not open-ended, no matter who is backing those decisions.

Councilwoman Critz commented at this point, the only person being given the authority was Ms. Brooks.

Councilwoman Krafft noted it was for zoning, not Ms. Brooks herself, it was the zoning person, the position has the authority, not the person.

Ms. Brooks informed the council of the budget for planning: Zoning Ordinance and Planning is \$5,000; Land Use Planning is \$30,000; and there is a reserve of \$3,000.

Councilwoman Coffey commented that was a total of \$38,000 for zoning and all that.

Councilwoman Krafft commented that was a lot different then.

Ms. Brooks noted the council would also have to realize that she would work with the finance officer on anything budgetary.

Councilwoman Critz asked if the council if the amendment to the motion was okay now that they have that fact.

Councilwoman Krafft responded she thought Councilwoman Critz would have to word it so that it gives the constraint of the time and the budget.

Councilwoman Coffey asked how the council was planning to constrain the time if the need...

Councilman Muller gave an example of 10 hours per month.

Councilwoman Critz added not to exceed \$38,000 in one fiscal year.

Ms. Brooks commented that the budget may not always be \$38,000 per year.

Councilwoman Critz stated anything above or beyond that comes back to the council for approval and asked Attorney Griffin if that sounded good.

Attorney Griffin responded, "there's a difference between good and legal."

Councilman Muller asked Attorney Griffin if that sounded legal.

Councilwoman Critz stated she would make a friendly amendment.

Councilwoman Krafft asked Attorney Griffin if the verbiage was reasonable.

Attorney Griffin asked if the budget defined this kind of service; is there a budget item for this.

Ms. Brooks responded yes, it falls under planning; it could be land use or zoning. There are two separate line items; one is \$30,000, one is \$5,000, and there is a reserve of \$3,000.

Councilwoman Critz asked Attorney Griffin what if the amendment stated it was for this fiscal year (at 10 hours per month/\$950) and it could be revisited next year at this time after seeing how much it was needed and used.

Councilman Muller proposed instead of allocating or going to the max of what the budget is this year, just pick a round number like \$25,000 before additional approval is needed, because the

budget for next year is not known, and that will keep the town safe from exhausting next year's budget.

It was clarified this is a line item in the budget and it is subject to change every year.

Councilman Muller commented not knowing what that is and since a number is being attached to it, which shouldn't be exceeded in the budget, with this being an open-ended contract, the council could just limit it to 10 hours per month or \$38,000, and if next year's budget is less than \$38,000, the council will have to revisit this one.

Councilwoman Critz suggested her amendment would state that this is for the fiscal year of 2022-2023.

Councilman Muller clarified that Councilwoman Critz meant the contract had to be revisited next year, so it would not be open-ended.

Councilwoman Critz responded if she was reading the contract correctly there was not a timeframe, but the town will set a timeframe on it.

Councilwoman Coffey noted Ms. Brooks would have to request their services, they don't just come to the table.

Attorney Griffin commented one of the things to protect whoever is in that office and certainly more to protect Ms. Brooks (from what he knows about her), that position should have some guidance as to how much can be spent per month, because one could get an unintended reputation by spending \$10,000 or \$15,000 one month that the council did not know about (in a small town this size) and the services might very well be needed, but the council should know about it in advance, so they can authorize it. That is what the council is asking for. Attorney Griffin apologized because he was getting into an area of "good" now, not "legal." Attorney Griffin asked the council if they would want to know if it was going to exceed a certain big bar for information purposes, not that they question the person who requested the services, but for accountability as elected officials.

Councilwoman Critz suggested a friendly amendment to approve the contract at \$95 an hour, not to exceed 10 hours per month or a total of \$38,000 for the fiscal year 2022-2023 and this will be revisited a year from now.

Councilwoman Krafft commented \$950 for 12 months is \$11,400.

Ms. Brooks proposed capping it at \$1,000 per month without further council approval. In addition, it would not go up to the budget no matter what the budget is.

Councilwoman Krafft thought that made sense.

Ms. Brooks added if the budget changes for 2023-2024, the amount still could not be exceeded, and then the council would not have to revisit it.

Councilwoman Krafft commented, "which fits right into the budget and stays within."

Councilwoman Critz commented if it kept being exceeded, Ms. Brooks would have to keep going to the council, so they would know.

Ms. Brooks stated she really did not plan on it. If it was anything major, the council would get another contract with Benchmark (or somebody else) for a larger Scope of Services.

Councilman Muller mentioned like re-doing the zoning ordinances.

Ms. Brooks responded, yes, not something minor, where she can pick up the phone and say "hey, what do you know about this," or "does this sound right". This is just for minor things that Ms. Brooks would like to have a backing for and know that she was right, because here she was the only

planning and zoning staff, so it would be nice to have somebody to call and say, “what do you know”. They may have more information than a small town does.

Councilman Muller asked Ms. Brooks if she knew if Benchmark billed by the quarter hour, half hour, or hour. Would a five-minute phone call be billed as an hour?

Ms. Brooks responded that the contract says \$95 an hour, but when he [Mr. Epley from Benchmark] emailed her back he said quarter hour.

Councilwoman Critz stated she would make a new motion to accept the contract with Benchmark at \$95 per hour not to exceed \$1,000 per month and if there was a need to go beyond that, council approval would be needed.

Councilwoman Coffey asked Attorney Griffin if Councilwoman Critz would have to withdraw her previous motion.

Attorney Griffin asked what the chair wanted to do.

Councilwoman Coffey stated she thought the previous motion needed to be withdrawn.

Councilwoman Critz stated she would like to withdraw everything she had said up until now.

It was clarified the previous motion was voted on and did not pass, because Councilwoman Krafft did not want to give an affirmative without further information on the budget.

Councilwoman Coffey added that questions came up after the vote.

Attorney Griffin suggested Councilwoman Critz could amend the motion.

Councilwoman Critz amended the previous motion for the agreement with Benchmark CMR, Inc not to exceed \$1,000 per month without further council approval and to stay within the budget and Councilman Muller seconded. This motion passed unanimously. Ayes: Coffey, Critz, Krafft, and Muller. Nays: None.

5. Staff Updates

There were no staff updates.

6. Other Business

Councilwoman Critz mentioned the helicopter crash that occurred a few weeks ago, in which Meteorologist Jason Myers was one of the men killed. Mr. Myers had strong ties to Mineral Springs; his father was the pastor at Mineral Springs Methodist Church until young Myers was nine years old, at which point they moved away. The Myers stayed connected with some families in Mineral Springs, including Bill and Kippen Southerland (who are currently residents of Mineral Springs). Mr. Myers married the Southerlands’ oldest daughter Jillian. Councilwoman Critz explained she wanted the council to be aware there was a strong tie to Mineral Springs.

7. Adjournment – Action Item

At 7:57 p.m. Councilman Muller motioned to adjourn the meeting and Councilwoman Critz seconded. The motion passed unanimously. Ayes: Coffey, Countryman, Critz, Cureton, Krafft, and Muller. Nays: None.


The next regular meeting will be on Thursday, January 12, 2023 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, NCCMC, Town Clerk

Valerie Coffey, Acting Chair

To: Town of Mineral Springs
Rick Becker

From: Vann Harrell 
Tax Administrator

Date: December 14, 2022

Re: Departmental Monthly Report

The Tax Collector's monthly/year to date collections report for the month ending November 30, 2022 is attached for your information and review.

Should you desire additional information, I will provide that at your request.

Attachment

VH/JM

NOVEMBER 2022
TOWN OF MINERAL SPRINGS
PERCENTAGE REPORT

NOVEMBER 30, 2022 REGULAR TAX	2022	2021	2020	2019	2018	2017
BEGINNING CHARGE	79,005.53	80,027.69	69,694.82	67,992.78	67,409.94	65,441.40
TAX CHARGE						
PUBLIC UTILITIES CHARGES	1,665.88					
DISCOVERIES						
NON-DISCOVERIES						
RELEASES	(6.11)					
TOTAL CHARGE	80,665.30	80,027.69	69,694.82	67,992.78	67,409.94	65,441.40
BEGINNING COLLECTIONS	12,559.26	79,904.91	69,598.32	67,900.39	67,387.61	65,415.54
COLLECTIONS - TAX	43,945.79	11.84				
COLLECTIONS - INTEREST		1.10				
TOTAL COLLECTIONS	56,505.05	79,916.75	69,598.32	67,900.39	67,387.61	65,415.54
BALANCE OUTSTANDING	24,160.25	110.94	96.50	92.39	22.33	25.86
PERCENTAGE OF REGULAR	70.05%	99.86%	99.86%	99.86%	99.97%	99.96%
COLLECTION FEE 1.25 %	549.32	0.16	-	-	-	-

NOVEMBER 2022
TOWN OF MINERAL SPRINGS
PERCENTAGE REPORT

2016	2015	2014	2013
61,553.74	62,157.91	64,338.55	64,894.00
61,553.74	62,157.91	64,338.55	64,894.00
61,527.88	62,139.18	64,320.06	64,880.41
61,527.88	62,139.18	64,320.06	64,880.41
25.86	18.73	18.49	13.59
99.96%	99.97%	99.97%	99.98%
-	-	-	-

Town of Mineral Springs

FINANCE REPORT

November 2022

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

January 12, 2023

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Cash Flow Report FY2022 YTD

7/1/2022 through 11/30/2022

12/19/2022

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Category	7/1/2022- 11/30/2022
INCOME	
Interest Income	2,000.52
Other Inc	
NC Grant	135,309.37
Zoning	2,695.00
TOTAL Other Inc	138,004.37
Prop Tax 2022	
Receipts 2022	
Tax	12,556.89
TOTAL Receipts 2022	12,556.89
TOTAL Prop Tax 2022	12,556.89
Prop Tax Prior Years	
Prop Tax 2013	
Receipts 2013	
Int	5.61
Tax	6.94
TOTAL Receipts 2013	12.55
TOTAL Prop Tax 2013	12.55
Prop Tax 2014	
Receipts 2014	
Int	4.98
Tax	6.94
TOTAL Receipts 2014	11.92
TOTAL Prop Tax 2014	11.92
Prop Tax 2015	
Receipts 2015	
Int	2.41
Tax	3.83
TOTAL Receipts 2015	6.24
TOTAL Prop Tax 2015	6.24
Prop Tax 2016	
Receipts2016	
Int	21.60
Tax	40.18
TOTAL Receipts2016	61.78
TOTAL Prop Tax 2016	61.78
Prop Tax 2017	
Receipts2017	
Int	17.99
Tax	40.18
TOTAL Receipts2017	58.17
TOTAL Prop Tax 2017	58.17
Prop Tax 2018	
Receipts	
Int	14.37
Tax	40.18
TOTAL Receipts	54.55
TOTAL Prop Tax 2018	54.55
Prop Tax 2019	
Receipts 2019	

Cash Flow Report FY2022 YTD

7/1/2022 through 11/30/2022

12/19/2022

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Category	7/1/2022- 11/30/2022
Int	11.62
Tax	43.63
TOTAL Receipts 2019	55.25
TOTAL Prop Tax 2019	55.25
Prop Tax 2020	
Receipts	
Int	7.96
Tax	45.36
TOTAL Receipts	53.32
TOTAL Prop Tax 2020	53.32
Prop Tax 2021	
Receipts 2021	
Int	5.91
Tax	77.41
TOTAL Receipts 2021	83.32
TOTAL Prop Tax 2021	83.32
TOTAL Prop Tax Prior Years	397.10
Sales Tax	
Sales & Use Dist	10,060.37
TOTAL Sales Tax	10,060.37
Veh Tax	
Int 2022	25.25
Tax 2020	-15.73
Tax 2022	2,890.17
TOTAL Veh Tax	2,899.69
TOTAL INCOME	165,918.94
EXPENSES	
Attorney	2,800.00
Audit	3,311.00
Capital Outlay	
Furniture	1,351.90
TOTAL Capital Outlay	1,351.90
Community	
Communication	2,870.40
Greenway	1,237.91
Maint	1,529.00
Parks & Rec	
Park	2,256.98
TOTAL Parks & Rec	2,256.98
Special Events	
Misc	100.00
TOTAL Special Events	100.00
TOTAL Community	7,994.29
Emp	
Benefits	
Dental	456.00
Life	364.80
NCLGERS	6,376.60
Vision	84.00
TOTAL Benefits	7,281.40

Cash Flow Report FY2022 YTD

7/1/2022 through 11/30/2022

12/19/2022

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Category	7/1/2022- 11/30/2022
Bond	550.00
FICA	
Med	855.24
Soc Sec	3,656.96
TOTAL FICA	4,512.20
Payroll	854.44
Unemp	63.12
Work Comp	2,026.78
TOTAL Emp	15,287.94
Office	
Bank	0.00
Clerk	16,810.82
Council	6,000.00
Deputy Clerk	5,884.61
Dues	5,442.28
Equip	364.54
Finance Officer	15,531.36
Ins	4,212.96
Maint	
Materials	310.38
Service	7,803.94
TOTAL Maint	8,114.32
Mayor	2,500.00
Misc	144.11
Records	5,402.44
Supplies	1,817.26
Tel	4,089.83
Util	1,277.95
TOTAL Office	77,592.48
Planning	
Administration	
Contract	1,445.58
Salaries	14,533.48
TOTAL Administration	15,979.06
Misc	683.07
TOTAL Planning	16,662.13
Street Lighting	432.04
Tax Coll	
Contract	252.62
TOTAL Tax Coll	252.62
Training	
Officials	60.00
Staff	225.00
TOTAL Training	285.00
Travel	1,507.88
TOTAL EXPENSES	127,477.28
TRANSFERS	
FROM Check Min Spgs	429,614.37
FROM MM Sav ParkSterling	941,475.02
TO Idle Funds First National	-1,221,475.02

Cash Flow Report FY2022 YTD

7/1/2022 through 11/30/2022

12/19/2022

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Category	7/1/2022- 11/30/2022
TO SER Grant Project Fund	-14,305.00
TO SLFRF Revenues	-135,309.37
TOTAL TRANSFERS	0.00
OVERALL TOTAL	38,441.66

Account Balances History Report - As of 11/30/2022

(Includes unrealized gains)

Account	6/29/2022 Balance	6/30/2022 Balance	7/31/2022 Balance	8/31/2022 Balance	9/30/2022 Balance	10/31/2022 Balance	11/30/2022 Balance
ASSETS							
Cash and Bank Accounts							
Check Min Spgs	118,815.17	118,296.91	79,927.33	60,879.93	107,309.40	40,460.10	17,070.24
Idle Funds First National	0.00	0.00	0.00	0.00	941,659.45	1,222,184.28	1,222,837.23
MM Sav ParkSterling	941,271.29	941,309.97	941,347.36	941,475.02	0.00	0.00	0.00
NCCMT_Cash	2,359.74	2,361.64	2,364.68	2,368.97	2,373.69	2,379.61	2,386.51
SER Grant Project Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SLFRF Revenues	135,309.38	135,337.74	135,396.88	270,783.78	270,928.45	40,404.05	40,425.64
SLFRF Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Cash and Bank Accounts	1,197,755.58	1,197,306.26	1,159,036.25	1,275,507.70	1,322,270.99	1,305,428.04	1,282,719.62
Other Assets							
State Revenues Receivable	0.00	64,074.77	60,166.29	56,193.28	0.00	0.00	0.00
TOTAL Other Assets	0.00	64,074.77	60,166.29	56,193.28	0.00	0.00	0.00
TOTAL ASSETS	1,197,755.58	1,261,381.03	1,219,202.54	1,331,700.98	1,322,270.99	1,305,428.04	1,282,719.62
LIABILITIES							
Other Liabilities							
Accounts Payable	692.76	11,276.25	9,178.72	8,478.18	8,478.18	8,478.18	8,478.18
Restricted Fund Balance	135,309.38	135,309.38	135,309.38	270,618.75	270,618.75	39,948.89	39,948.89
TOTAL Other Liabilities	136,002.14	146,585.63	144,488.10	279,096.93	279,096.93	48,427.07	48,427.07
TOTAL LIABILITIES	136,002.14	146,585.63	144,488.10	279,096.93	279,096.93	48,427.07	48,427.07
OVERALL TOTAL	1,061,753.44	1,114,795.40	1,074,714.44	1,052,604.05	1,043,174.06	1,257,000.97	1,234,292.55

Mineral Springs Budget Comparison 2022-23

TOWN OF MINERAL SPRINGS										
BUDGET COMPARISON 2022-23										
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November	
Advertising	\$ 1,800.00	\$ 1,800.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Attorney	\$ 9,600.00	\$ 6,800.00	\$ 2,800.00	29.2%	\$ 300.00	\$ 300.00	\$ 300.00	\$ 1,600.00	\$ 300.00	\$ -
Audit	\$ 4,730.00	\$ 1,419.00	\$ 3,311.00	70.0%	\$ -	\$ -	\$ -	\$ 3,311.00	\$ -	\$ -
Charities & Agencies	\$ 11,675.00	\$ 11,675.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Projects	\$ 22,500.00	\$ 14,505.71	\$ 7,994.29	35.5%	\$ 878.54	\$ 1,472.65	\$ 14.60	\$ 4,117.57	\$ 1,510.93	\$ -
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Overhead	\$ 37,400.00	\$ 22,112.06	\$ 15,287.94	40.9%	\$ 5,525.60	\$ 2,887.47	\$ 2,791.51	\$ 2,804.29	\$ 1,279.07	\$ -
Elections	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Protection	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	\$ 15,000.00	\$ 15,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office & Administrative	\$ 162,571.00	\$ 84,978.52	\$ 77,592.48	47.7%	\$ 27,409.91	\$ 14,603.19	\$ 11,094.70	\$ 13,284.55	\$ 11,200.13	\$ -
Planning & Zoning	\$ 47,304.00	\$ 30,641.87	\$ 16,662.13	35.2%	\$ 4,814.58	\$ 2,942.00	\$ 2,942.00	\$ 3,198.07	\$ 2,765.48	\$ -
Street Lighting	\$ 1,400.00	\$ 967.96	\$ 432.04	30.9%	\$ -	\$ 102.90	\$ 103.61	\$ 111.24	\$ 114.29	\$ -
Tax Collection	\$ 1,800.00	\$ 1,547.38	\$ 252.62	14.0%	\$ -	\$ 23.41	\$ 47.50	\$ 113.31	\$ 68.40	\$ -
Training	\$ 3,000.00	\$ 2,715.00	\$ 285.00	9.5%	\$ 225.00	\$ -	\$ -	\$ -	\$ 60.00	\$ -
Travel	\$ 4,200.00	\$ 2,692.12	\$ 1,507.88	35.9%	\$ -	\$ 1,327.87	\$ -	\$ -	\$ 180.01	\$ -
Capital Outlay	\$ 31,325.00	\$ 29,973.10	\$ 1,351.90	4.3%	\$ 1,351.90	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 369,305.00	\$ 241,827.72	\$ 127,477.28	34.5%	\$ 40,505.53	\$ 23,659.49	\$ 17,293.92	\$ 28,540.03	\$ 17,478.31	\$ -
Off Budget:										
Interfund Transfers (SER)									\$ (14,305.00)	
Interfund Transfers (CSLFRF)								\$ (230,669.86)		
Total Off Budget:			\$ (244,974.86)		\$ -	\$ -	\$ -	\$ (230,669.86)	\$ (14,305.00)	\$ -

Mineral Springs Monthly Revenue Summary 2022-23

TOWN OF MINERAL SPRINGS											
REVENUE SUMMARY 2022-23											
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November		
Property Tax - prior	\$ 600.00	\$ 202.90	\$ 397.10	66.2%	\$ -	\$ 11.48	\$ 12.16	\$ 6.52	\$ 366.94		
Property Tax - 2022	\$ 80,305.00	\$ 67,748.11	\$ 12,556.89	15.6%	\$ -	\$ 54.73	\$ 3,787.77	\$ 5,373.08	\$ 3,341.31		
Interest	\$ 600.00	\$ (1,400.52)	\$ 2,000.52	333.4%	\$ 99.57	\$ 209.48	\$ 333.82	\$ 676.21	\$ 681.44		
Sales Tax - Electric	\$ 208,000.00	\$ 208,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -		
Sales Tax - Sales & Use	\$ 33,000.00	\$ 22,939.63	\$ 10,060.37	30.5%	\$ -	\$ -	\$ 3,420.18	\$ 3,250.72	\$ 3,389.47		
Sales Tax - Other Util.	\$ 22,300.00	\$ 22,300.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -		
Sales Tax - Alc. Bev.	\$ 13,000.00	\$ 13,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -		
Vehicle Taxes	\$ 7,400.00	\$ 4,500.31	\$ 2,899.69	39.2%	\$ -	\$ 713.41	\$ -	\$ 1,495.55	\$ 690.73		
Zoning Fees	\$ 3,500.00	\$ 805.00	\$ 2,695.00	77.0%	\$ 325.00	\$ 560.00	\$ 310.00	\$ 895.00	\$ 605.00		
Other	\$ 600.00	\$ 600.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -		
Totals	\$ 369,305.00	\$ 338,695.43	\$ 30,609.57	8.3%	\$ 424.57	\$ 1,549.10	\$ 7,863.93	\$ 11,697.08	\$ 9,074.89		
SLFRF			\$ 135,309.37			\$ 135,309.37					
GRAND TOTAL			\$ 165,918.94		\$ 424.57	\$ 136,858.47	\$ 7,863.93	\$ 11,697.08	\$ 9,074.89		
	December	January	February	March	April	May	June	June a/r			
Property Tax - prior											
Property Tax - 2022											
Interest											
Sales Tax - Electric											
Sales Tax - Sales & Use											
Sales Tax - Other Util.											
Sales Tax - Alc. Bev.											
Vehicle Taxes											
Zoning Fees											
Other											
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
SLFRF											
GRAND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

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November 2022 Cash Flow Report - Nov 2022

11/1/2022 through 11/30/2022

12/19/2022

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Category	11/1/2022- 11/30/2022
INCOME	
Interest Income	681.44
Other Inc	
Zoning	605.00
TOTAL Other Inc	605.00
Prop Tax 2022	
Receipts 2022	
Tax	3,341.31
TOTAL Receipts 2022	3,341.31
TOTAL Prop Tax 2022	3,341.31
Prop Tax Prior Years	
Prop Tax 2013	
Receipts 2013	
Int	5.61
Tax	6.94
TOTAL Receipts 2013	12.55
TOTAL Prop Tax 2013	12.55
Prop Tax 2014	
Receipts 2014	
Int	4.98
Tax	6.94
TOTAL Receipts 2014	11.92
TOTAL Prop Tax 2014	11.92
Prop Tax 2015	
Receipts 2015	
Int	2.41
Tax	3.83
TOTAL Receipts 2015	6.24
TOTAL Prop Tax 2015	6.24
Prop Tax 2016	
Receipts2016	
Int	21.60
Tax	40.18
TOTAL Receipts2016	61.78
TOTAL Prop Tax 2016	61.78
Prop Tax 2017	
Receipts2017	
Int	17.99
Tax	40.18
TOTAL Receipts2017	58.17
TOTAL Prop Tax 2017	58.17
Prop Tax 2018	
Receipts	
Int	14.37
Tax	40.18
TOTAL Receipts	54.55
TOTAL Prop Tax 2018	54.55
Prop Tax 2019	
Receipts 2019	
Int	10.75

November 2022 Cash Flow Report - Nov 2022

11/1/2022 through 11/30/2022

12/19/2022

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Category	11/1/2022- 11/30/2022
Tax	40.18
TOTAL Receipts 2019	50.93
TOTAL Prop Tax 2019	50.93
Prop Tax 2020	
Receipts	
Int	7.19
Tax	40.90
TOTAL Receipts	48.09
TOTAL Prop Tax 2020	48.09
Prop Tax 2021	
Receipts 2021	
Int	5.04
Tax	57.67
TOTAL Receipts 2021	62.71
TOTAL Prop Tax 2021	62.71
TOTAL Prop Tax Prior Years	366.94
Sales Tax	
Sales & Use Dist	3,389.47
TOTAL Sales Tax	3,389.47
Veh Tax	
Int 2022	4.22
Tax 2022	686.51
TOTAL Veh Tax	690.73
TOTAL INCOME	9,074.89
 EXPENSES	
Attorney	300.00
Community	
Greenway	637.91
Maint	854.00
Parks & Rec	
Park	19.02
TOTAL Parks & Rec	19.02
TOTAL Community	1,510.93
Emp	
Benefits	
Dental	76.00
Life	60.80
Vision	14.00
TOTAL Benefits	150.80
FICA	
Med	170.87
Soc Sec	730.62
TOTAL FICA	901.49
Payroll	163.66
Unemp	63.12
TOTAL Emp	1,279.07
Office	
Clerk	3,198.82
Council	1,200.00
Deputy Clerk	1,164.50

November 2022 Cash Flow Report - Nov 2022

11/1/2022 through 11/30/2022

12/19/2022

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Category	11/1/2022- 11/30/2022
Dues	761.28
Finance Officer	2,955.36
Maint	
Service	608.00
TOTAL Maint	608.00
Mayor	500.00
Supplies	273.25
Tel	261.49
Util	277.43
TOTAL Office	11,200.13
Planning	
Administration	
Salaries	2,765.48
TOTAL Administration	2,765.48
TOTAL Planning	2,765.48
Street Lighting	114.29
Tax Coll	
Contract	68.40
TOTAL Tax Coll	68.40
Training	
Officials	60.00
TOTAL Training	60.00
Travel	180.01
TOTAL EXPENSES	17,478.31
TRANSFERS	
TO SER Grant Project Fund	-14,305.00
TOTAL TRANSFERS	-14,305.00
OVERALL TOTAL	-22,708.42

Register Report - Nov 2022

11/1/2022 through 11/30/2022

12/19/2022

Page 1

Date	Num	Description	Memo	Category	Amount
11/3/2022	DEP	Deposit	#22007 (FY2022)	Other Inc:Zoning	430.00
11/4/2022	EFT	Debit Card (Zoro Tools)	Marking Flags, Flagging Ta...	Community:Greenway	-56.30
11/7/2022	6483	Duke Power	9100 3284 5207 (FY2022)	Street Lighting	-114.29
11/7/2022	6484	Centralina Council Of...	Member Dues (FY2022)	Office:Dues	-761.28
11/7/2022	6485	Frederick Becker III	7/22 - 8/22 reimbursement: ...	Travel	-180.01
11/7/2022	6486	Bucket, Mop, And Bro...	I/N BMBC-1036 janitorial 11...	Office:Maint:Service	-188.00
11/7/2022	6487	Clark, Griffin & McCol...	I/N 8087 11/2022 (FY2022)	Attorney	-300.00
11/7/2022	6488	Taylor & Sons Mowin...	I/N 0035 11/2022 (FY2022)	Office:Maint:Service	-420.00
11/9/2022	EFT	Debit Card (WalMart)	AAA Batteries, Paper Towel...	Office:Supplies	-34.75
11/11/2022	EFT	Debit Card (ebay)	Stapler (FY2022)	Office:Supplies	-37.35
11/13/2022	EFT	Debit Card (Lowe's)	Trowels, Gloves (FY2022)	Community:Greenway	-34.82
11/14/2022	6489	D. Coffey Foundation ...	Initial Disbursement (FY2022)	[SER Grant Project Fund]	-14,305.00
11/14/2022	6490	Union County Water {...	A/N 84361*00 (FY2022)	Office:Util	-46.06
11/14/2022	6491	Union County Water {...	A/N 91052*00 (FY2022)	Community:Parks & Rec:Park	-19.02
11/14/2022	EFT...	Union County	10/2022 (FY2022)	Prop Tax 2022:Receipts 2022:Tax	3,341.31
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2021:...	57.67
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2021:...	5.04
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2020:...	40.90
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2020:...	7.19
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2019:...	40.18
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2019:...	10.75
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2018:...	40.18
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2018:...	14.37
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2017:...	40.18
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2017:...	17.99
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2016:...	40.18
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2016:...	21.60
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2015:...	3.83
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2015:...	2.41
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2014:...	6.94
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2014:...	4.98
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2013:...	6.94
			10/2022 (FY2022)	Prop Tax Prior Years:Prop Tax 2013:...	5.61
			10/2022 (FY2022)	Tax Coll:Contract	-46.36
11/14/2022	EFT	Debit Card (AOL)	AOL Troubleshooting Svc 1...	Office:Tel	-7.99
11/15/2022	EFT	NC Department of Re...	Sales & Use Distribution 9/2...	Sales Tax:Sales & Use Dist	3,389.47
11/15/2022	6492	Bettylyn Krafft	Reimbursement - Ethics Tra...	Training:Officials	-60.00
11/18/2022	EFT	Debit Card (Mellow M...	Greenway Plants (FY2022)	Community:Greenway	-498.52
11/21/2022	6493	City Of Monroe	A/N 188215-1030442 11/20...	Office:Util	-92.30
11/21/2022	6494	Xerox Corporation	I/N 017429312 (FY2022)	Office:Supplies	-108.37
11/21/2022	6495	NC Division Of Emplo...	A/N 02-19-627 (FY2022)	Emp:Unemp	-63.12
11/21/2022	6496	Windstream	061348611 (FY2022)	Office:Tel	-253.50
11/21/2022	6497	Sign Pro	I/N 14180 Christmas Lights ...	Community:Maint	-854.00
11/21/2022	6498	Duke Power	9100 3284 5041 (Old Schoo...	Office:Util	-27.20
11/21/2022	6499	Duke Power{Office}	9100 3284 4818 (FY2022)	Office:Util	-111.87
11/21/2022	6500...	Municipal Insurance ...	12/22 (FY2022)	Emp:Benefits:Life	-60.80
			12/22 (FY2022)	Emp:Benefits:Dental	-76.00
			12/22 (FY2022)	Emp:Benefits:Vision	-14.00

Register Report - Nov 2022

11/1/2022 through 11/30/2022

12/19/2022

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Date	Num	Description	Memo	Category	Amount
11/21/2022	EFT...	Union County {NCVTS}	10/22 (FY2022)	Veh Tax:Tax 2022	689.56
			10/22 (FY2022)	Veh Tax:Int 2022	4.22
			10/22 Refunds (FY2022)	Veh Tax:Tax 2022	-3.05
			10/22 (FY2022)	Tax Coll:Contract	-22.04
11/21/2022	EFT	Debit Card (Office Max)	Magazine Files (FY2022)	Office:Supplies	-47.96
11/25/2022	EFT	Debit Card (ebay)	Cyan Drum WC7220 (FY20...	Office:Supplies	-44.82
11/25/2022	EFT	Debit Card (Lowe's)	Mulch, Potting Soil (FY2022)	Community:Greenway	-48.27
11/29/2022	DEP	Deposit	#22008 (FY2022)	Other Inc:Zoning	175.00
11/29/2022	EFT...	Paychex	Salary 11/22 (FY2022)	Office:Clerk	-3,198.82
			11/22 (FY2022)	Office:Deputy Clerk	-1,164.50
			Salary 11/22 (FY2022)	Office:Finance Officer	-2,955.36
			Salary 11/22 (FY2022)	Office:Mayor	-500.00
			Salary 11/22 (FY2022)	Office:Council	-1,200.00
			Salary 11/22 (FY2022)	Planning:Administration:Salaries	-2,765.48
			FY2022	Emp:FICA:Soc Sec	-730.62
			FY2022	Emp:FICA:Med	-170.87
11/30/2022	EFT	Paychex Fees	Fees 11/22 (FY2022)	Emp:Payroll	-163.66
11/1/2022 - 11/30/2022					-23,389.86

TOTAL INFLOWS 8,396.50

TOTAL OUTFL... -31,786.36

NET TOTAL -23,389.86

Social-Emotional Readiness Grant Project Fund
10/1/2022 through 11/30/2022

12/19/2022

Page 1

Category	10/1/2022- 11/30/2022
EXPENSES	
Grant Installment	14,305.00
TOTAL EXPENSES	14,305.00
TRANSFERS	
FROM Check Min Spgs	14,305.00
TOTAL TRANSFERS	14,305.00
OVERALL TOTAL	0.00

Social-Emotional Readiness Project Fund Register

10/1/2022 through 11/30/2022

12/19/2022

Page 1

Date	Description	Memo	Category	Amount
BALANCE 9/30/2022				0.00
11/14/2022	Opening Balance		[SER Grant Project Fu...	0.00
11/14/2022	D. Coffey Foundation For Athletics And ...	Initial Disbursement	Grant Installment	-14,305.00
11/14/2022	D. Coffey Foundation For Athletics And ...	Initial Disbursement (FY2022)	[Check Min Spgs]	14,305.00
10/1/2022 - 11/30/2022				0.00
BALANCE 11/30/2022				0.00
			TOTAL INFLOWS	14,305.00
			TOTAL OUTFL...	-14,305.00
			NET TOTAL	0.00

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November 2022

Revenue Details

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NC Sales & Use Distribution

September 2022 Collections

Summary

MUNICIPALITY	ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ART 44 *524	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
UNION	2,992,027.28	1,902,870.84	1,572,632.69	-	9.38	404,819.62	-	-	(479,714.24)	6,392,645.57
FAIRVIEW	1,627.26	1,034.90	855.30	-	-	220.17	-	-	1,050.95	4,788.58
HEMBY BRIDGE	-	-	-	-	-	-	-	-	-	-
INDIAN TRAIL	135,637.74	86,262.95	71,292.25	-	0.43	18,351.71	-	-	87,599.78	399,144.86
LAKE PARK	9,730.29	6,188.28	5,114.32	-	0.03	1,316.50	-	-	6,284.18	28,633.60
MARSHVILLE	15,622.33	9,935.49	8,211.21	-	0.05	2,113.69	-	-	10,089.46	45,972.23
MARVIN	12,364.45	7,863.55	6,498.85	-	0.04	1,672.90	-	-	7,985.41	36,385.20
MINERAL SPRINGS	1,151.81	732.53	605.40	-	-	155.84	-	-	743.89	3,389.47
MINT HILL *	54.53	34.68	28.66	-	-	7.38	-	-	35.21	160.46
MONROE	320,290.35	203,698.39	168,347.08	-	1.01	43,335.10	-	-	206,855.11	942,527.04
STALLINGS *	60,686.51	38,595.43	31,897.30	-	0.19	8,210.85	-	-	39,193.56	178,583.84
UNIONVILLE	2,196.44	1,396.89	1,154.47	-	0.01	297.18	-	-	1,418.54	6,463.53
WAXHAW	152,167.63	96,775.63	79,980.48	-	0.48	20,588.19	-	-	98,275.37	447,787.78
WEDDINGTON *	20,295.32	12,907.42	10,667.38	-	0.06	2,745.94	-	-	13,107.45	59,723.57
WESLEY CHAPEL	2,609.14	1,659.36	1,371.38	-	0.01	353.01	-	-	1,685.07	7,677.97
WINGATE	8,346.17	5,308.00	4,386.81	-	0.03	1,129.23	-	-	5,390.26	24,560.50
TOTAL	3,734,807.25	2,375,264.34	1,963,043.58	-	11.72	505,317.31	-	-	-	8,578,444.20

Jurisdiction Collection by Year
Union County
Date Distributed: 10/1/2022 to 10/31/2022

990 - TOWN OF MINERAL SPRINGS

Year	Taxes, Assessments and Misc. Charges	Late List	Interest	Total Collected	Commission	Net of Commission
2013	6.94	0.00	5.61	12.55	0.16	12.39
2014	6.94	0.00	4.98	11.92	0.15	11.77
2015	3.83	0.00	2.41	6.24	0.08	6.16
2016	40.18	0.00	21.60	61.78	0.77	61.01
2017	40.18	0.00	17.99	58.17	0.73	57.44
2018	40.18	0.00	14.37	54.55	0.68	53.87
2019	40.18	0.00	10.75	50.93	0.64	50.29
2020	40.90	0.00	7.19	48.09	0.60	47.49
2021	57.67	0.00	5.04	62.71	0.78	61.93
2022	3,340.84	0.47	0.00	3,341.31	41.77	3,299.54
Total:	3,617.84	0.47	89.94	3,708.25	46.36	3,661.89
Grand Total:	3,617.84	0.47	89.94	3,708.25	46.36	3,661.89

Invoice Date	Invoice Number	Description	Invoice Amount
11/07/2022	2304 TAXES	TAX/FEE/INT-OCT 2022	\$3,661.89

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00078166	11/14/2022	3,661.89



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 11/14/2022 00078166

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$3,661.89

Pay Three Thousand Six Hundred Sixty One Dollars and 89 cents *****

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00078166

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

Invoice Date	Invoice Number	Description	Invoice Amount
10/01/2022	VTFNAP2210-1	CASH RECEIVED OCT 2022 & REFUN	\$668.69

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00078336	11/21/2022	668.69



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

Vendor Number Check Date Check Number
 10870 11/21/2022 00078336

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

\$668.69

Pay Six Hundred Sixty Eight Dollars and 69 cents *****

To The TOWN OF MINERAL SPRINGS
 Order Of PO BOX 600
 MINERAL SPRINGS NC 28108

**EFT COPY
 NON-NEGOTIABLE**

AP



County of Union
 500 North Main Street
 Monroe, North Carolina 28112

10870
 00078336

ADDRESS SERVICE REQUESTED

TOWN OF MINERAL SPRINGS
 PO BOX 600
 MINERAL SPRINGS NC 28108

LEGISLATIVE GOAL STATEMENTS

RECOMMENDED BY THE NCLM BOARD OF DIRECTORS

The following goal statements are grouped by subject area but NOT listed in any priority order.

- Expand federal and state resources for affordable housing.
 - Housing affordability is a growing problem across North Carolina, affecting cities and towns of all sizes and people across different income levels.
 - Increasingly, the lack of affordable housing acts as a major impediment to business and workforce recruitment.
 - Ongoing state and federal revenue streams to address housing affordability are extremely limited, with much of the burden for solutions left with cities and towns

- Revitalize vacant and abandoned properties with enhanced legal tools and funding.
 - Abandoned and vacant properties, often the subject of so-called tangled titles, can affect the ability of communities to revitalize areas and improve economic conditions.
 - The abandoned properties, with enhanced legal tools to help heirs clear up title issues and sell properties at market rates, could help address local housing needs.
 - Many towns do not have the funding to adequately address abandoned properties.

-

- Create an adequate and permanent funding stream for local infrastructure.
 - Infrastructure – including roads, water, sewer, stormwater, parks and beaches – are critical to economic development and job creation.
 - Many cities in the state are growing, creating a constant need for investment to keep pace with population growth; many cities and towns also have aging infrastructure that must be replaced.
 - Creating more permanent funding streams for local infrastructure, such as a dedicated tax source, would allow for better planning to meet needs.

- Allow municipalities to use local resources and capabilities to expand broadband access in their communities through innovative partnerships.
 - Slow and unreliable internet service threatens educational and professional opportunities, and the economic future of entire communities.
 - Municipalities own existing infrastructure – including dark fiber, towers and electric poles – that could be utilized in innovative partnerships and assist in making broadband service more affordable.
 - Failure to utilize local government assistance and assets will continue to create digital gaps that have real-world consequences for North Carolinians.

- Extend deadlines for completion of federal infrastructure projects.
 - Current deadlines for the allocation and expenditure of American Rescue Plan Act funding may make more complex infrastructure projects unrealistic.
 - High inflation and worker shortages are leading to higher project costs; extending ARPA and other funding deadlines will spread projects out and may help lower costs.
 - Cities and towns require flexible deadlines to get the best bang for their buck out of this funding.

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- Expand state transportation funding streams for construction and maintenance for municipal and state-owned secondary roads.
 - Current Powell Bill and other state funding is not adequate to address transportation needs, particularly as they affect municipal and state-owned secondary roads.
 - In many cities and towns, major commuting corridors are not receiving the level of investment needed to keep pace with traffic.
 - More investment is needed for these roads if existing residents are to embrace business and residential growth.

- Support integrated and multi-modal transportation solutions.
 - Today, cities and towns seek to make downtowns and other areas accessible to residents and visitors, whether traveling by foot, bike, car, mass transit and other means.
 - Making areas accessible in this manner requires integrated planning and funding with the state.
 - Only through recognizing the need for multi-modal transportation solutions can cities and towns maximize tourism and other economic opportunities, ensuring that local businesses thrive.

- Increase state funding for public transportation operations.
 - Road construction is not keeping pace with transportation needs in any many areas, and public transportation provides a means to reduce the burden of building roads.
 - Investment in public transportation can improve traffic safety, air quality and residents' accessibility to businesses and public services.
 - One of the biggest impediments to economic growth is traffic and commuting times, which can be alleviated through public transportation options.

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- Expand incentives and funding for local economic development.
 - Funding is simply inadequate in many cities and towns to encourage job growth.
 - State grants and incentives are often targeted in ways that fail to assist the areas in greatest need of job creation.
 - Maintaining or expanding funding for film tax credits, major industrial site development, downtown development and renewable energy tax credits helps cities and towns across the state.

- Expand incentives that encourage regionalization of water and sewer, as well as other municipal services, when appropriate.
 - A number of municipal water and sewer systems continue to financially struggle with deferred maintenance needs.
 - These challenges came about largely due to population and job losses in rural areas, leading to an erosion of taxpayer and ratepayer bases.
 - While legislators and municipalities have begun to address these issues with the creation of the Viable Utility Reserve and the use of ARPA funding, state estimates show needs still exceed expenditures by several billion dollars.

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- Enhance state systems and resources for local law enforcement officer recruitment, training, and retention.
 - Municipalities across the state are facing law enforcement staffing shortages, in many cases severe shortages.
 - State training resources are limited, and the cost of local law enforcement agencies to send recruits and existing officers to NC Justice Academy locations can be prohibitive.
 - Grant writing assistance is one of several options that might provide better access to the large volume of federal law enforcement grant funding that is available.
- Provide state assistance for yearly financial audits, ensuring that an adequate number of auditors is available.
 - Several dozen local governments have been placed on the state Unit Assistance List due to late audits.
 - Often these audits are late due to staffing shortages, changes in financial personnel and a growing shortage of private auditors willing to perform this work.
 - Addressing this challenge would lessen negative portrayals of local government financial controls.

- Revise state contracting laws to better protect public entities from the effects of inflation.
 - Labor and materials costs have been rising at a rapid rate, leaving municipalities with few options when project bids and costs exceed expectations.
 - Additional flexibility regarding the contracting process could assist municipalities in protecting taxpayers from inflation and escalating costs.
 - Without contracting law flexibility, projects can be delayed and costs can further increase.

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 - Update annexation petition thresholds to make voluntary annexations easier to initiate.
 - Voluntary annexation by petition currently requires 100 percent consent from all property owners, a threshold that can be impossible to meet even if a majority of property owners can benefit by utilizing their property for business or residential purposes.
 - Lowering the threshold from 100 percent represents a middle ground that would still reflect the will of property owners but not handicap communities' ability to economically thrive.
 - The ability of a city or town to grow and reflect its urban footprint is vital to its financial health; city services are relied on by residents whether they live in or near municipal boundaries.

 - Provide authority to municipal water systems to recoup costs of clean-up from polluters.
 - Local municipal water systems are increasingly being looked to for the clean-up of PFAS and other "forever" chemicals found in surface waters.
 - State regulators plan to set surface water standards for these chemicals and propose Maximum Contaminant Levels for PFAS chemicals in drinking water.
 - To date, cities' only recourse to try to recoup the cost for utility ratepayers is through the courts.

 - Provide local revenue options beyond property tax.
 - Roughly 40 percent of municipal general fund revenue is generated by local property taxes.
 - Cities have little to no authority to raise significant revenue in other ways.
 - A lack of diverse, local tax options can affect economic growth, as well as cause large swings in revenue based on economic changes.
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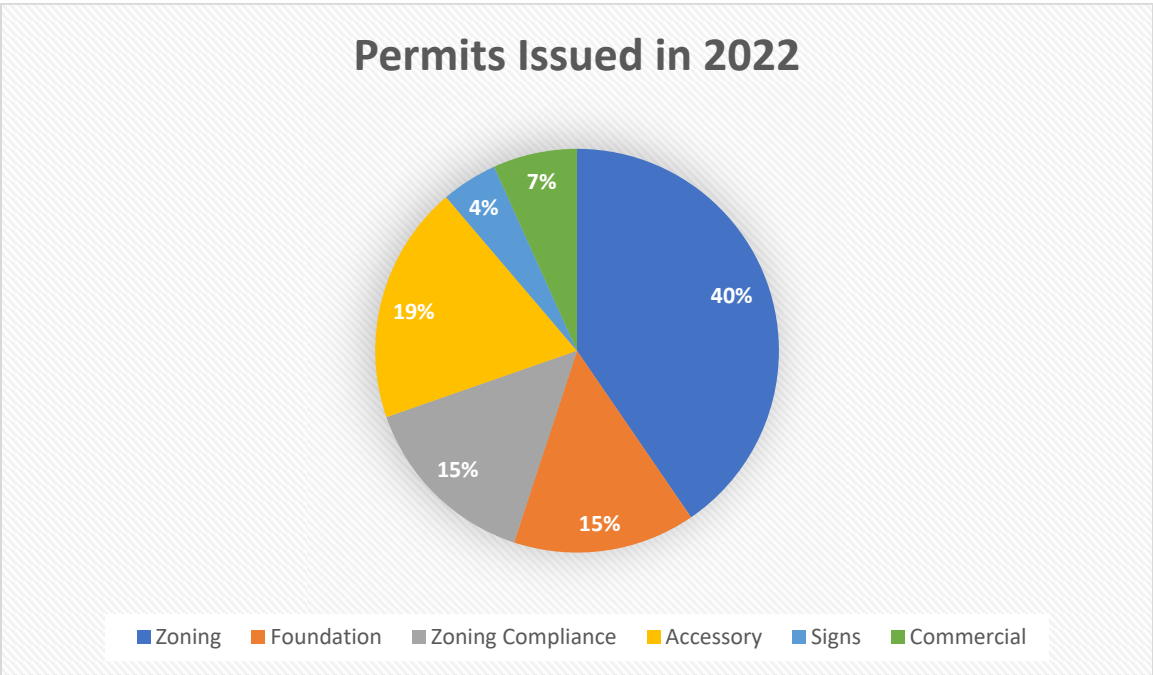
TOWN OF MINERAL SPRINGS

2022 Zoning & Planning Report

Prepared by Zoning Administrator Vicky Brooks
Presented to Town Council in January of 2023

Zoning Permits Issued	Type	36
	Upfit Only	7
	New Residential	11
	Additions	18
Foundation Permits Issued	Type	13
	New Residential	13
Certificates of Zoning Compliance Issued	Type	13
	New Residential	13
Location of New Homes	Address	Subdivision
	6002 Pleasant Grove Road	N/A
	2826 Harrington Place	Harrington Hall
	2904 McNeely Road	McNeely Farms
	2333 Autumn Blaze Court	Brantley Oaks
	1705 Shannon Road	N/A
	6520 The Little Road	Wade H Howey Jr.
	2906 Harrington Place	Harrington Hall
	2403 Valley Farm Road	Valley Farms
	2905 Harrington Place	Harrington Hall
	2803 Harrington Place	Harrington Hall
	1721 Shannon Road	N/A
	2908 McNeely Farms Drive	McNeely Farms
	3212 Victory Pass Lane	McNeely Farms
Commercial Permits Issued	Tower Co-Locations/upgrades/upfit, Home Occupation, Gift Shop	6
Sign Permits Issued		4
Fence Permits Issued		1
Accessory Permits Issued	Swimming pools, sheds, solar panels, detached garages, etc.	18
Accessory Permits Denied		1
Appeals	Type	1
	Zoning Administrator Decision	
	Notes	
	Zoning Administrator denied an accessory permit application because of the location. The Board of Adjustment heard the appeal in September of 2022 and ruled in favor of the Zoning Administrator. Two lawyers were obtained to oversee the case (one for the Zoning Administrator and one for the Board)	

Special Use Permits	Type	1
4520 Raymond Austin Road	Accessory Dwelling	
	Notes	
	Board of Adjustment approved in February of 2022	
Variances	Type	2
4520 Raymond Austin Road	Location of principal structure at	
	Notes	
	Board of Adjustment approved in February of 2022	
6810 Pleasant Grove Road	Front and side setbacks for Waxhaw Bible Church	
	Notes	
	Board of Adjustment approved in November of 2022	
Zoning Violations	Type	2
6620 McNeely Road	Junk vehicles	
	Notes	
	Civil citations issued; attorney secured to collect payments. Residents moved and the zoning violations were removed as well. Residents are currently making monthly payments to the town for the civil citations issued	
6814 McNeely Road	Accessory structure location and exceeding the amount square footage allowed for accessory structures on lot	
	Notes	
	Residents removed the accessory structure from the property	
Planning Board Activity	Reviewing the Development Ordinance for irregularities	



Good morning,

Union County Parks and Recreation is offering its services and resources to assist local municipalities with hosting outdoor movie nights for 2023.

Our resources include the following:

- The setting up and tearing down of a movie screen to your location.
 - The large screen needs to be staked into the ground. A good example for larger screen use would be the Dickerson Center.
 - The smaller screen can be placed on any surface or even inside a facility. A good example of smaller screen use would be Marvin Efird Park.
- Speakers, Blu-ray player, wireless microphone, family-friendly music on iPod before movie, and backup generator if needed.
- Purchasing movie license from [SWANK](#) for the movie of your choosing.
- Purchasing the Blu-Ray disc of your chosen movie.

To view drone footage of our movie night in Indian Trail as an example, [click here](#). They did a fantastic job supplementing the movie by bringing in food trucks and vendors!

To be fair to all municipalities, each municipality may only choose **one date** for this first round. **Please email us back stating your 1st, 2nd, and 3rd choice of dates ASAP.** Beginning **February 24th**, we will update everyone on the remaining available dates. During the second round, municipalities may request up to **2** of the remaining dates.

Available dates and movie show times based on sunset:

- April 28 – 8:05 PM
- May 26 – 8:30 PM
- June 30 – 8:45 PM
- July 28 – 8:45 PM
- August 25 – 8:15 PM
- September 29 – 7:15 PM
- October 27 – 6:45 PM

Please let us know if you have any questions moving forward. We want to assist in providing a quality outdoor program for your local community! 😊

<https://aeropro.eco/product-category/outdoor-movie-screens/>

<https://www.focusedtechnology.com/eom-platinum-27.html>

<https://www.openaircinema.us/collections/pro-screens-and-systems/products/open-air-pro-screens>

Looking for different screens from different cheaper company options

https://www.vevor.com/inflatable-projection-screen-c_10893/vevor-inflatable-movie-screen-inflatable-projector-screen-20-ft-outdoor-theater-p_010285381879?utm_source=google&utm_campaign=18895925477&utm_term=143417875597&gclid=CjwKCAiAheacBhB8EiwAItVO2-DWxHFYPO183SRHFBDA6Vq_NLOQilnyy73wB-z3pAauX_Jo9UNjRRoCmqSQA vD_BwE